



SOUTH HILL TOWN COUNCIL
REGULAR MEETING MINUTES
MONDAY, APRIL 11, 2022, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, April 11, 2022 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was also available livestream via YouTube. Anna Cratch took the minutes.

1. CALL TO ORDER

Honorable Mayor Dean Marion called the regular meeting to order at 7:00 p.m.

2. INVOCATION

Mayor Marion rendered the invocation.

3. ROLL CALL

Mayor Marion called upon Anna Cratch to call the roll, which was as follows:

A. Council Members

Lillie Feggins-Boone
W.M. "Mike" Moody
Joseph E. Taylor, Jr.

Alex Graham
Shep Moss

Delores B. Luster
G. Ben Taylor

Councilman Gavin L. Honeycutt was absent from the meeting.

B. Staff in Attendance

Stuart Bowen, Police Chief
Anna B. Cratch, Town Clerk
C.J. Dean, Dir. of Municipal Services
Carol Hutchinson, HR Manager

Kim Callis, Town Manager
Sheila Cutrell, Dir. of Finance and Admin.
Howard P. Estes, Jr., Town Attorney

4. APPROVAL OF AGENDA

A motion was made by Councilman Moody, second by Councilman Moss, to approve the agenda for April 11, 2022. Motion carried unanimously.

5. APPROVAL OF MINUTES – MARCH 14, 2022

A motion was made by Councilwoman Feggins-Boone, second by Councilwoman Luster, to approve the minutes of the regular meeting held on March 14, 2022 as distributed by Anna Cratch. Motion carried unanimously.

6. CITIZENS TO ADDRESS COUNCIL

Comments are limited to three minutes (five minutes if on behalf of a group).

A. Wade Crowder, Goodes Ferry Road – Waste Collection Fees

Wade Crowder shared that as the resident at 833 Forest Hill Drive has died, he wants to drop the garbage pickup but keep the water. He has been informed the policy doesn't allow this. Councilman Ben Taylor expressed concern about who would keep up with all of this administratively.

A motion was made by Councilman Moss, second by Councilman Moody, to send the trash collection minimum fee to the Policy Review Committee for discussion. Motion carried 6 to 1 with Councilman Ben Taylor casting the negative vote.

7. PUBLIC HEARINGS

A. David Hash – RE 2022-1, Request by Freeman Companies, LLC to rezone the property at the corner of McCracken Street and E. Northington Street from Single Family Residential R1-10 to General Residential R2-16

David Hash informed Council a Public Hearing has been called for comments regarding the request by Freeman Companies, LLC to rezone the property located at the corner of McCracken Street and E. Northington Street from single-family residential district R1-10 to general residential district R2-16. At the Public Hearing held on April 4, 2022, the South Hill Planning Commission voted to recommend that Council approve the rezoning request.

Mr. Hash opened the Public Hearing. No one spoke regarding the rezoning request.

Mr. Hash closed the Public Hearing. **A motion was made by Councilman Moody, second by Councilman Moss,** to approve the RE 2022-1 request by Freeman Companies, LLC to rezone the property at the corner of McCracken Street and E. Northington Street from single-family residential district R1-10 to general residential district R2-16. Motion carried unanimously.

8. TOWN MANAGER REPORT

A. Public Hearing for FY22-23 Proposed Budget and Rates

Kim Callis informed Council staff has completed a series of meetings with Department Heads, the Mayor, and the Budget and Finance Committee to prepare the proposed Town budget and rates for FY22-23. The proposed budget was distributed via email to Council on April 1 for review for the budget work session on April 6. Mr. Callis shared a PowerPoint presentation.

The following are being recommended:

- § No tax increases.
- § A 10% increase in water/sewer rates. The Roanoke River Service Authority is also increasing rates \$.40/1,000 gallons which will be passed on to local consumers.
- § Cost of living increase of 5% for employees. The Consumer Price Index indicates overall cost of living expenses has increased by 7.5% over the past year.
- § Deferral of some equipment and vehicle purchases until FY23-24.

