



SOUTH HILL TOWN COUNCIL
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 10, 2020, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, February 10, 2020 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 South Mecklenburg Avenue, South Hill, Virginia 23970.

1. CALL TO ORDER

Honorable Mayor Dean Marion called the regular meeting to order at 7:00 p.m.

2. INVOCATION

Mayor Marion rendered the invocation.

3. ROLL CALL

Mayor Marion called upon Anna Cratch to call the roll, which was as follows:

A. Council Members

Glenn C. Allen
Lisa V. Jordan
G. Ben Taylor

M. B. "Millie" Bracey
W.M. "Mike" Moody

Lillie Feggins-Boone
C. Leroy Sasser

Councilwoman Delores B. Luster was absent at roll call. She joined the meeting at 7:12 p.m.

B. Staff in Attendance

Stuart Bowen, Police Chief
Anna Cratch, Town Clerk
David Hash, Code Compliance Official
Brent Morris, Business Devt. Manager

Kim Callis, Town Manager
Sheila Cutrell, Dir. of Finance and Admin.
Carol Hutchinson, HR Manager

4. APPROVAL OF MINUTES – JANUARY 13, 2020

A motion was made by Councilman Moody, second by Councilman Allen, to approve the minutes of the regular meeting held on January 13, 2020 as submitted by Anna Cratch. Motion carried unanimously.

5. SERVICE AWARDS

Joshua Spence, Maintenance Operations was recognized for 10 years of service, effective February 1.

6. PUBLIC HEARINGS

A. Kim Callis – Proposed Amendments to the Sewer Use Ordinance

Kim Callis informed Council a Public Hearing has been called for comments on proposed amendments to the Sewer Use Ordinance – Chapter 86 Utilities, Article III Sewers. The purpose of the proposed amendments is to better enable the Town to ensure compliance with federal and state laws and regulations. It is consistent with what a lot of other localities have.

Mr. Callis opened the Public Hearing. No one commented regarding the proposed amendments.

Mr. Callis closed the Public Hearing. **A motion was made by Councilwoman Bracey, second by Councilman Moody**, to adopt the proposed amendments to Chapter 86 Utilities, Article III Sewers of the Code of the Town of South Hill. A **roll-call vote** was requested and voiced as follows:

Councilman Allen-Aye	Councilwoman Bracey-Aye
Councilwoman Feggins-Boone-Aye	Councilwoman Jordan-Aye
Councilwoman Luster-Absent	Councilman Moody-Aye
Councilman Sasser-Aye	Councilman Taylor-Aye.

B. Stuart Bowen – Proposed Amendments to the Parking Ordinance, Section 50-800

Stuart Bowen informed Council a Public Hearing has been called for comments on a proposed amendment to Section 50-800 of the Code of the Town of South Hill that makes it unlawful for a vehicle to be parked with the left side to the curb so that the front of the vehicle is facing toward the direction of oncoming traffic. This section will not apply to vehicles parked on one-way streets.

Chief Bowen opened the Public Hearing. Gretchen Hayes commented they have been working on the building and she promised to start parking on the right side. There were no other comments regarding the proposed amendment.

Chief Bowen closed the Public Hearing. **A motion was made by Councilman Moody, second by Councilwoman Feggins-Boone**, to adopt the proposed amendment to Section 50-800 of the Code of the Town of South Hill prohibiting parking in specified places. A **roll-call vote** was requested and voiced as follows:

Councilman Allen-Aye	Councilwoman Bracey-Aye
Councilwoman Feggins-Boone-Aye	Councilwoman Jordan-Aye
Councilwoman Luster-Absent	Councilman Moody-Aye
Councilman Sasser-Aye	Councilman Taylor-Aye.

C. David Hash – SE 2020-1, Request by Pearce Oil, Inc. to Utilize 201 Maple Lane for Bulk Plant Storage

David Hash informed Council a Public Hearing has been called for comments regarding the request of Pearce Oil Inc. for a special exception permit under Article IV, Section 94.1-76 of the Town Zoning Ordinance to utilize 201 Maple Lane for bulk plant storage. The property is zoned Commercial C-2 and is presently owned by Pearce Oil Inc. The South Hill Planning Commission recommends that Council approve the special exception request. Councilman Moody reported George

Brown would be moving all his tanks and adding an additional one over to where the warehouse is located behind the Kangaroo and Burger King. It would be enclosed with an 8' fence around a chain-link fence and would meet all of the DEQ requirements.

