



SOUTH HILL TOWN COUNCIL

REGULAR MEETING MINUTES

MONDAY, DECEMBER 14, 2020, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, December 14, 2020 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 South Mecklenburg Avenue, South Hill, Virginia 23970. Public seating was limited to practice physical distancing. Attendees were asked to wear a mask/facial covering. The public was encouraged to view the Town Council meeting livestream via YouTube.

1. CALL TO ORDER

Honorable Mayor Dean Marion called the regular meeting to order at 7:00 p.m.

2. INVOCATION

Mayor Marion rendered the invocation.

3. ROLL CALL

Mayor Marion called upon Anna Cratch to call the roll, which was as follows:

A. Council Members

Lillie Feggins-Boone
W.M. "Mike" Moody
Joseph E. Taylor, Jr.

Gavin L. Honeycutt
Shep Moss

Delores B. Luster
G. Ben Taylor

B. Staff in Attendance

Stuart Bowen, Police Chief
Anna Cratch, Town Clerk
C.J. Dean, Dir. of Municipal Services
Carol Hutchinson, HR Manager

Kim Callis, Town Manager
Sheila Cutrell, Dir. of Finance and Admin.
David Hash, Code Compliance Official
Brentley Morris, Business Devt. Manager

4. APPROVAL OF MINUTES – NOVEMBER 9 AND 18, 2020

A motion was made by Councilman Honeycutt, second by Councilwoman Luster, to approve the minutes of the regular meeting held on November 9, 2020 as submitted by Anna Cratch. Motion carried unanimously.

A motion was made by Councilman Honeycutt, second by Councilman Moody, to approve the minutes of the special meeting held on November 18, 2020 as submitted by Anna Cratch. Motion carried unanimously.

5. SERVICE AWARDS

Paul Jones (not present at meeting) was recognized for 5 years of service with the Police Department effective December 29. Officer Jones also instructs some of our EMT and First Aid classes.

6. FY20 AUDIT REVIEW BY ROBIN JONES

Robin Jones with Creedle, Jones & Associates, P.C. thanked Council for allowing her to present the Comprehensive Annual Financial Report for year ended June 30, 2020. Ms. Jones thanked the staff mentioning Kim Callis and Sheila Cutrell for being so cooperative and competent in getting the figures and information to complete the audit. She informed Council the Auditor of Public Accounts in Richmond requires an audit to be done by December 15 (documents have already been submitted to them.) The Town Council must be presented a presentation of the audit by December 31.

Ms. Jones reported nothing wrong was found with the four reports, which were prepared in compliance with standards set in the United States for accounting and auditing procedures. Cash and investments for year end for governmental funds was \$21,580,326, a strong cash position. The net change in fund balance for the year for governmental funds was \$191,000 to the good. For the water and sewer fund, the total cash was \$3,600,000 with a change in that position of \$304,000. One of the major things this year was \$2,500,000 in streets and infrastructure improvements. Around \$1,000,000 was spent on additional equipment and water and sewer infrastructure. Ms. Jones mentioned it is impressive that the governmental activities have no debt. The only debt the water and sewer fund has is the \$1,200,000. We are meeting our debt coverage requirements by a good number. This year the Town exceeded \$750,000 in federal award money. \$888,000 has been received for highway construction and improvements. Ms. Jones commented the report was unmodified with no material weaknesses, no significant deficiencies, and no non-compliance. No matters or findings and questioned costs were reported.

A motion was made by Councilman Ben Taylor, second by Councilman Joseph Taylor, to accept the audit from Creedle, Jones & Associates, P.C.

Councilwoman Lillie Feggins-Boone-Aye
Councilwoman Delores Luster-Aye
Councilman Shep Moss-Aye
Councilman Joseph Taylor-Aye.

Councilman Gavin Honeycutt-Aye
Councilman Mike Moody-Aye
Councilman Ben Taylor-Aye

Councilman Honeycutt thanked Sheila Cutrell, staff, and Robin Jones for putting the audit together.

