



**SOUTH HILL TOWN COUNCIL**  
**REGULAR MEETING MINUTES**  
**MONDAY, JANUARY 12, 2009 AT 7:00 PM**

The regular monthly meeting of the South Hill Town Council was held on Monday, January 12, 2009 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 South Mecklenburg Avenue in South Hill, Virginia.

**1. CALL TO ORDER**

Honorable Mayor Earl O. Horne called the regular meeting to order at 7:00 p.m.

**2. INVOCATION**

Mayor Horne rendered the invocation.

**3. ROLL CALL**

Mayor Horne called upon Anna Cratch to call the roll which was as follows:

**A. Council Members**

Chad J. Barbour	Lillie Feggins-Boone	M. B. "Millie" Bracey
William R. Gregory	Gregg Harper	J. Woodrow "Woody" Kidd
Mike Moody	C. Leroy Sasser	

**B. Staff in Attendance**

Kim Callis, Town Manager	Anna Cratch, Town Clerk
Julie Hancock, Human Resources Manager	Charles Hudson, Code Compl. Official
Norman Hudson, Police Chief	Heidi Porter, Finance Director
Bill Wilson, Public Works Director	

**4. APPROVAL OF MINUTES – DECEMBER 8, 2008**

A motion was made by Councilman Moody, second by Councilwoman Feggins-Boone, to dispense with the reading of the minutes from the regular meeting held on December 8, 2008, since all Council members had received copies prior to the meeting, and approve as submitted by Anna Cratch. Motion carried unanimously.

**5. CODE COMPLIANCE OFFICIAL'S REPORT**

Charles Hudson presented his report of activity for the month of December 2008 as follows:

Inspections Completed	-	54
Permits Issued	-	23

Fees Collected	-	\$	3,716.73
UEZ Exemption	-	\$	Ø
Rehab Exemption	-	\$	Ø
General Exemption	-	\$	Ø
Work Value	-	\$	353,965.00
Jobs Completed	-		17

A motion was made by Councilman Harper, second by Councilman Kidd, to approve the report of the Code Compliance Official for the month of December 2008 as submitted by Charles Hudson. Motion carried unanimously.

## 6. POLICE CHIEF'S REPORT

Norman Hudson presented his police report for the month of December 2008. Chief Hudson informed Council there were a total of 231 arrests, 654 complaints and 497 call types in December.

A motion was made by Councilman Moody, second by Councilman Kidd, to approve the report of the Police Department for the month of December 2008 as submitted by Chief Hudson. Motion carried unanimously.

Chief Hudson also presented the Annual Police Report for 2008. Councilman Harper commended the Police Department for doing a great job.

Chief Hudson reported the State Police advised the first of December that the camera located on the Live Scan machine used for fingerprinting no longer works with the new program they installed; therefore, a new camera had to be purchased for \$2,480.00. The Budget and Finance Committee recommends funding the camera using money from the passbook account which is drug task force funds that can be used to purchase equipment.

A motion was made by Councilman Moody, second by Councilman Kidd, to approve using \$2,480.00 from the passbook account drug task force funds to purchase a new camera needed for Live Scan. Motion carried unanimously.

## 7. FINANCE DIRECTOR'S REPORT

Heidi Porter submitted the financial report for month ended December 31, 2008 as follows:

General Fund	-	\$4,990,841.47	Investment Account	-	\$1,260,097.11
Water and Sewer Fund	-	159,778.78	2008 G.O. Bond	-	\$2,231,370.93
Cemetery Fund	-	52,374.79	Certificate of Deposit	-	\$ 70,000.00
CDBG2 Halifax	-	2,896.52	Total Police Dept. Savings	-	\$ 13,324.73
Twin Oaks II	-	<3,642.23>	Total Past Due Taxes All Yrs.-	\$	42,948.54
Total in Checking	-	\$5,202,249.33			

A motion was made by Councilman Barbour, second by Councilwoman Bracey, to approve the financial report for month ended December 31, 2008 as submitted by Heidi Porter. Motion carried unanimously.

## 8. CITIZENS TO ADDRESS COUNCIL

**A. Park View High School Students**

Mayor Horne acknowledged the presence of and welcomed the following students from the Park View High School dual enrollment political science class:

Devin Hall

Tara Tackett

**9. COMMITTEE REPORTS**

Mayor Horne reported that 95% of Phase I of the Colonial Theatre is complete. The other 5% (final painting and staining of the floors) will be completed once Phase II is completed. Mayor Horne is working with the architects, engineers and the construction companies on finalizing the Phase II figure. It will not have to go out to bid, for there is no grant money included in the second phase.