Mr. Hash opened the Public Hearing. No one commented regarding the special exception request.

Mr. Hash closed the Public Hearing. **A motion was made by Councilman Moody, second by Councilman Sasser**, to approve the SE 2020-1 request for a special exception permit under Article IV, Section 94.1-76 of the Town Zoning Ordinance to utilize 201 Maple Lane for bulk plant storage. Motion carried unanimously.

D. David Hash – SE 2020-2, Request by Justin Smith to Utilize 618 E. Atlantic Street for Automobile Sales

David Hash informed Council a Public Hearing has been called for comments regarding the request of Justin Smith for a special exception permit under Article IV, Section 94.1-76 of the Town Zoning Ordinance to utilize 618 East Atlantic Street for automobile sales. The property is zoned Commercial C-2 and is presently owned by Quik Fuel, Inc. The South Hill Planning Commission recommends that Council approve the special exception request. Councilman Moody commented the time period for the special exception expired so Mr. Smith is reapplying to be able to sell cars in front of his business.

Mr. Hash opened the Public Hearing. No one commented regarding the special exception request.

Mr. Hash closed the Public Hearing. **A motion was made by Councilwoman Feggins-Boone, second by Councilman Sasser**, to approve the SE 2020-2 request for a special exception permit under Article IV, Section 94.1-76 of the Town Zoning Ordinance to utilize 618 East Atlantic Street for automobile sales. Motion carried unanimously.

7. CODE COMPLIANCE REPORT

A. Monthly Report

David Hash presented the report of activity for January 2020 as follows:

Inspections Completed	-	52
Permits Issued	-	40
Fees Collected	-	\$ 9,917.82
UEZ Exemption	-	\$ 0
Rehab Exemption	-	\$ 0
General Exemption	-	\$ 0
Work Value	-	\$ 2,811,904.00

New businesses for January include:

- Here for You 126, 1120 Valley Road (cleaning service)
- Robert E Figgs Shear Sharpening, 808 Woodland Drive (shear sharpening and repair)
- Create Harmonii, 225 W. Virginia Street (crafts and custom tee shirts)
- Dragon Cave iPhone Service and Vape, 202 E. Atlantic Street (retail sales and repair)
- Bill Farrar Towing, LLC, 1321 W. Danville Street (towing service)

- The Little Rainbow, 102 N. Mecklenburg Avenue (photography)
- Red Barn, 1436 W. Danville Street (new owner Abdo Abushaar, convenience store)
- The Tire Shop, 618 E. Atlantic Street (new owner Justin Smith, tire shop)

A motion was made by Councilwoman Feggins-Boone, second by Councilman Moody, to approve the report of the Code Compliance Official for February 2020 as submitted by David Hash. Motion carried unanimously.

B. Dilapidated Properties

David Hash, Code Compliance Official (CCO), reported on the status of the following 23 dilapidated properties:

1. 211 East Atlantic Street – Paul Duffer is painting windows and scraping paint; was to be completed by December 30, 2019; summons obtained for March 2
2. 400 Goodes Ferry Road – received plan of action to start January
3. 402 Goodes Ferry Road – received plan of action to start April 1
4. 210 Park Lane – Jon Taylor is scraping and painting; rot being repaired and painting on front porch; termite treatment done, roof patched, front porch floor under repair and back porch structure repaired; to be completed by August 31; rot replacement and paintwork progressing as of February 4
5. 205 East Atlantic Street – work on house complete; small amount of construction debris left as of February 4; to touch base with Mr. Stanley
6. 923 West Atlantic Street – new roof completed October 16, 2019; siding being installed
7. 110 Third Street – grass in front of house cut October 29, 2019; Mr. Allen working on occupied properties first; lot to be cleaned and then proceed with work at 706 Brooke Avenue and 109 E. Third Street
8. 315 West Danville Street – negotiations ongoing for sale of property as of February 4
9. 1200 Halifax Street – demolition permit obtained by J.A. Barker Construction January 10; structure removed January 28
10. 906 Plank Road – second notice of violation sent September 17, 2019; owner trying to sell to Joyner; 40% clean; to clean up by November 30, 2019; letter sent December 3, 2019 stating if property not clean by December 18, 2019, Town will clean at owner's cost; 50% clean as of January 2; notice of correction sent to Joyner on January 28
11. 111 South Mecklenburg Avenue – Gwen Williams façade improvement grant approved as of September 16, 2019; started window repair; work completed January 21
12. 132 Bedford Street – removed as of January 21; viable garage left on property as requested of property owner; first notice of correction on garage sent January 15
13. 212 North Mecklenburg Avenue – first correction notice sent October 2, 2019; Ms. Marron seeking buyer and talking with contractors
14. 128 South Mecklenburg Avenue – grant work complete as of February 4 with exception of plate glass replacement and small amount of fascia replacement
15. 109 East Third Street – carport and roof repair to start after lot clean up at 110 E. Third Street
16. 201 East Atlantic Street – correction notice sent October 22, 2019 for paint, trim, and overgrown bushes; bushes trimmed; spring completion on painting
17. 507 Moseley Lane – notice sent November 20, 2019 for yard cleanup; no response as of January 30