7. APPOINTMENT TO FILL WARD 2 VACANCY

Mayor Marion reported that the following two candidates submitted their resumes for consideration of appointment for the Ward 2 seat recently vacated by the loss of Councilman Leroy Sasser: Richard Alexander "Alex" Graham and William Christopher "Chris" Hardee. The deadline for applications was December 4. The general registrar has confirmed both candidates are registered voters in Ward 2. Mayor Marion asked if there was anyone else in the audience who would like to be considered for the vacancy. No one responded and the nomination process was closed.

Council was previously given the applicants' resumes to review. In alphabetical order, each candidate was given the opportunity to address Council. Alex Graham, 210 Chaptico Road, addressed Council regarding his candidacy. Due to unforeseen circumstances, in his absence, a video was shared from Chris Hardee, 105 Apple Street.

Several citizens attended to speak in favor of their candidate choice. Speaking in favor of Chris Hardee were Dr. Michelle Edmonds, Denny Hardee, Randy Crocker, and Jeremy Lynch (emailed

comments read by Mayor Marion). Speaking in favor of Alex Graham were Jamie Thomas, Rosser Wells, Mike Berryman (emailed comments read by Mayor Marion), and Sandra Kinker.

Mayor Marion thanked both candidates and their speakers for representation. A **roll-call vote** was requested and voiced with Council members voting for only one candidate as follows:

Councilwoman Feggins-Boone-Alex Graham	Councilman Honeycutt-Chris Hardee
Councilwoman Luster-Alex Graham	Councilman Moody-Alex Graham
Councilman Moss-Chris Hardee	Councilman Ben Taylor-Alex Graham
Councilman Joseph Taylor-Alex Graham.	

Mayor Marion thanked and congratulated Alex Graham and asked him to contact Anna Cratch to get information to be sworn in. Mayor Marion stated that this seat will be filled by an elected Council person at the next general election in May of 2022.

8. CITIZENS TO ADDRESS COUNCIL (Comments are limited to three minutes.)

No other citizens present wished to address Council.

9. REPORTS TO APPROVE AS PRESENTED

For efficiency, the following reports were grouped to approve as presented.

A. Town Manager Report

Kim Callis presented the following report for November 2020:

i. Facilities Reservation Calendar

Kim Callis presented Council with a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities. The calendar changes frequently as new reservations are made. Parker Park restrooms and lower Centennial Park restrooms have been winterized and are closed until February 2020.

ii. Designated Sledding Street Reminder

Mr. Callis reported that whenever we have frozen precipitation, in the interest of public safety and to enable citizens to get to work and other important appointments, the Public Works team works very hard to clear major traffic arteries as soon as possible and to plow all Town streets within 24 hours of the end of a storm. Unfortunately, this effort often eliminates opportunities for children to enjoy snow sledding.

As a reminder, at the December 2018 regular meeting, Council adopted a motion approving E. Danville Street from Brook Avenue to Dortch Lane as the Town's designated "sledding street" when we have snowstorms so that kids may enjoy the snow.

This area was approved for sledding for several reasons:

- There are only 10 houses on the street, all on the south side. We will make arrangements for these residents to be able to get in and out of their driveways.
- The street is wide, and the hill is long and will accommodate many sledders.

- The street is conveniently located near the center of Town and close to several parking lots.
- The location is in a familiar area near Centennial Park where parents are accustomed to taking their children for recreational activities.
- The Police Department can easily monitor the area.

Staff considered several locations (High Street, Brunswick Avenue, Lunenburg Avenue, Valley Road, Raines Street, etc.) for this purpose, but E. Danville Street seems best suited. We do not recommend designating multiple sledding locations at this time.

iii. CARES Act Funding for Broadband Expansion

Mr. Callis reported that staff recently partnered with the Southside Planning District Commission, Mid-Atlantic Broadband Cooperative (MBC), and Mecklenburg County to apply for CARES Act funding to expand broadband capability to better meet the growing demand for internet service in South Hill. Our application was approved.