**10. TOWN MANAGER'S REPORT**

Kim Callis submitted the following report for the month of December 2008:

**A. Budget Preparation and Expense Reductions**

Kim Callis reported that staff will soon begin working on the Town's budget for FY09-10. Preparation materials have been delivered to the Mayor, Budget and Finance Committee, Town staff and community organizations that have traditionally requested funds. A copy of the proposed budget is planned to be presented to the full Council in early May with a public hearing scheduled for May 11.

Over the past month, supervisory personnel have analyzed their operations and planned expenditures for FY08-09 and have submitted ideas to reduce costs and/or delay certain expenses. Ideas will be reviewed with the Budget and Finance Committee and suggestions will be implemented where practical and appropriate.

This agenda item was for informational purposes only; therefore, no Council action was taken.

**B. Dixie Youth State Tournaments**

Mr. Callis reported that representatives from the South Hill Dixie Youth League will be attending a Virginia Dixie Youth organizational meeting on January 17 where they will be bidding to host the 2009 Angels (9-10 year olds) and Ponytails (11-12 year olds) state tournaments. The tournaments, which will begin in mid-July, would be held at the Parker Park softball complex.

South Hill will be hosting the 2009 state Dixie Youth boys' major league (11-12 year olds) tournament which will begin mid to late July 2009.

Each tournament will consist of eight teams who will bring business to our restaurants, hotels and other retail establishments. Town staff, the local Dixie Youth organization, the Chamber of Commerce and others will work closely together to promote these events and provide lots of hospitality to guests. They are also working together to see what needs to be done for the community to host a world series.

This agenda item was for informational purposes only; therefore, no Council action was taken.

**C. Blueway Meeting**

Mr. Callis reported that on January 12, South Hill hosted a Blueway Trails planning session. The meeting was organized by Sandra Tanner of the Virginia Tourism Corporation and facilitated by Ursula Lemanski of the National Parks Service. Issues discussed included types of sites to be developed, maintenance plans, grant and other funding information. The focus currently is on the western end of the Blueway Trail starting at Lunenburg County and extending to Greensville County, 68 miles of Blueway Trails. Twelve facility sites have been identified along the river. It is ideal to have put-in/take-out sites every five to six miles.

South Hill has already constructed a take-out ramp above the dam on the Meherrin River at Whittle's Mill. Additional safety features are being evaluated. The beach below the dam will serve as the put-in area. The Department of Game and Inland Fisheries is working on wildlife recreation activities such as bird watching. As funding and weather permit, staff will begin planning the construction of additional facilities at the old landfill site off Highway 138. Staff is also working on getting our leg of the Meherrin River designated as a scenic river in Virginia.

Emporia, South Hill and Mecklenburg County have all adopted Blueway Initiative Resolutions. Others have expressed support.

This agenda item was for informational purposes only; therefore, no Council action was taken.

**11. HUMAN RESOURCES MANAGER'S REPORT**

Julie Hancock presented the following administrative news for the month of December 2008:

**A. Personnel Report**

**1) Education**

- Jerry Eyler, Public Works, passed four additional ASE tests all relating to large trucks: Suspension and Steering; Electrical/Electronic Systems; Heating, Ventilation and Air Conditioning; and Preventative Maintenance and Inspection.
- Heidi Porter, Mark Novsak, Bill Wilson and Julie Hancock attended a VML workshop on Public Works Liability on December 16.

This agenda item was for informational purposes only; therefore, no Council action was taken.

**12. PUBLIC WORKS DIRECTOR'S REPORT**

Bill Wilson submitted the following report for the month of December 2008:

**A. 2" Waterline Extension on Route 1 North**

Bill Wilson informed Council that the Public Works Department is in the process of extending a waterline from Alpine Road to the Town limits on Route 1 North. The Town had met its annexation agreement by constructing a 12" water main to the north, terminating at Alpine Road, which can service all the water needs for the Northside and Hillcrest Industrial Parks.

Due to the drought conditions the area has faced during the past years, many wells are going dry and are no longer able to yield the amount of potable water needed for residents to be able to live in their homes. Three residences located near the Town limits have asked the Town for assistance. An agreement was made that if the owners paid for the cost of the waterline, Public Works would construct it.

Staff considered laying a larger line, but due to the cost, time constraints, and the difficulty of crossing a gas pipeline, a 2" line was considered to be sufficient. The line will run approximately 1500' on the right shoulder of Route 1 North.

This agenda item was for informational purposes only; therefore, no Council action was taken.

**13. OLD BUSINESS**

There was no old business.

**14. NEW BUSINESS**

There was no new business.

**15. ADJOURNMENT**

There being no further business matters before the South Hill Town Council, Mayor Horne adjourned the meeting at 7:18 p.m.

Respectfully submitted by Anna B. Cratch.

Signed:

Attest:

---

Earl O. Horne, Mayor

---

Anna B. Cratch, Town Clerk