



# Town of South Hill Water and Sewer Systems Application for Utility Service

**\*\*\*A Valid form of Identification is required to establish Utility Service**  
(Please print CLEARLY. Illegible applications will NOT be processed.)

Name of Applicant: \_\_\_\_\_

Doing Business As (if applicable): \_\_\_\_\_

Location of Service: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Are you renting/leasing this property? Yes  No

**\*\*\*If yes please provide Lease with Utility Application** (name on Lease must match Utility Applicant)

Telephone: \_\_\_\_\_ (Daytime) \_\_\_\_\_ (Home)

Social Security # or FEI #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*\*How would you like to receive your bill? Choose Only One: Paper Bill  E Bill

\*\*Would you like to be included in the Town's weekly email broadcast? Yes  No

Place of Employment: \_\_\_\_\_

In order to receive service from the Town the following will be required:

#### Residential Customers

- In Town Customers \$100.00 deposit
- Out of Town Customers \$150.00 deposit

#### Commercial and Industrial Customers

- Consumption in excess of 20,000 gallons.....\$150.00 deposit
- Consumption in excess of 40,000 gallons.....\$300.00 deposit
- Consumption in excess of 100,000 gallons.....\$400.00 deposit

The deposit will be transferred if you currently have a deposit with the Town. When service with the Town is discontinued, the deposit will be applied to any balance left on the account and the remaining amount will be refunded.

A \$40.00 cut-on fee is required for all customers.

Bills are printed at the end of the month, and are due upon receipt. If payment is not received by the twenty-first day of the month, a late fee of 15% will be added to the amount of the bill. If payment is not received by the tenth of the following month, service will be cut off until all balances have been paid.

Utility services include solid waste removal at a cost of \$15.00 per month for residential. (Commercial accounts will vary). If this is new construction, the Town will need to verify that the proper connection fees have been paid prior to the establishment of service.

Please sign below that you have read and understand the application for service. I understand and will adhere to the regulations of the Town governing these accounts, payment of bills, and termination. Please be sure to read and complete page two of this application.

#### Signature & Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please call us at (434) 447-3191 if you have any questions.

**Payments:** (Please print CLEARLY. Illegible applications will **NOT** be processed.)

Cashier's Check       Cash       Credit/Debit Card

Name on Credit Card: \_\_\_\_\_

CC Number: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_      Exp Date: \_\_\_\_\_      CV Code \_\_\_\_\_

\_\_\_\_\_  
Signature for Authorization of Credit/Debit Card

\*\*\* There is a 2.95% Convenience Fee on ALL credit/debit card transactions.  
*I authorize The Town of South Hill, VA to debit the credit card account indicated in this web form, for the noted amount on the schedule indicated. This payment is for Utility Deposit & Cut On Fee. I understand that returns, refunds and cancellations are made by check bi-monthly. I understand that this authorization will remain in effect until the schedule end date, or until I cancel it in writing whichever comes first, and I agree to notify the business in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment date falls on a weekend or holiday, I understand that the payment may be executed on the next business day. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company, so long as the transaction corresponds to the terms indicated in this form.*

## Special Notice

The information regarding race, national origin, and sex designation solicited on this application is requested in order to assure the Federal Government, acting through the Rural Utilities Service, which Federal laws prohibiting discrimination against applicants on the basis of race, color, national origin, religion, sex, and handicap are being complied with by the Town. You are not required to furnish the information but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the Town is required to note the racial / national origin and sex of the individual applicants based on visual observation or surname.

Race (Please check one box)	White	African American	Hispanic	American Indian / Alaskan Native	Asian / Pacific Islander
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sex: Male       Female

Initials of Preparer: \_\_\_\_\_

The Age Discrimination and Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least forty but less than sixty-five years of age.