The broadband project cost is \$310,000 and will be paid for with CARES Act funds of \$279,000 and MBC matching funds of \$31,000. MBC and its contractors will perform the upgrade work at the MBC node on Tunstall Road. The work primarily includes the installation of new equipment. As with most CARES Act projects, Mecklenburg County is the recipient of the funds and will pass them on to South Hill.

The project will help facilitate distance learning, telehealth and telemedicine, remote working, and industry recruitment.

iv. Town Hall Closure for COVID Renovations

Mr. Callis reported that the Town Hall will be closed to the public on December 18 to begin COVID-related renovations to customer service areas near the front and rear entrances to the Town Hall. The project will be paid for with CARES Act funds. The work will be performed December 18 – 20. We will be available to serve the public by telephone on December 18.

The renovations will generally include removal of existing customer service windows and counters and installing sealed drawers similar to those used at bank drive-through windows. Bullet resistant glass will also be installed.

B. Finance Report

Sheila Cutrell presented the financial report for month ended November 30, 2020 as follows:

General Fund	-	\$ 7,891,126.37	Total Investment Accounts	-	\$15,415,943.15
Water and Sewer Fund	-	1,118,634.23	Total Police Dept. Savings	-	\$ 27,642.06
Cemetery Fund	-	10,003.01	Total Taxes Due Thru 11/30/20	-	\$ 2,369,333.99
2 nd & 3 rd Street Project Fund	-	(82.13)	(Real Estate and Personal Property, all years)		
Total in Checking	-	\$ 9,019,681.48			

C. Police Report

i. Monthly Report

Chief Bowen presented the police report for November. Chief Bowen informed Council there were 222 activity incidents, 46 reportable criminal offenses, 1,114 calls for service, and \$761 property recovered in November. Other miscellaneous included 18 court overtime hours, 222 training hours, 41 warrants issued, and 8 inoperative vehicles tagged.

He reported the following administrative news:

- Officers attended four hours training each at the Exchange Warehouse. This training consisted of Lasershot training simulator, DUI FST training, Defensive Tactics refresher training and Scenario/Entry training.
- Officer Brandon Campbell completed 40 hours State Department Executive Protection Liaison training at Fort Picket in Blackstone.
- Corporal Tony Solomon instructed six hours Taser training at the Halifax Police Department.
- Sergeant Mike Peebles assisted with Officer Survival training at the training academy.
- Auxiliary Officers Mike Ritchie and Shane Nichols completed 40 hours each “Advanced Tactical Operations”.

ii. EMT-B Update for Southside Rescue Squad (SSRS)

The SSRS EMT-B Update was presented as follows:

- An additional student successfully passed the National Registry Test.
- As she did not complete all requirements for testing, one student reimbursed the Squad. This money will be reimbursed to the Town.
- Reimbursement contracts have been completed. Those individuals who did not complete the testing requirements will be met with soon.

D. Municipal Services Report

C.J. Dean submitted the municipal services report for November 2020 as follows:

- The asphalt overlay work is anticipated to be performed in the spring of 2021 as the final paving work and schedule are developed.
- The Thomas Street stormwater pipe is going to be replaced. Materials should be arriving after the first of the year.
- Staff is working with several contractors to complete the work that was approved for CARES Act funding.
- The connecting points or wet taps have been completed and work of new waterline installation will begin soon in the area of the former VCU Community Memorial Healthcenter. Materials for this work were approved for CARES Act funding.
- The Public Works crews have been busy collecting leaves and have utilized the personnel from the Parks crews for more manpower.
- Crews from Parks and Building Maintenance were busy assisting the Chamber of Commerce with Hometown Christmas. Public Works installed the streetlight decorations and prepared the Exchange Warehouse. The Public Works crew also assisted the Police Department with the Christmas Parade and street closures.