Mr. Callis stated they recommend holding the Public Hearing on May 9. Adoption of the budget and appropriation of funds would be scheduled for June 13, 2022. He thanked everyone who had a part in the budget process.

A motion was made by Councilman Ben Taylor, second by Councilman Moss, to advertise for a Public Hearing on the proposed FY22-23 budget at 7:00 p.m. on May 9, 2022 at the South Hill Town Hall. Motion carried unanimously.

A motion was made by Councilman Ben Taylor, second by Councilman Moss, to advertise for a Public Hearing on the proposed FY22-23 tax rates, and water and sewer rates at 7:00 p.m. on May 9, 2022 at the South Hill Town Hall. Motion carried unanimously.

B. South Hill CDA Amended Articles of Incorporation

Mr. Callis reminded Council that at their February 14, 2022 meeting, they indicated their preference for the South Hill Community Development Association (“CDA”) to revise the proposed amendments to its Articles of Incorporation (“Articles”) such that the board consists of an odd number of board members, does not specifically include a Council member, and becomes effective on June 1, 2022 (vs. April 1) to allow Council more time to identify appropriate candidates for appointment to the board.

Jimmy Butts incorporated those changes into the amended Articles which were adopted by the CDA at its regular bi-monthly meeting on March 22, 2022. The CDA Bylaws will also be amended once the amendments to the Articles of Incorporation are finalized.

Mayor Marion has made it clear that it is the responsibility of all Council members to recommend individuals with appropriate experience and backgrounds on a variety of community matters for consideration for appointment to the board.

A motion was made by Councilwoman Feggins-Boone, second by Councilwoman Luster, that the South Hill Town Council accept the responsibility to identify and recommend qualified individuals to be considered for appointment to the South Hill Community Development Association Board of Directors and to consent to appropriate Mayoral appointments to such board. Motion carried unanimously.

A lengthy discussion followed as Council members Shep Moss and Ben Taylor expressed concern as Council had previously requested the CDA board be completely independent and not include a member of Council as to ensure one Council member would not be placed in a position to have potential multiple votes on multiple issues. Mr. Callis stated legal counsel removed the language from the bylaws *requiring* that a Council member be appointed. If Council doesn’t wish for a Council member to serve on the board, they don’t have to appoint one. Attorney Estes commented this way provides more flexibility. Recommendations can be made to the CDA, but it is not binding. As a separate legal entity, it is up to the CDA Board as to amendments of their Articles. Council could adopt a separate policy.

A motion was made by Councilman Moss, second by Councilman Moody, that no South Hill Town Council member shall be considered or appointed to serve on the Board of Directors of the CDA. Motion carried 5 to 2 with Councilmembers Joseph Taylor and Lillie Feggins-Boone casting the negative votes.

C. One Way Alley Traffic Flow Recommendation

Mr. Callis reported the Street Committee and staff met on April 4 to view and consider changes to traffic movement on the one way (south to north) alley that extends approximately 500 feet from West Atlantic Street (near Jackson Hewitt) to North Lane (near Watkins Insurance and the South Hill Volunteer Fire Department). Passage along the alley is often difficult due to its narrow width and the location of two commercial dumpsters serving businesses with front entrances on North Mecklenburg Avenue. Lake Water Brewing Company has a dumpster that is located in the public parking lot between the brewery and Jackson Hewitt. It is also challenging for large delivery trucks to access the businesses' receiving doors along the alley and in the public parking lot. Overhead utility wires limit the placement of commercial dumpsters. Vehicles already travel along the alley in both directions. There is no room along the right of way to widen the alley and the existing buildings are located on the property lines.

To help better manage the traffic flow along the alley, after considering several options, the Street Committee recommends that the dumpster for Lake Water Brewing be placed in the southwest corner of the public parking lot and that two way traffic be permitted along the alley. There is nowhere on their property to place the dumpster, and there is not enough room in the alley to allow for fencing. Existing speed bumps slow the pace of vehicles to safe speeds. The two remaining dumpsters must remain in place as there is no viable relocation option that allows the businesses direct access to their dumpsters.