18. 117 Clay Street – notice sent November 26, 2019 for yard cleanup; no response as of January 30
19. 706 Brooke Avenue – carport and front porch need repair; Mr. Allen has work scheduled after lot clean up at 110 E. Third Street
20. 122 Clay Street – correction notice sent December 17, 2019; second notice to be sent February 5
21. 112 Center Lane – correction notice sent January 21; projected completion date August 31
22. 930 W. Danville Street – correction notice sent January 28; 30 days to respond
23. 932 W. Danville Street – correction notice sent January 28; 30 days to respond

Paul Duffer informed Council that back in 2019 after a Council meeting was adjourned, he thanked Councilwoman Jordan for her comments. Mr. Duffer said he heard someone calling his name and Councilwoman Bracey was motioning for him to come to her. He commented he owns a lot of property in South Hill and some of it is dilapidated. Mr. Hash knows he has been working on it, but he can't work on it all at one time. Mr. Duffer said the first thing Councilwoman Bracey said to him is "When are you going to clean up your mess?" He said it took him by surprise and he didn't know what to say. He said she also commented "Maybe you've got too much stuff" and "Maybe you need to sell some of it". He stated he felt her comments were inappropriate. He mentioned the tax office never scolds him for having too much stuff; all they want is the money. He has a court date of March 2. Councilwoman Bracey stated Mr. Duffer has done a good job of getting some of his property straight.

This agenda item was for informational purposes only; therefore, no Council action was taken.

C. Code Inspector Activity Report

Jamie Velvin submitted the Code Inspector Activity Report for January 2020 as follows:

- All dilapidated building files moved from Code Compliance Official's Office to Code Inspector's Office
- Met with Alex Graham regarding 112 Center Lane
- Obtained summons for Paul Duffer regarding 211 East Atlantic Street; court date set for March 2
- Spoke with Ivory Joyner regarding 906 Plank Road; sent letter of correction
- Met with Jamie Smiley regarding demolition at 132 Bedford Street
- Met with Randy Riley regarding demolition at 132 Bedford Street; existing garage to be left on property
- Met with Jimmy Martin regarding update on completed work at 128 South Mecklenburg Avenue
- Met with Gwen Williams for final inspection of her property at 111 South Mecklenburg Avenue
- Completed field inspections of all properties on Item B Agenda list; nine properties removed from list with three additions
- Completed identifying additional buildings for the Item B list
- Met with Mr. Allen regarding a complaint about the appearance of his properties; letter has been written for him to give to his tenants addressing trash in the yards
- Spoke with Barbara Jefferson regarding 932 West Danville Street
- Met with David Tatum about an inoperable car on his lot
- Monitored demolition at 132 Bedford Street
- Wrote and sent 10 inoperative vehicle letters for 20 inoperative cars
- Conducted pickups of temporary off-premise advertisement signs

This agenda item was for informational purposes only; therefore, no Council action was taken.

8. POLICE REPORT

A. Monthly Report

Chief Bowen presented the police report for January. Chief Bowen informed Council there were 362 activity incidents, 39 reportable criminal offenses, 797 calls for service, and \$11,796 property recovered in January. Other miscellaneous included 31 court overtime hours, 134 training hours, 27 warrants issued, and 17 inoperative vehicles tagged.