E. Code Compliance Report

i. Monthly Report

David Hash submitted the report of activity for November 2020 as follows:

Inspections Completed	-	34
Permits Issued	-	33
Fees Collected	-	\$ 2,743.83
UEZ Exemption	-	\$ 0
Rehab Exemption	-	\$ 0
General Exemption	-	\$ 167.77
Work Value	-	\$ 1,034,179.00

New businesses for November included:

- Standing in the Truth, 110 N. Mecklenburg Avenue (retail)
- SS Bargain Basement, 112 S. Brunswick Avenue (retail)
- Fresh Start Trucking, LLC, 248 Circle Drive (trucking company office)

ii. Dilapidated Properties

David Hash submitted a report on the status of the following 32 dilapidated properties:

- 211 E. Atlantic Street
- 400 Goodes Ferry Road
- 402 Goodes Ferry Road
- 210 Park Lane
- 110 Third Street
- 315 W. Danville Street
- 906 Plank Road
- 212 N. Mecklenburg Avenue
- 109 E. Third Street
- 201 E. Atlantic Street
- 706 Brooke Avenue
- 112 Center Lane
- 930 W. Danville Street
- 932 W. Danville Street
- 211 Bryan Street
- 118 S. Lunenburg Avenue
- 1179 Country Lane
- 208 Pennington Street
- 112 E. Atlantic Street
- 403 N. Mecklenburg Avenue
- 419 E. Atlantic Street
- 456 Old Hwy. 58
- 506 Moseley Lane
- 617 W. Danville Street
- 418 Old Highway 58
- 1214 Plank Road
- 112 Raleigh Avenue
- 114 C N. Clay Street
- Corner of Circle Drive and Ogburn Street
- 202 Windsor Street
- 911 E. Atlantic Street

- 806 Virginia Avenue

iii. Code Inspector Activity Report

as follows: Jamie Velvin submitted the Code Inspector Activity Report for November 2020

- Spoke with Holly McFarland in reference to property at 1214 Plank Road
- Met with Jamie Barker in reference to 1214 Plank Road
- Spoke with Tommy Stanley in reference to his property at 419 E. Atlantic Street
- Met with Felicia Holden in reference to her property at 506 Moseley Lane
- Spoke with Jon Czerniawski about his property at 230 E. Danville Street
- Spoke with Aileen Lewis in reference to property at 114 C Clay Street
- Met with Paul Duffer at 400 Goodes Ferry Road; provided him with a list of work that needed to be completed at 400 and 402 Goodes Ferry Road
- Checked 27 addresses for inoperable vehicles
- Checked an inoperable vehicle complaint behind Town and Country Cleaners, located owner, and asked that vehicle be removed
- Fifteen violation letters sent out for inoperable vehicles
- Spoke with Kenneth Nemeth about brush complaint on Howerton Street
- Kept check on progress at 1500 W. Danville Street clean-up
- Checked on debris complaint at Days Inn, and monitored for progress and clean up
- Located inoperable vehicles for the next list
- Met with William Gregory about Town's Code for Inoperable Vehicles
- Met with William Clark at 201 E. Atlantic Street; inspected house for work still needing to be completed
- Met with Sam Allen at 706 Brook Avenue and 110 E. Third Street
- Met with Kuy Kelly at office in reference to his property on 806 Virginia Avenue
- Checked all properties on the Item B Agenda List for progress
- Removed eight off-premise signs
- Three inoperable vehicles towed
- Two tall grass letters sent
- Completed Virtual Core course with the Virginia Building Code Academy November 17 – 20

F. Business Development Report

Brent Morris submitted the business development report for November 2020 as follows:

- Mailed 22 informational packets to prospective businesses
- Worked with the Chambers in Action Committee to successfully execute Round Three of the Gift Card Match Program. This round placed an additional \$466,000.00 into the hands of our South Hill businesses that participated.
- Continued working with the Southside Planning District Commission and the appointed committee on the review of Mecklenburg County Small Business Recovery Assistance applications and approvals. To date, 25 businesses have been approved to receive grant funding. There is still a healthy pipeline that the committee is working with to complete the application process.
- Continuing to revise business incentives to present to Council for approval

- Worked with the South Hill Chamber of Commerce to execute Hometown Christmas 2020 (COVID Safe). All events were well attended.