A motion was made by Councilwoman Feggins-Boone, second by Councilwoman Luster, that, effective immediately, two way traffic be allowed along the current one way alley extending south to north from West Atlantic Street to North Lane and that a parking space in the southwest corner of the public parking lot between Lake Water Brewing and Jackson Hewitt be utilized for the Lake Water Brewing commercial dumpster placement. Motion carried unanimously.

9. REPORTS TO APPROVE AS PRESENTED

For efficiency, the following reports for March 2022 were grouped to approve as presented.

A. Town Manager Report

i. Facilities Reservation Calendar

Kim Callis presented Council with a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities.

Dixie Baseball and Dixie Softball activities are underway. There was a very large turnout for the South Hill Chamber of Commerce's first music event featuring the Band of Oz at the South Hill Exchange on April 1. The next several events are scheduled for the Centennial Park Amphitheater.

B. Finance Report

Sheila Cutrell submitted the financial report as follows:

General Fund	- \$13,582,185.21	Total Investment Accounts	- \$14,869,490.70
Water and Sewer Fund	- 3,311,307.95	Total Police Dept. Savings	- \$ 28,259.12
Cemetery Fund	- 15,725.45	Total Taxes Due Thru 3/31/22	- \$ 295,652.98
Business Dist. Resurgence Grant	- 37,975.85		
Total in Checking	- \$16,947,194.46	(Real Estate and Personal Property, all years)	

Councilman Moss again brought up the poor performance of the investment account. Councilman Graham asked about the possibility of inviting the investment account holders to speak to Council. Mr. Callis answered that would be possible. He stressed that no money is lost until you get out of the investment.

Councilman Moss inquired about a past motion authorizing the Finance Director to engage with a collection company for past due personal property and real estate taxes. Kim Callis informed him it was not on the agenda for discussion. When asked if it could be added to the agenda, Attorney Estes stated the agenda is at the discretion of the body and would require a majority vote to amend. A motion was made by Councilman Moss to add to Other Business the Town's engagement with a collection agency concerning delinquent Town taxes. There was no second; therefore, the motion was not considered.

C. Police Report

Chief Bowen submitted the police report. He reported there were 253 activity incidents, 40 reportable criminal offenses, 1,202 calls for service, and \$4,607.00 property recovered in March. Other miscellaneous included 32 court hours, 8 training hours, 49 warrants issued, and 1 inoperative vehicle tagged.

He reported the following administrative news:

- Captain Shane Johnson and Lieutenant Ryan Durham completed Accreditation Training in Mechanicsville.
- Precious Metals applications and fingerprints were renewed for 2022.
- Chief Stuart Bowen instructed Ethics Training at the academy.
- Carie Watters and Cedric Macklin resigned March 21, 2022.
- Fit for Duty physicals were completed.
- Corporals Tony Solomon and Paul Jones conducted CPR and Bloodborne Pathogens recertifications for Town employees at the Town Office.

D. Municipal Services Report

i. Projects Report

C.J. Dean submitted the projects report as follows:

- The contractor on the NE Sewer Project continues the process of boring under Interstate 85. The project includes two bores under Interstate 85 and a bore under Route 1. The boring job has been complicated as rock has been encountered slowing the work. The contractor continues work on the gravity line section and the mechanical and piping work at the sewer pump station. Dominion Power is working on the underground power to the sewer pump station with completion anticipated in the near future.
- The softball netting project contractor completed the padded lower walls. The Facilities crew is working on the softball field press boxes, painting the dugouts, rewiring the speakers, and rewiring the scoreboards.

ii. Fire Report

Chief Vaughan submitted the fire report. Chief Vaughan reported the SHVFD responded to 71 total alarms with an average of 16 volunteers present per call. Calls responded to in Town were 40, within the county district were 22, and involving fire were 8. Mutual aid given was 9 and automatic aid received was 14. Training included CPR/AED/First Aid. Fundraising included a fish supper, fund drive letter, and a kamado joe raffle.