He presented the following administrative news:

- Corporals Ethan Atkinson and James Crawford completed 24 training hours each “Basic Criminal Investigations for Street Patrol and New Investigators” at the training academy.
- William “Russ” Inge was hired as a new Patrol Officer and is currently enrolled in Basic LE #95.
- Officer Paul Jones instructed eight hours First Aid/CPR to the Basic LE class at the training academy.
- Lieutenant Scott Zincone and Donna Burch completed 16 training hours each “LERMS Train-the-Trainer” in Boydton. This training is for the new RMS system scheduled to go live in February 2020. Captain Shane Johnson, Lieutenant Scott Zincone, and Sergeants Mike Peebles, Mike Watters and Chris Parrott completed two training hours each in “Basic Functionality” for the new RMS system.
- Captain Shane Johnson attended the required DMV Grant Application Workshop at the Blackstone Police Department.
- Corporal C.B. Fleming completed 40 training hours “Defensive Tactics and Edge Weapons Instructor” at the training academy.
- Captain Shane Johnson and Corporal Tony Solomon instructed eight hours ASP at the training academy.

A motion was made by Councilman Sasser, second by Councilman Allen, to approve the report of the Police Department for January 2020 as submitted by Donna Burch. Motion carried unanimously.

B. EMT-B Class Update for Southside Rescue Squad (SSRS)

Retesting is still taking place. One student who declined to continue with the retesting process will make full reimbursement to the Town upon receiving her income tax returns. Monitoring each student’s progress will continue. Any necessary reimbursements will be handled accordingly.

This agenda item was for informational purposes only; therefore, no Council action was taken.

9. FINANCE REPORT

A. Monthly Financial Report

Sheila Cutrell presented the financial report for month ended January 31, 2020 as follows:

General Fund	-	\$18,680,655.40	Total CD Investment Accounts	-	\$2,249,908.32
Water and Sewer Fund	-	3,501,350.72	Total Police Dept. Savings	-	\$ 16,521.30
Cemetery Fund	-	9,963.01	Total Taxes Due Thru 01/31/20	-	\$ 799,162.52
Food Hub	-	(13,091.29)	(Real Estate and Personal Property, all years)		
Total in Checking	-	\$22,178,877.84			

A motion was made by Councilwoman Feggins-Boone, second by Councilwoman Luster, to approve the financial report for month ended January 31, 2020 as submitted by Sheila Cutrell. Motion carried unanimously.

10. BUSINESS DEVELOPMENT REPORT

A. Monthly Update

Brent Morris presented the business development report for January 2020 as follows:

- Mailed 24 information packets to potential industries
- Began working with IDA on updating signage and adding new signage at the industrial parks; the IDA has approved the budget for this.
- Attended two meetings with VEDP on updates for multiple projects
- Continued working with Mecklenburg County Economic Development, Tourism, and VEDP on a marketing campaign for South Hill and Mecklenburg County
- Worked with South Hill Chamber of Commerce Board and Committees on band series lineup for 2021, bylaws update, creation of personnel policy, insurance RFPs, job descriptions, and compensation packages
- Completed calendar of events for 2020

This agenda item was for informational purposes only; therefore, no Council action was taken.

11. CITIZENS TO ADDRESS COUNCIL

A. Rosser Wells, Fire Chief – 2019 Annual Fire Report

Rosser Wells presented Council with the Fire Report for the South Hill Volunteer Fire Department, Inc. (SHVFD) for the year that ended December 31, 2019. The report showed 575 incidents were responded to with 83 actually involving fire. An average of 14 members were present per call. Calls responded to in Town were 243, and 271 were within our county district. Other departments were assisted 61 times outside our district, and mutual aid was received from surrounding departments 94 times.

A new 28' Haz-Mat trailer was placed in service through a \$25,000 grant from the Altria Companies Employee Community Fund. The new Pumper/Tanker has arrived and will greatly enhance the SHVFD's ISO rating. It replaced a 24-year old engine that was sold to Lake Gaston Volunteer Fire Department. Chief Wells invited everyone to stop by the station and see the new pumper/tanker. The equipment will be installed and it will be representing South Hill next Tuesday through Saturday in Virginia Beach.

In answer to a question from Councilwoman Jordan, Chief Wells said the False Alarm Policy has helped. When the second false alarm is received, they carry the paper with them and it puts some teeth into it and causes folks to work on their equipment. No one has had to be billed.

Chief Wells thanked Council for their support. On behalf of Council, Mayor Marion thanked Chief Wells and all of the SHVFD volunteers, auxiliary members, families, and employers.

