



SOUTH HILL TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 14, 2008 AT 7:00 PM

The regular monthly meeting of the South Hill Town Council was held on Tuesday, October 14, 2008 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 South Mecklenburg Avenue in South Hill, Virginia.

1. CALL TO ORDER

Honorable Mayor Earl O. Horne called the regular meeting to order at 7:00 p.m.

2. INVOCATION

Mayor Horne rendered the invocation.

3. ROLL CALL

Mayor Horne called upon Anna Cratch to call the roll which was as follows:

A. Council Members

Chad J. Barbour	Lillie Feggins-Boone	M. B. "Millie" Bracey
Gregg Harper	J. Woodrow "Woody" Kidd	Mike Moody

Council members William R. Gregory and C. Leroy Sasser were not present at the meeting.

B. Staff in Attendance

Kim Callis, Town Manager	Anna Cratch, Town Clerk
Charles Hudson, Code Compl. Official	Norman Hudson, Police Chief
Heidi Porter, Finance Director	Bill Wilson, Public Works Director

4. APPROVAL OF MINUTES – SEPTEMBER 8, 2008

A motion was made by Councilman Harper, second by Councilman Moody, to dispense with the reading of the minutes from the regular meeting held on September 8, 2008, since all Council members had received copies prior to the meeting, and approve as submitted by Anna Cratch. Motion carried unanimously.

5. SERVICE AWARDS

Kim Callis presented a Certificate of Accomplishment and commended Gladys Jenerette of the Finance Department for her 10 years of service to the Town effective October 26, 2008.

6. CODE COMPLIANCE OFFICIAL'S REPORT

Charles Hudson presented his report of activity for the month of September 2008 as follows:

Inspections Completed	-	71
Permits Issued	-	33
Fees Collected	-	\$ 2,897.20
UEZ Exemption	-	\$ Ø
Rehab Exemption	-	\$ Ø
General Exemption	-	\$ 4,500.00
Work Value	-	\$ 649,795.00
Jobs Completed	-	50

New businesses for the month of September include Hibbett Sporting Goods, M&B Construction, In Sight Massage Therapy, MTX LLC Med I Care Transportation, Enterprise Rent A Car, and Allied Home Capitol Mortgage Corp.

A motion was made by Councilman Kidd, second by Councilman Harper, to approve the report of the Code Compliance Official for the month of September 2008 as submitted by Charles Hudson. Motion carried unanimously.

7. POLICE CHIEF'S REPORT

A. Police Report

Norman Hudson presented his police report for the month of September 2008. Chief Hudson informed Council there were a total of 221 arrests, 569 complaints, and 384 call types in September. He presented the following administrative news:

- Corporal Scott Zincone completed a four-hour Intoxilyzer Update at the lab in Richmond.
- Sergeant Ronnie Edmonds and Frank Ezell, Animal Control Officer, were honored at the National Employ the Older Worker Recognition Luncheon at Brian's Steak House.

A motion was made by Councilman Harper, second by Councilman Moody, to approve the report of the Police Department for the month of September 2008 as submitted by Chief Hudson. Motion carried unanimously.

B. Storage Building

Chief Hudson reported that the Police Department cleared \$4,152 at the vehicle sale held on October 11, and the Town Shop cleared \$13,086. Councilman Moody informed Council that the Police Department is in the process of obtaining a building for storage purposes. The funds cleared by the Police Department would cover the entire cost of the building except for around \$48.

A motion was made by Councilman Moody, second by Councilwoman Bracey, to authorize the South Hill Police Department to use the \$4,152 cleared at the vehicle sale to purchase a storage building. Motion carried unanimously.

8. FINANCE DIRECTOR'S REPORT

Heidi Porter submitted the financial report for month ended September 30, 2008 as follows:

General Fund	-	\$3,993,489.51	Investment Account	-	\$1,239,129.85
Water and Sewer Fund	-	91,259.28	2008 G.O. Bond	-	\$2,232,124.21
Cemetery Fund	-	52,024.79	Certificate of Deposit	-	\$ 70,000.00
CDBG2 Halifax	-	2,896.52	Total Police Dept. Savings	-	\$ 10,196.87
Twin Oaks II	-	<21,605.77>	Total Past Due Taxes All Yrs.-	\$	48,496.05
Total in Checking	-	\$4,118,064.33			

In answer to a question from Councilman Barbour, Ms. Porter commented that the twin oaks number is currently negative because staff is waiting for the drawdown funds.