He reported the following administrative news:

- Truck 7 is back and in service. Thanks was given to C.J. Dean and Sheila Cutrell for their assistance.
- On March 9, the SHVFD responded to an overturned 10,000-gallon propane tanker. Chief Vaughan expressed thanks to everyone who assisted. Hazards were successfully mitigated, and the uncontrolled Haz-Mat situation was turned into a safe environment.
- Engine 73 was taken to Cummins Atlantic in Richmond for a recall on the fuel system.
- On March 14, a new fire training door simulator was delivered for skills testing for all fire agencies. Mecklenburg County funded the training prop.
- During March, there were three close calls and/or near misses while operating at emergency scenes. Thankfully no one was seriously injured; however, a Traffic Incident Management update will be conducted for all personnel.

E. Code Compliance Report

i. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	-	58
Permits Issued	-	38
Fees Collected	-	\$ 2,193.91
UEZ Exemption	-	\$ 0
Rehab Exemption	-	\$ 0
General Exemption	-	\$ 0
Work Value	-	\$ 284,999.00

New businesses included:

- A Little of This A Little of That, 935 W. Atlantic Street (Flea Market Vendor)
- Regina Davis, 935 W. Atlantic Street (Flea Market Vendor)
- Ka Mare’s Treasures, 935 W. Atlantic Street (Flea Market Vendor)
- Jones Flea Market, 935 W. Atlantic Street (Flea Market Vendor)
- Deanna Martin, 935 W. Atlantic Street (Flea Market Vendor)
- HWN-Lady, 935 W. Atlantic Street (Flea Market Vendor)
- This & That, 935 W. Atlantic Street (Flea Market Vendor)
- Vickie’s Salon, 833 W. Danville Street (Hair Salon)
- Legacy Eye Care, LLC, 501 Lombardy Street (Optometry Services)
- SOVA CPA, 113 S. Mecklenburg Avenue (CPA Accounting)
- HomeTown Orthodontics, PLLC, 119 S. Mecklenburg Avenue (Dental Office)

ii. Dilapidated Properties

Along with the list of completed dilapidated properties since 2016, Mr. Hash presented a report on the status of 51 dilapidated properties.

F. Business Development Report

Brent Morris submitted the business development report as follows:

- Mr. Morris has completed the required training to facilitate a Co-Starters program. He is continuing to work with Longwood Small Business and Mid-Atlantic Broadband on the implementation of a Co-Starters program in South Hill.
- He along with Retail Strategies and local realtors is continuing the push of recruiting new retail businesses and restaurants in Town.
- He has created new collateral materials that will be used to continue recruiting new retailers and restaurants.
- The South Hill Chamber of Commerce hosted its first band of the season on April 1 at the South Hill Exchange. Four hundred (+) guests were in attendance.
- There will be an article featuring the South Hill Chamber of Commerce in the May edition of Virginia Business regarding the resurgence grant they received.

G. Human Resources Report

Carol Hutchinson submitted the following administrative news:

- David Hash completed CE: Plants 2.0 training on March 22. The training was sponsored by the Department of Environmental Quality.
- Certification of First Aid and Bloodborne Pathogens was held March 24. The training was facilitated by Officer Paul Jones and Corporal Tony Solomon.
- Ryan Smith was recognized for 5 years of service, effective April 22.
- The 2022 Performance Evaluation Process began on March 28. Managers will have employee reviews concluded by April 11.

A motion was made by Councilman Ben Taylor, second by Councilman Joseph Taylor, to approve the Reports to Approve as Presented for March 2022. Motion carried unanimously.

10. COMMITTEE REPORTS

There were no committee reports.

11. APPOINTMENTS

A. Board of Zoning Appeals (BZA)

Mayor Marion reported that as Woody Oakley has stepped down from his position on the BZA, Richard Walker has been contacted and agrees to serve out Mr. Oakley's five-year term ending May 12, 2023.

A motion was made by Councilman Moody, second by Councilman Joseph Taylor, to recommend the appointment of Richard Walker to serve out the BZA term of Woody Oakley ending May 12, 2023. Motion carried unanimously.