G. Human Resources Report

Carol Hutchinson submitted the following administrative news for November 2020:

- Hazardous Communication – Right to Know training was held November 10 at the South Hill Volunteer Fire Department. Town employees reviewed the protocol for hazardous materials, Safety Data Sheets, and communication guides. COVID-19 precautionary measures were utilized at all times.
- David Hash completed Building Inspection – Commercial (Virtual) Instruction on November 6. The training was provided by the Virginia Department of Housing and Community Development.
- Communication continued among employees and staff regarding COVID prevention.

A motion was made by Councilwoman Luster, second by Councilwoman Feggins-Boone, to approve the Reports to Approve as Presented. Motion carried unanimously.

10. OTHER BUSINESS

A. Town Manager Staff Appreciation

Kim Callis took a moment to thank Town staff. Mr. Callis stated this calendar year is coming to an end. Robin Jones just gave an excellent report. Mr. Callis thanked Sheila Cutrell and her team. There have been a lot of conversations about a lot of goings on and activity in our industrial parks and spaces around Town. Mr. Callis thanked Brent Morris for all he is doing to make that happen. C.J. Dean came on board in April. Our Public Works team does so many things, not just maintaining, but building and complying with all kinds of regulations from water and sewer and wastewater. We have a lot of things going on with the CARES Act that we are trying to get done by the end of the year. Mr. Dean is spearheading a lot of that. Mr. Callis thanked Mr. Dean. Despite the coronavirus, there is a lot of building going on and people that want to do things and zoning requests, rezoning requests, special exceptions, etc. Not a day goes by that David Hash does not have to go out and help someone do something. Mr. Callis thanked Mr. Hash and his staff. Unless you see it coming every day, you have no idea of the things we have to do to make sure our employees stay safe. Carol Hutchinson is right on top of it every second of the way. Ms. Hutchinson is also there all the time as a resource for employees if they have a question or concern or need help with something regarding an insurance matter, retirement matter, etc. Mr. Callis thanked Ms. Hutchinson for what she does every day. Our police force speaks for itself. Chief Bowen is the leader and they do so many good things to not just keep our community safe but to help people in the community with programs like No Shave November where they raise funds, Shop With a Cop, etc. Mr. Callis thanked Chief Bowen. Mr. Callis thanked Michael Vaughan and our fire department for all they do each and every day. Mr. Callis commented this has been a really challenging year. Unless you are here every day, you may know things going on but you don't live it and you don't experience it like these people do, but you do know about it and support us. Mr. Callis thanked Council for their support as well. Mr. Callis stated it doesn't matter what it takes, Anna Cratch is here to get it done. Ms. Cratch has been here longer than just about anyone else here. Mr. Callis thanked Ms. Cratch for what she does.

Councilman Moss added a thank you to Mark Novsak and his guys for keeping everything fixed and running in all weather conditions.

B. Hometown Christmas

Councilman Moody thanked everyone involved in making Hometown Christmas on December 4 and 5 such as tremendous success. He mentioned members of the Chamber of Commerce; staff from the Town, Police, and Fire; and businesses and individuals who gave their time to make this happen. It was an unbelievable work of a collective group of individuals who had one goal. He also thanked the people from surrounding communities who came to participate.

11. COMMITTEE REPORTS

There were no committee reports.

12. APPOINTMENTS

A. South Hill Board of Building Code Appeals

Mayor Marion reported the appointment of Meade Pratali on the Board of Building Code Appeals will expire on January 8, 2021. Mr. Pratali has been contacted and agrees to serve another five-year term commencing January 9, 2021 and ending January 8, 2026 if Council so desires.

A motion was made by Councilman Moody, second by Councilwoman Feggins-Boone, to reappoint Meade Pratali to the Board of Building Code Appeals for another five-year term commencing January 9, 2021 and ending January 8, 2026. Motion carried unanimously.

