



**SOUTH HILL TOWN COUNCIL  
REGULAR MEETING AGENDA  
TUESDAY, JUNE 11, 2024, 7:00 PM**

Town Hall Council Chambers ~ 211 S. Mecklenburg Avenue ~ South Hill, Virginia 23970  
(Phone) 434-447-3191 ~ (Fax) 434-447-5064  
<https://www.southhillva.org/> ~ [southhill@southhillva.org](mailto:southhill@southhillva.org)

Note: This meeting will be held in person and livestreamed at  
<https://www.youtube.com/@southhillva/streams>.

- Please remember sign ups for Citizens to Address Council are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.
- Please silence all cell phones while Council is in session.

- I. Opening
  - A. Welcome, Invocation, and Pledge of Allegiance
  - B. Call to Order
  - C. Roll Call
- II. Approval of Agenda – June 11, 2024
- III. South Hill IDA – Resolution of Appreciation for Warren Matthews
- IV. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
  - A. Willie Jiggetts – ‘Brunch in the Park’ at Centennial Park on Sunday, July 7 from 1 PM to 6 PM
- V. Public Hearings *Comments are limited to three minutes (five minutes if on behalf of a group).*
  - A. SE 2024-3, Request by 58 South Hill LLC to use the properties owned by Matthews Revocable Trust and CGT Properties 2 LLC, located beside Cracker Barrel, for a convenience (food) store greater than 3,000 square feet selling motor fuels – David Hash
- VI. Administrative Reports
  - A. Consent Agenda *All consent agenda items are considered routine by Town Council and will be acted upon by one motion (move to approve the consent agenda). There will be no separate discussion of these items unless a Council member requests an item be removed or considered separately.*
    - 1. Minutes
      - a. May 13, 2024 Special Meeting
      - b. May 13, 2024 Regular Meeting
      - c. May 23, 2024 Special Meeting
    - 2. Monthly Financial Report
  - B. Items for Approval *Items for approval are individual items to be considered by Town Council and to be acted upon by individual motions. There will be separate discussion of these items.*
    - 1. Town Manager Report
      - a. FY24-25 Budget Adoption and Appropriation
      - b. Small Purchase Policy Updates
    - 2. Police Report
      - a. Adoption of Ordinance for SHPD: Title 46.2 and Article Two, 18.2-266 – 18.2-273, Code of Virginia of 1950 as Amended
    - 3. Municipal Services Report
      - a. FY25 Fuel Bid Award
      - b. Mountain Creek Pump Station Electrical Improvements

C. Reports to Accept as Presented *All reports are considered informational to Town Council and require no action (move to accept the reports as presented). There will be no separate discussion of these items unless a Council member requests an item be removed for discussion separately.*

1. Town Manager Report
  - a. Facilities Reservation Calendar
  - b. Fire Report
2. Police Report
3. Municipal Services Report
4. Code Compliance Report
  - a. Monthly Report
  - b. Dilapidated Properties
5. Human Resources Report

VII. Appointments

- A. Board of Zoning Appeals (BZA)
- B. South Hill Planning Commission

VIII. Other Business

IX. Adjournment

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This agenda is subject to change at the discretion of the South Hill Town Council.

CURRENT OFFICIALS

Council Members

The Honorable Dean Marion, Mayor	Mike Moody, Vice Mayor
Lillie Feggins-Boone	Ashley C. Hardee
Gavin Honeycutt	Dr. Lisa Jordan
Delores Luster	Michael Smith
Joseph E. Taylor, Jr.	

Staff

Keli Reekes, Town Manager  
Anna B. Cratch, Town Clerk/Clerk of Council  
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Town Clerk prior to meetings. These copies will be provided to Town Council members and staff.