B. Industrial Development Authority (IDA)

The IDA appointment of Scott Burnette will expire May 5, 2022. Mr. Burnette has been contacted and agrees to serve another four-year term beginning May 6, 2022 and ending May 5, 2026.

A motion was made by Councilman Joseph Taylor, second by Councilman Moody, to reappoint Scott Burnette to serve another four-year term on the IDA beginning May 6, 2022 and ending May 5, 2026. Motion carried unanimously.

12. OTHER BUSINESS

There was no other business.

13. CLOSED SESSION

Legal – § 2.2-3711 A(8)

Pursuant to Legal – § 2.2-3711 A(8) of the Code of Virginia and on **motion of Councilwoman Feggins-Boone, and second of Councilwoman Luster,** the South Hill Town Council entered into **Closed Session** to discuss Legal matters involving consultation with legal counsel on an agreement for utility maintenance, the zoning ordinance, and guidance on the FOIA. Motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Council requested the presence, in the entirety of the Closed Session, of Kim Callis, Anna Cratch, and Howard Estes. Further, for the portion of Closed Session where the Council discussed an agreement for utility maintenance, Council requested the presence of Sheila Cutrell and C.J. Dean. Lastly, for the portion of Closed Session where the Council discussed the zoning ordinance, Council requested the presence of C.J. Dean.

14. OPEN SESSION

A motion was made by Councilman Moody, second by Councilwoman Feggins-Boone, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session.** Motion carried unanimously. The South Hill Town Council reconvened in Open Session.

RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Councilman Moody, second by Councilwoman Luster, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

WHEREAS, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

NOW THEREFORE, BE IT RESOLVED, that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in

the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilwoman Feggins-Boone-Aye	Councilman Graham-Aye
Councilman Honeycutt-Absent	Councilwoman Luster- Aye
Councilman Moody-Aye	Councilman Moss-Aye
Councilman Ben Taylor-Aye	Councilman Joseph Taylor-Aye.

A motion was made by Councilman Moody, second by Councilwoman Feggins-Boone, on the Legal matter involving an agreement with the Roanoke River Service Authority for utility maintenance that upon execution of the Amended and Restated Maintenance Agreement, the Town Manager is authorized to execute an agreement with regard to a booster station on the Town owned waterline along Hwy. 58 pending legal review by the Town Attorney. Motion carried unanimously.

15. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the meeting at 9:06 p.m.

VALIDATION

Minutes approved this ____ day of _____, 20_____.

Anna B. Cratch, Town Clerk

Dean Marion, Mayor

AMENDED AND RESTATED MAINTENANCE AGREEMENT

This **Amended and Restated Maintenance Agreement** (the “**Agreement**”) is made and entered into by and between the **Roanoke River Service Authority** (“**RRSA**”), a southern Virginia regional water service authority and public body corporate, and the **Town of South Hill, Virginia** (“**Town**”), a political subdivision of the Commonwealth of Virginia. RRSA and the Town are sometimes referred to as the “**Party**” and collectively as the “**Parties**”. This Agreement amends and restates in its entirety that certain Maintenance Agreement entered into by the parties hereto as of February 7, 2018.

RECITALS

WHEREAS, the Town issued a general obligation bond to fund the construction of and owns a water line (the “**Waterline**”) of varying sizes (both of 18 and 16 inches) extending generally south from the Town limits along Highway 1/58 to the area typically referred to as Big Fork at the intersection of Highways 1 and 58, and then extending west along Highway 58 to the intersection of Prison Road, all as shown on Exhibit A attached and incorporated into this Agreement by this reference; and

WHEREAS, the RRSA began operations in 2002 to provide water treatment and supply services to its members and customers. Except for an area near and including Bracey, Virginia, RRSA provides water service in Brunswick and Mecklenburg Counties (the “**Service Area**”) through the Waterline, all as more particularly described on the Service Area Map included as Exhibit A hereto; and

WHEREAS, since its formation, RRSA, in the interest of cost containment and as matter of financial prudence and convenience, has utilized a significant section of the Waterline along Highways 1 and 58 and other Town water distribution lines at no cost to supply water to its members and customers throughout the Service Area; and