A motion was made by Councilman Barbour, second by Councilman Kidd, to approve the financial report for month ended September 30, 2008 as submitted by Heidi Porter. Motion carried unanimously.

9. CITIZENS TO ADDRESS COUNCIL

A. Park View High School Students

Mayor Horne acknowledged the presence of and welcomed the following students from the Park View High School government class:

Sylvia Caldwell
Kyle Rogers

Patrick Hendricks
Carolyn J. Tuck

Chelsey Jackson

B. Floyd Edmonds, Southside Rescue Squad – Virginia Association of Volunteer Rescue Squads

On behalf of the Southside Rescue Squad, Floyd Edmonds thanked the Town and community for their support. Mr. Edmonds introduced the new captain, David Baisey to Council. Mr. Edmonds informed Council that the Southside Rescue Squad just completed the 74th Annual Virginia Association of Volunteer Rescue Squads Convention in Virginia Beach. The Southside Rescue Squad won in the truck teams, modular ambulance, light truck and heavy truck state competitions. The EMT team finished eleventh, the ALS team was seventh, and the Light and Basic team was third. The Southside Rescue Squad received first place in the Call of the Year.

Mayor Horne thanked them for the services they provide.

C. Rosser Wells, Fire Chief, South Hill Volunteer Fire Department (SHVFD) – Southside Virginia Volunteer Firefighters Association

On behalf of the South Hill Volunteer Fire Department, Rosser Wells thanked the Council, Town and community for their support. Chief Wells informed Council that the SHVFD attended the 53rd Annual Southside Virginia Volunteer Firefighters Association Competition in Victoria. Fourteen teams competed in the contest this year. The SHVFD came out on top as they have done 20 times out of the last 24 years. They practice for three months before the competitions are held.

The SHVFD currently consists of 41 members. The calls have been less this year than last year's numbers. A new tanker has been ordered.

Mayor Horne commented that all of the practice helps the SHVFD with actual events when they happen. He thanked them for all they do.

D. Marcus Hargrave, South Hill YMCA – 10th Annual Autumn Classic 5k/10k Walk/Run at Parker Park on November 22

On behalf of the South Hill YMCA and in the absence of Marcus Hargrave, Kim Callis addressed Council to request permission for the YMCA to hold their 10th Annual Autumn Classic 5k/10k Walk/Run at Parker Park on November 22, 2008 from 8:00 a.m. to 12:00 p.m. They plan to take the same route to Plank Road as previous years. Approximately 75 participants are anticipated with 15 staff and volunteers for this event. The YMCA requests the support from the local police department and E.M.S. to ensure the runners and the public's safety.

A motion was made by Councilman Barbour, second by Councilman Kidd, to authorize the South Hill YMCA to hold their 10th Annual Autumn Classic 5k/10k Walk/Run on November 22, 2008 from 8:00 a.m. to 12:00 p.m. at Parker Park in coordination with the Police Department. Motion carried unanimously.

10. COMMITTEE REPORTS

There were no committee reports.

11. TOWN MANAGER'S REPORT

Kim Callis submitted the following report for the month of September 2008:

A. South Hill Revitalization – Phase 2 Approval

Kim Callis informed Council that VDOT recently approved the architectural/engineering plans for Phase 2 of the South Hill Revitalization Project which extends north from the intersection of Danville Street and Mecklenburg Avenue to the intersection of Atlantic Street and Mecklenburg Avenue. Gail Moody of the Southside Planning District Commission (SPDC) ran the ad in the South Hill Enterprise and the Richmond Times Dispatch around October 11. A pre-bid conference will be held on October 24 at the Town Hall, and the bid opening will be November 5. Staff will present a recommendation for tentative approval of the bid award at the November 10 Council meeting. Final approval must come from VDOT. Construction will hopefully begin in early 2009, depending upon VDOT approval time.

The applications for TEA-21 grant funding are due November 1. Staff is working with the SPDC to get that filed for Phase 3 which would extend north from the traffic light up to the Methodist Church.

This agenda item was for informational purposes only; therefore, no Council action was taken.