B. Mecklenburg Brunswick Regional Airport Committee

Mayor Marion reported the appointments of Ken Currin and Ben Taylor on the Mecklenburg Brunswick Regional Airport Committee will expire on January 13, 2021. They have been contacted and both agree to serve again. If Council so desires, their three-year terms would commence January 14, 2021 and end January 13, 2024.

A motion was made by Councilman Moody, second by Councilwoman Feggins-Boone, to reappoint Ken Currin and Ben Taylor to the Mecklenburg Brunswick Regional Airport Committee for another three-year term commencing January 14, 2021 and ending January 13, 2024. Motion carried unanimously.

C. South Hill Planning Commission

Mayor Marion reported the Planning Commission appointments of Stuart Taylor and Carolyn J. Walker will expire on December 31, 2020. They have been contacted and both agree to serve again. If Council so desires, their four-year terms would commence January 1, 2021 and end December 31, 2024.

A motion was made by Councilwoman Feggins-Boone, second by Councilwoman Luster, to reappoint Stuart Taylor and Carolyn J. Walker to the Planning Commission for another four-year term commencing January 1, 2021 and ending December 31, 2024. Motion carried unanimously.

13. OLD BUSINESS

There was no old business.

14. NEW BUSINESS

Mayor Marion read the below complimentary email he received on November 24.

Dear Mayor Marion,

I wanted to share with you my interaction with several of South Hill's residents and how wonderful they all were in my time of distress.

I was driving home to Atlanta, GA after picking up my daughter from college in MD. At about 10:30pm, our tire pressure light came on. We pulled over at closest exit (exit 12 on 85) and attempted to refill tires. After an unsuccessful attempt, we were going to leave the car at the station, walk to a hotel and deal with it in the morning. That is when the citizens of South Hill stepped up in a huge way.

The Sunoco/7-11 attendant Jaqueline offered to find us a way to our hotel and let us stay in the store where it was warm. Her colleague Sheila called her husband, a tow truck driver, to come and look at our car. Sheila's husband drove up and was able to get our tires inflated enough for us to drive safely. The night auditor at The Fairfield Inn was empathetic and gracious, even though we arrived well after midnight. And, this morning, I took our car to the Honda dealership where they generously and efficiently adjusted and recalibrated our tires to ensure a safe trip.

I know most e-mails you receive probably contain criticisms and/or complaints. I thought it was important for you to receive one with nothing but praise. The people my daughter and I encountered last night and this morning represent the very best of South Hill, VA and are a testament to your city.

We hope to visit again soon (hopefully under less strenuous circumstances).

*Thank you,
Holly Wander
Milton, GA*

15. CLOSED SESSION

Legal – § 2.2-3711(A)(7) and Real Estate – § 2.2-3711(A)(3)

Pursuant to Legal – § 2.2-3711(A)(7) and Real Estate – § 2.2-3711(A)(3) of the Code of Virginia and on **motion of Councilman Joseph Taylor**, and **second of Councilman Moody**, the South Hill Town Council entered into **Closed Session** to discuss a Legal matter involving the grievance policy and a Real Estate matter involving proceeds from the tax sale. Motion carried unanimously.

There was no action taken while in Closed Session on the Legal or Real Estate matters.

WHEREAS, the South Hill Town Council has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Sections 2.2-3711(A)(7) and 2.2-3711(A)(3) of the Code of Virginia require a certification by this Council that such Closed Session was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the South Hill Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from

open meeting requirements by Virginia law were discussed in the Closed Session to which certification resolution applies, and (2) only such business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered by the Council. **A motion was made by Councilman Honeycutt, second by Councilwoman Luster, to approve Resolution 348, dated December 14, 2020 and return to Open Session. A roll-call vote** was requested and voiced as follows:

Councilwoman Lillie Feggins-Boone-Aye	Councilman Gavin Honeycutt-Aye
Councilwoman Delores Luster-Aye	Councilman Mike Moody-Aye
Councilman Shep Moss-Aye	Councilman Ben Taylor-Aye
Councilman Joseph Taylor-Aye.	