WHEREAS, the RRSA’s customer base and use of the Town’s Waterline and other distribution lines have increased exponentially in recent years; and

WHEREAS, the Town and the RRSA mutually desire to set forth each parties’ duties and responsibilities with regard to the utilization and maintenance of the Waterline;

NOW, THEREFORE, for mutual and valuable consideration the receipt and sufficiency of which is acknowledged by the parties, RRSA and the Town agree as follows:

1. **Right to Use; Compensation:** RRSA has full right to utilize the Waterline, subject to the terms of this Agreement, to supply water to its members and customers with no compensation paid to the Town.
2. **Above-Ground Maintenance:** The Town will bush hog the Waterline easement annually and remove trash and similar debris in the easement. Any fenced areas will be at all times be accessible to the Town to maintain a neat and clean appearance in ground cover, trash and undergrowth. The Town will be responsible for visual inspection of the Waterline easement. The Town will be responsible for painting, marking and undergrowth control around hydrants, valve risers, air relief boxes and sample stations along the Waterline.

3. **Below-Ground Maintenance:** The RRSA will be responsible for all repairs, replacement and maintenance to the Waterline, including, but not limited to, equipment, services, stations, pumps, tanks, pipes, hydrants, valves, air relief valve and similar facilities connected to the Waterline itself. Any landscape, hardscape, roadway, curb, gutter, stormwater management, fencing, or similar facilities necessarily or incidentally disturbed from repair or maintenance activity will be timely restored and returned to its prior state after the repair or maintenance work is completed. RRSA will be responsible for any emergencies related to the Waterline and its use. Routine flushing of the Waterline, water quality, pressure and related matters of water supply are the responsibility of RRSA.
4. **Expansion of Waterline:** Any expansion, additions, modifications, or upgrade of the Waterline, including additional equipment, stations, pumps, tanks, hydrants, pipes, valves and similar facilities connected to the Waterline itself are the responsibility of RRSA and shall be approved by the Town in advance of work, expense or installation.
5. **Notice and Process of Repair:** Unless an emergency exists, prior to easement or other land or appurtenance disturbances, RRSA will provide the Town with a corrective action plan and advance notice of contractors performing the services. The Town reserves the right to inspect and approve, in advance, all repairs, connections, taps, line maintenance, upgrades, replacement, equipping or other similar access to the Waterline.
6. **New Connections on Waterline:** Unless otherwise agreed upon by the Town, water customers or other users who connect to any section of the Waterline are water customers of the Town. The Town will provide notice to RRSA of a new connection. The cost of any flushing, pressure testing and similar work related to providing water quality to a new customer or service line shall be the responsibility of such new customer or connection.
7. **Relocation:** In the event that, by court order, judicial action, administrative directive or other third-party authority, the Waterline must be relocated or redirected, RRSA shall be responsible for the cost of such relocation, providing due notice to the Town of related activities.
8. **Term and Termination:** The term of this Agreement shall be from the date of full execution by both Parties until RRSA determines in its sole discretion that the Waterline is not needed to provide water to the Service Area. Further, this Agreement may be terminated by either Party by giving a 180-day written notice.
9. **Relationship of the Parties:** Nothing contained in this Agreement shall be deemed or construed by the Parties or by any third person to create the relationship of principal and agent, or partnership or joint venture, or any association between County and City and none of the provisions contained in this Agreement or any act of the Parties shall be deemed to create any relationship other than as specified herein, nor shall this Agreement be construed, except as expressly provided herein, to authorize either Party to act as the agent for the other.
10. **Representation of Authority:** Each Party represents to the other that it has the authority to enter into this Agreement and that the individual signing this Agreement on behalf of their respective Parties has the authority to execute this Agreement and to bind their respective Parties to the terms and conditions of this Agreement.