B. Roanoke River Basin Water Supply Resolution

Mr. Callis reminded Council that at the September 8, 2008 Council meeting, John Feild of the Virginia Roanoke River Basin Advisory Committee spoke about concerns related to water allocations and withdrawals from the Buggs Island Lake/John H. Kerr Reservoir by large population centers outside the Roanoke River Basin. Mr. Feild has discussed this issue with other local governing bodies in the southern Virginia region. Several local governments have adopted resolutions requesting that the U.S. Army Corps of Engineers (Corps) take action to protect the water interests of localities located in the Roanoke River Basin. The drought in Raleigh had a lot to do with this. Mr. Callis presented Council with a proposed resolution urging the Corps to take appropriate action to protect the interests of South Hill and ensure that an adequate water supply will be available to all citizens of the Roanoke River Basin.

A motion was made by Councilman Barbour, second by Councilman Kidd, to adopt the resolution urging the U.S. Army Corps of Engineers to carefully consider proposals and requests for water withdrawals from the Roanoke River, Lake Gaston and the Buggs Island/Kerr Reservoir, and to develop plans that will best serve the citizens of southern Virginia by enacting water supply policies and regulations that enhance quality of life and promote controlled economic development in the Roanoke River Basin. Motion carried unanimously.

12. HUMAN RESOURCES MANAGER'S REPORT

In the absence of Julie Hancock, Kim Callis presented the following administrative news for the month of September 2008:

A. Personnel Report

1) Education

- Wayne Hudson, Public Works, attended the Virginia AWWA/VWEA Joint Annual Meeting (a/k/a Water Jam 2008) on September 9 and 10, 2008 at the Virginia Beach Convention Center.
- On September 24, Wayne Hudson visited the Henrico Water Reclamation Facility and witnessed land application of biosolids. The visit was in conjunction with the Virginia Biosolids Expert Panel which was created to study the impact of land application of biosolids (treated sewage sludge) on human health and the environment.
- Anna Cratch, Town Clerk, attended the Region V Quarterly Clerk's Meeting on September 10 in Danville.
- Robert Owens, Mark Novsak and Nelson Watson, Public Works, and Jon Taylor, Fire Department, completed a Virginia Institute of Government seminar "Coaching and Mentoring Skills" on September 10 in Richmond.
- Charles Hudson, Code Compliance, attended the International Code Council Annual Conference September 15 through 19 in Minneapolis.

2) Other

- Kenny Callahan, Jerry Eyler, Ronnie Edmonds, Frank Ezell, Pat Newman, Linda Crowe, Gladys Jenerette and Julie Hancock attended the Virginia Employment Commission sponsored luncheon in Honor of the Older Worker on September 25.

This agenda item was for informational purposes only; therefore, no Council action was taken.

13. PUBLIC WORKS DIRECTOR'S REPORT

Bill Wilson submitted the following report for the month of September 2008:

A. Pennington Street Sewer Line Extension

Bill Wilson reported that the Public Works Department has extended approximately 350' of sewer line from the corner of Woodrow Avenue and Pennington Street west toward Mecklenburg Avenue. The sewer line will service two users, the expansion of the First Baptist Church School and a beauty shop. Due to the difficulty, length and added expense of allowing both new structures to discharge to the Mecklenburg Avenue sewer main, the Pennington Street extension was most practical. Both owners agreed to share in the expense of the extension.

This agenda item was for informational purposes only; therefore, no Council action was taken.

B. Whittle's Mill Park – Meherrin River Blueway Initiative

Mr. Wilson reported that the Public Works Department has made substantial progress in rehabilitating the Whittle's Mill property which will be an integral part of the Meherrin River Blueway Initiative. Besides clearing arboreal debris, a canoe/kayak ramp has been constructed as a takeout point above the Whittle's Mill dam, and the banks below the dam have been stabilized with riprap three to four feet in diameter to protect the beach area. South Hill will continue to make site improvements and add amenities at Whittle's Mill Park to include pavilions and picnic tables. Plans are to continue the Meherrin River Blueway Initiative at the old landfill site.

This agenda item was for informational purposes only; therefore, no Council action was taken.

C. Backflow Prevention Program

Due to his absence at the September Council meeting, Councilman Barbour inquired about the irrigation system letters that were mailed out. Bill Wilson answered that the Department of Health mandates that all irrigation systems have backflow prevention devices which need to be tested by a certified person once a year.

14. OLD BUSINESS

There was no old business.

15. NEW BUSINESS

There was no new business.

16. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Horne adjourned the meeting at 7:30 p.m.

Respectfully submitted by Anna B. Cratch.

Signed:

Attest:

Earl O. Horne, Mayor

Anna B. Cratch, Town Clerk