12. COMMITTEE REPORTS

A. Budget and Finance Committee – Proposed Ordinance Authorizing Town Participation in the VML/VACO Investment Pool

Councilman Taylor reported the Budget and Finance Committee met on January 9 to review proposals from different financial institutions suitable for local government. Sheila Cutrell stated the Town solicited proposals for investment opportunities for each of the local banks as well as VML/VACO Finance. Proposals were received from

- Carter Bank and Trust - certificates of deposit range in terms from less than six months to 36 months with an interest rate range from .50% to 1.35%;
- Benchmark Community Bank - money market business checking account at .40%;
- First Citizens Bank - investment vehicle at 1.64% but fees were required and a third-party administrator would need to be hired; and
- VML/VACO Finance - gross market yield of 1.44% and gross book yield of 2.28% (as of January 31).

Presentations were heard from representatives of First Citizens Bank and VML/VACO Finance. After considering all proposals and presentations, with \$22 million in checking, the committee and staff feel it is appropriate to invest \$15 million in the VML/VACO Virginia investment pool, one to three year high quality bond fund. This fund offers the highest earning potential and allows access to funds twice per month with no fees for early withdrawal. This would still leave money on hand for needed projects. More could be invested at any time. As Council must adopt an ordinance to participate in the VML/VACO pool, a Public Hearing is required.

Councilman Taylor commented the interest rate is far superior to what we have been receiving. Blackstone, Brunswick County, Chase City, Crewe, Mecklenburg County, Kenbridge, Lawrenceville, Victoria, South Boston, and several school systems participate in this. Over 100 localities and counties across Virginia participate in this. They have \$9 billion at this point. Councilwoman Jordan mentioned this gives us the best way to get where we need to go in the next few years, maximizing the resources that we have. Councilwoman Bracey commented they did a great job.

A motion was made by Councilman Taylor, second by Councilwoman Bracey, to hold a Public Hearing at the March 9, 2020 Town Council meeting to hear comments regarding a proposed ordinance authorizing Town participation in the VML/VACO Virginia Investment Pool. Motion carried unanimously. Councilman Taylor commended Ms. Cutrell for bringing this idea to Council's attention.

13. TOWN MANAGER REPORT

Kim Callis submitted the following report for January 2020:

A. Facilities Reservation Calendar

Kim Callis presented Council with a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities. He noted the calendar changes frequently as new reservations are made.

Restrooms at the parks will be reopened as soon as temperatures permit.

The next major community event will be the Mecklenburg County Cancer Association fundraiser with several bands performing at the South Hill Exchange on March 14. Their goal is to raise \$25,000.

This agenda item was for informational purposes only; therefore, no Council action was taken.

B. Mecklenburg Manor Apartments Rehabilitation

Mr. Callis reported that Gateway Development Services, LLC, the owner of Mecklenburg Manor Apartments located at the east end of Ferrell Street, is applying to the Virginia Housing Development Authority for affordable housing tax credit funding to assist with the rehabilitation of 51 low to moderate income apartments. The Town's designation of the Mecklenburg Manor property as a "revitalization area" will strengthen the Gateway application. The Town has historically supported similar efforts to rehabilitate housing for low to moderate-income households, most recently in February 2019 for Cross Creek Apartments.

A motion was made by Councilwoman Luster, second by Councilman Taylor, to adopt the resolution indicating that Mecklenburg Manor Apartments is located in a designated Revitalization Area. A roll-call vote was requested and voiced as follows:

Councilman Allen-Aye	Councilwoman Bracey-Aye
Councilwoman Feggins-Boone-Aye	Councilwoman Jordan-Aye
Councilwoman Luster-Aye	Councilman Moody-Aye
Councilman Sasser-Aye	Councilman Taylor-Aye.

C. Municipal Services Projects

Barker Construction has completed the Atlantic Street/Maple Lane RCUT installation. The police department will keep an eye on it for the next couple of days as people get used to that traffic pattern.

We are working with engineers from Dewberry to address two issues at the WWTP, including DEQ pretreatment requirements and developing a strategy to replace aeration equipment.

Venture Electric had to redo some of the engineering for the Mecklenburg Avenue/Danville Street traffic signal pole to meet new regulatory and insurance requirements. The new pole has been ordered but we have not received a firm date for delivery. We were told it might be three to four months before we receive the new pole.

Asphalt plants are expected to be back in operation in March. We will be talking with Adams Paving soon to schedule Town paving projects.

We are working with B&B Consultants on the Federal Energy Regulatory Commission exemption surrender at Whittles Mill that we expect to file in May. We are also working with Dominion Energy and others to remove the three transformers next to the powerhouse.