11. **Fees and Costs:** Any reasonable fee or costs, including engineering and legal expense, incurred by the Town to enforce provisions of this Agreement shall be paid by RRSA.
12. **Amendment:** This Agreement may be amended by mutual agreement in writing executed by both of RRSA and the Town.
13. **Incorporation of Recitals:** The Recitals set forth above are incorporated herein and made an operative part of this Agreement.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, RRSA and the Town execute this AMENDED AND RESTATED MAINTENANCE AGREEMENT effective as of the _____ day of _____ 2022.

Roanoke River Service Authority
Highway 1 South
Bracey, VA 23919

Town of South Hill, Virginia
211 South Mecklenburg Avenue
South Hill, VA 23970

Signature

Kim Callis
Signature

Print Name

Kim Callis
Print Name

Title

Town Manager
Title

COMMONWEALTH OF VIRGINIA
COUNTY OF MECKLENBURG, to-wit:

COMMONWEALTH OF VIRGINIA
COUNTY OF MECKLENBURG, to-wit:

This day _____, the _____ of the RRSA, whose name is signed to the foregoing writing, personally appeared before me and acknowledged the execution of the same.

This day Kim Callis, the Town Manager of the Town, whose name is signed to the foregoing writing, personally appeared before me and acknowledged the execution of the same.

Given under my hand this _____ day of _____, 2022.

Given under my hand this 12th day of April, 2022.

My Commission expires: _____.

My Commission expires: June 30, 2022.

Notary Registration No: _____

Notary Registration No: 325012

Notary Public

Anna S. Cratch
Notary Public

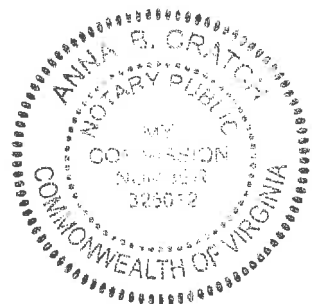
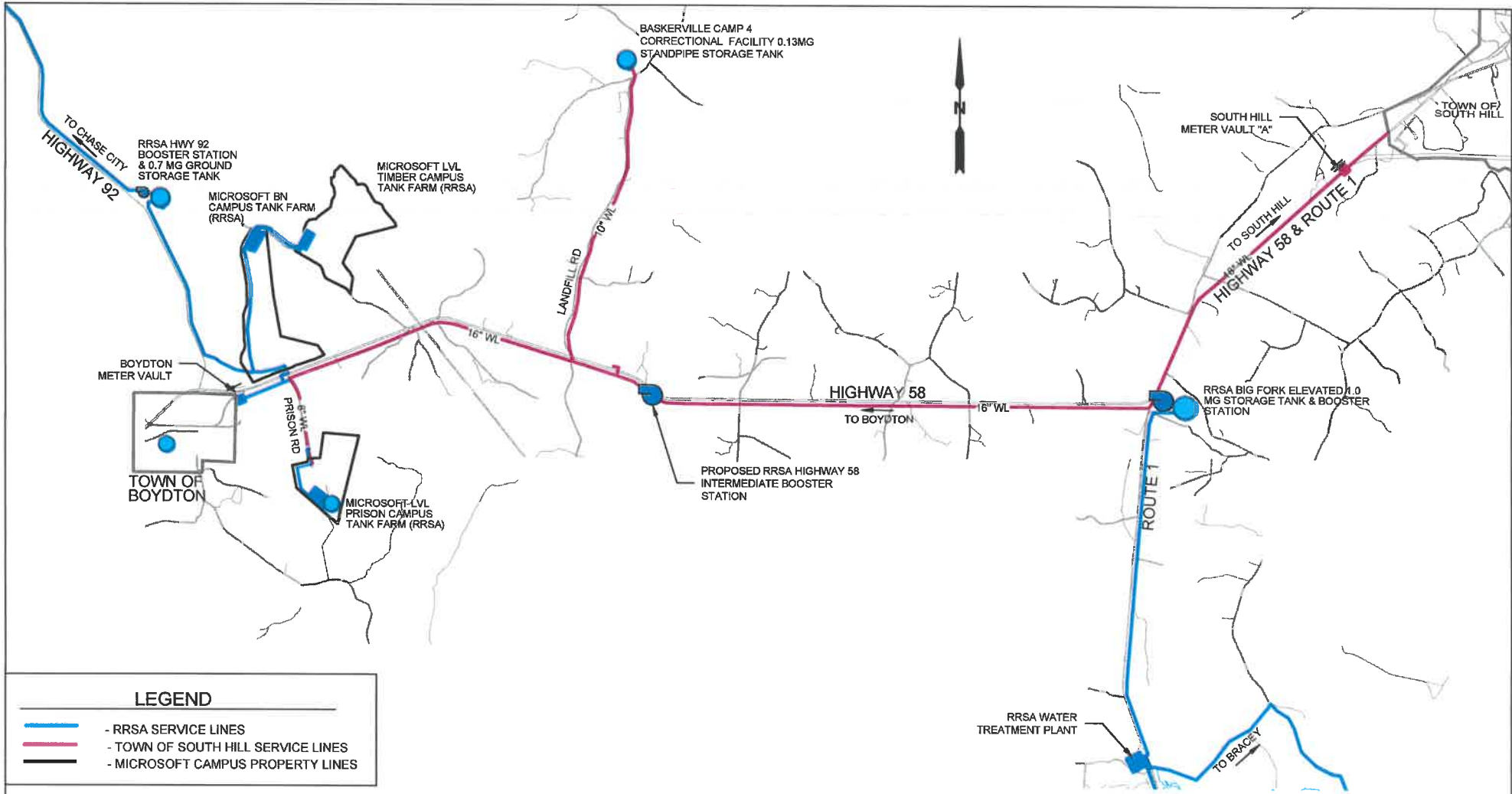