16. OPEN SESSION

There was no action taken in Open Session on the Legal or Real Estate matters.

17. COVID-19 UPDATES

Kim Callis reminded everyone the Town Hall will be closed to the public on December 18 for renovations. Staff will be available by phone.

Mr. Callis commented we had to close the doors to the public some time ago for the coronavirus. The daily counts are being watched to see if we may have to do that again. If so, staff will still be here by phone.

Because of the limitations on gatherings, some changes have had to be made to the employee luncheon scheduled for December 17 at the South Hill Exchange. Supervisors will pick up lunches and take them to employees. Lunch will be available at the Town Hall around noon for Council members and Town Hall staff.

18. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the meeting at 9:04 p.m.

Respectfully submitted by Anna B. Cratch.

Signed:

Dean Marion, Mayor

Attest:

Anna B. Cratch, Town Clerk

So Unexpected 
South Hill
virginia

Incorporated 1901

December 15, 2020

Commonwealth of Virginia
Auditor of Public Accounts
P. O. Box 1295
Richmond, Virginia 23218

Dear Ms. Mavredes,

We hereby attest, in accordance with Section 15.2-2510 of the Code of Virginia, the Town of South Hill's audited financial report, for the fiscal year ended June 30, 2020, has been presented to the local governing body at a public session on December 14, 2020.



Local chief elected official signature
Dean Marion/Mayor

Printed Name/Title

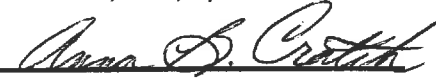


Local chief administrative officer signature
Kim Callis/Town Manager

Printed Name/Title

Town of South Hill
Commonwealth of Virginia

The foregoing statement required by the laws of the Commonwealth was acknowledged before me this 15th day of December, 2020, by Sheila J. Cutrell.



Notary Public's Signature

Anna Cratch/Town Clerk

Notary's Printed Name/Title

Notary registration number:

325012

My commission expires, June 30, 2022.





**SOUTH HILL TOWN COUNCIL
REGULAR MEETING AGENDA
MONDAY, DECEMBER 14, 2020, 7 PM**

(Council Chambers, Town Hall, 211 S. Mecklenburg Avenue)

Please silence all cell phones while Council is in session.

1. Call to Order
2. Invocation
3. Roll Call
4. Approval of Minutes – November 9 and 18, 2020
5. Service Awards
6. Appointment to Fill Ward 2 Vacancy
 - A. Candidates
 - i. Richard Alexander “Alex” Graham
 - ii. William Christopher “Chris” Hardee
 - B. Citizen Requests to Speak (*Comments are limited to three minutes.*)
 - i. Michelle Edmonds
 - ii. Denny Hardee
 - iii. Randy Crocker
 - iv. Jeremy Lynch
7. Citizens to Address Council (*Comments are limited to three minutes.*)
8. Reports to Approve as Presented
 - A. Town Manager Report
 - i. Facilities Reservation Calendar
 - ii. Designated Sledding Street Reminder
 - iii. CARES Act Funding for Broadband Expansion
 - iv. Town Hall Closure for COVID Renovations
 - B. Finance Report
 - C. Police Report
 - i. Monthly Report
 - ii. EMT-B Update for Southside Rescue Squad
 - D. Municipal Services Report
 - E. Code Compliance Report
 - i. Monthly Report
 - ii. Dilapidated Properties
 - iii. Code Inspector Activity Report
 - F. Business Development Report
 - G. Human Resources Report
9. Committee Reports

10. Appointments
 - A. Board of Building Code Appeals
 - B. Mecklenburg-Brunswick Regional Airport Committee
 - C. Planning Commission
11. Old Business
12. New Business
13. Closed Session
 - A. Legal, Section 2.2-3711 (A)(7)
 - B. Real Estate, Section 2.2-3711 (A)(3)
 - C. Prospective Business, Section 2.2-3711 (A)(5)
14. Open Session
15. Adjournment