This agenda item was for informational purposes only; therefore, no Council action was taken.

D. Collective Bargaining Bills

Mr. Callis attended the VML/VACO/VAPDC Legislative Meeting in Richmond on February 6 and 7. Virginia is a right-to-work state. There was conversation that may not be the case much longer but the legislation probably will not happen. What is being looked at is collective bargaining for public employees. It would be a disaster for local governments without lots of resources. We are continuing to follow news hoping that with the voices of VML, VACO, and VAPDC, it will not happen. Governor Northam supports collective bargaining and a 12-cent increase in the gas tax to be phased in over three years. The additional money in the transportation funds would not be used exclusively for roadway improvements; much would go into mass transit systems that would benefit Northern Virginia and Tidewater and more heavily populated areas. We will not have mass transit here for a long time and would like to see more money go into the roads, interstates, and US highways.

14. HUMAN RESOURCES REPORT

A. Monthly Personnel Report

Carol Hutchinson presented the following administrative news for January 2020:

- Updated Employee Handbooks were distributed the week of January 20 to all employees, Mayor Marion and Council. Employee meetings were held January 28 at the Town Hall regarding updates to the Employee Handbooks. Missy York, a partner with the Harman, Claytor, Corrigan & Wellman law firm, facilitated the meetings. An additional session with Missy York is scheduled for February 27 for those employees that were unable to attend the January 28 sessions.
- David Hash received his Certification as Stormwater Management Program Administrator from the State Water Control Board authorized by DEQ.
- First Aid/CPR and Blood Borne Pathogens training is scheduled for March 17 - March 20 for all employees with the exception of the Police Department.
- Daniel Martin gave a presentation on January 13 about the WWTP to the Lions Club at Brian's Steak House. His presentation was well received by club members.
- Katie Piercy has been hired as Accounting Technician I and will begin February 18.
- Interviews for the Director of Municipal Services are scheduled for the week beginning February 10.

This agenda item was for informational purposes only; therefore, no Council action was taken.

B. Corrections to the Employee Handbook re Police Department Holiday Pay

The information in Section 6-11:3; Item 2 of the Employee Handbook was incorrect; the holiday pay for the Police Department should be 8 hours instead of 4 as shown below.

2. If the employee's shift starts ~~and~~ at 8:00 p.m. on the observed holiday and ends at 8:00 a.m. on the day after the holiday, the employee will receive 12 hours of regular pay and ~~4~~ 8 hours of holiday pay.

A motion was made by Councilwoman Feggins-Boone, second by Councilman Moody, to approve the revisions to Section 6-11:3, Item 2 of the Employee Handbook correcting the holiday pay for an employee of the Police Department from 4 hours to 8. Motion carried unanimously.

15. OLD BUSINESS

There was no old business.

16. NEW BUSINESS

There was no new business.

17. CLOSED SESSION

Real Estate – § 2.2-3711(A)(3)

Pursuant to Real Estate – § 2.2-3711(A)(3) of the Code of Virginia and on **motion** of **Councilwoman Luster**, and **second** of **Councilman Allen**, the South Hill Town Council entered into **Closed Session** to discuss a Real Estate matter involving Interstate Industrial Park. Motion carried unanimously.

There was no action taken while in Closed Session on the Real Estate matter.

WHEREAS, the South Hill Town Council has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(3) of the Code of Virginia requires a certification by this Council that such Closed Session was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the South Hill Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which certification resolution applies, and (2) only such business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Council. **A motion was made by Councilwoman Jordan, second by Councilman Allen**, to approve **Resolution 343**, dated February 10, 2020 and return to **Open Session**. A **roll-call vote** was requested and voiced as follows:

Councilman Allen-Aye
Councilwoman Feggins-Boone-Aye
Councilwoman Luster-Aye
Councilman Sasser-Aye

Councilwoman Bracey-Aye
Councilwoman Jordan-Aye
Councilman Moody-Aye
Councilman Taylor-Aye.

18. OPEN SESSION

A motion was made by Councilman Moody, second by Councilwoman Feggins-Boone, on the Real Estate matter, to accept the IDA's donation of the fire pump station at Interstate Industrial Park. Motion carried unanimously.

19. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the meeting at 7:57 p.m.

Respectfully submitted by Anna B. Cratch.

Signed:

Dean Marion, Mayor

Attest:

Anna B. Cratch, Town Clerk