EXHIBIT A

Plat of Waterline and Relevant Service Area

Refer to Figure 1 – Highway 58 West Water Distribution System prepared by B & B Consultants attached hereto.



LEGEND

- - RRSA SERVICE LINES
- - TOWN OF SOUTH HILL SERVICE LINES
- - MICROSOFT CAMPUS PROPERTY LINES

B & B Consultants, Inc.
 Engineers - Surveyors - Planners - Lab Analysts
 South Hill, Chase City, & South Boston, Virginia

FIGURE 1
HIGHWAY 58 WEST WATER DISTRIBUTION SYSTEM
 SCALE: 1" = 6,000'



**SOUTH HILL TOWN COUNCIL
REGULAR MEETING AGENDA
MONDAY, APRIL 11, 2022, 7:00 PM**

Town Hall Council Chambers ~ 211 S. Mecklenburg Avenue ~ South Hill, Virginia 23970

(Please silence all cell phones while Council is in session.)

1. Call to Order
2. Invocation
3. Roll Call
4. Approval of Agenda
5. Approval of Minutes – March 14, 2022
6. Citizens to Address Council *Comments are limited to three min (five min if on behalf of a group).*
 - A. Wade Crowder, Goodes Ferry Road – Waste Collection Fees
7. Public Hearings
 - A. David Hash – RE 2022-1, Request by Freeman Companies, LLC to rezone the property at the corner of McCracken Street and E. Northington Street from Single Family Residential R1-10 to General Residential R2-16
8. Town Manager Report
 - A. Public Hearing for FY22-23 Proposed Budget and Rates
 - B. South Hill CDA Amended Articles of Incorporation
 - C. One Way Alley Traffic Flow Recommendation
9. Reports to Approve as Presented
 - A. Town Manager Report
 - B. Finance Report
 - C. Police Report
 - D. Municipal Services Report
 - i. Monthly Projects Report
 - ii. Fire Report
 - E. Code Compliance Report
 - i. Monthly Report
 - ii. Dilapidated Properties
 - F. Business Development Report
 - G. Human Resources Report
10. Committee Reports
11. Appointments
 - A. BZA
 - B. IDA
12. Other Business
13. Closed Session
 - A. Legal, Section 2.2-3711 A(8) to discuss matters involving consultation with legal counsel on an agreement for utility maintenance, and the zoning ordinance
14. Open Session
15. Adjournment