



**SOUTH HILL TOWN COUNCIL**  
**REGULAR MEETING MINUTES**  
**MONDAY, JULY 11, 2022, 7:00 P.M.**

The regular monthly meeting of the South Hill Town Council was held on Monday, July 11, 2022 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was also available livestream via YouTube at <https://www.youtube.com/channel/UCXx969rpU0hUwMLl1ot78g>. Town Clerk Anna Cratch took minutes of the meeting.

**1. CALL TO ORDER**

Honorable Mayor Dean Marion called the regular meeting to order at 7:00 p.m.

**2. INVOCATION**

Mayor Marion rendered the invocation.

**3. ROLL CALL**

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

**A. Council Members**

Lillie Feggins-Boone  
Delores B. Luster  
G. Ben Taylor

Alex Graham  
W.M. "Mike" Moody  
Joseph E. Taylor, Jr.

Gavin L. Honeycutt  
Shep Moss

**B. Staff in Attendance**

Stacy Archer, Code Compliance Technician  
Kim Callis, Town Manager  
Sheila Cutrell, Dir. of Finance and Admin.  
Kristine Martin, HR Manager  
Robert York, Code Compliance Inspector

Stuart Bowen, Police Chief  
Anna B. Cratch, Town Clerk  
C.J. Dean, Dir. of Municipal Services  
Michael Vaughan, Fire Dept. Admin.  
Howard P. Estes, Jr., Town Attorney

**4. APPROVAL OF AGENDA**

**A motion was made by Councilman Honeycutt, second by Councilwoman Feggins-Boone, to approve the agenda for July 11, 2022. The motion carried unanimously.**

**5. APPROVAL OF MINUTES – JUNE 13, 2022**

**A motion was made by Councilman Moody, second by Councilman Honeycutt, to approve the minutes of the regular meeting held on June 13, 2022 as distributed by Town Clerk Anna Cratch. The motion carried unanimously.**

**6. CITIZENS TO ADDRESS COUNCIL**

*Comments are limited to three minutes (five minutes if on behalf of a group).*

**A. John Kelly – South Hill Volunteer Fire Department (SHVFD) Updates**

On behalf of the SHVFD, John Kelly reported they provide a valuable service at a reasonable cost. He shared activity highlights for the busy volunteers and thanked everyone for their support.

**B. Bitty Freeman – Connection Fees**

On behalf of Freeman Companies, LLC, Bitty Freeman shared concerns regarding the impact of the increase of the fee for water and sewer taps, effective July 1. He shared he felt it was hidden in the budget. Mayor Marion recognized Kim Callis who advised that all rates were presented at the Public Hearing after being advertised as required by law.

**C. William Daniel – Body Shops**

On behalf of Late Night Customs, William Daniel reported he recently purchased 613 W. Danville Street and although he has never had any issues in the past, he has recently received several complaints in addition to someone kicking his door in. He commented another body shop is not needed in South Hill.

**D. Wade Crowder – Complaints**

Wade Crowder shared personal complaints regarding 1) comments from Councilman Ben Taylor and 2) Town Manager Kim Callis' position. Councilman Joseph Taylor asked Mr. Crowder to refrain from using expletives.

**7. PUBLIC HEARINGS**

*Comments are limited to three minutes (five minutes if on behalf of a group).*

**A. SE 2022-5, Request by Lisa Kelly to utilize 603 and 609 W. Danville Street for automobile assembling, painting, upholstering, repairing, rebuilding, body and fender work, truck repairing and overhauling – David Hash**

In the absence of David Hash, Kim Callis informed Council a Public Hearing has been called for comments regarding the request by Lisa Kelly to utilize 603 and 609 West Danville Street for automobile assembling, painting, upholstering, repairing, rebuilding, body and fender work, truck repairing and overhauling. At the Public Hearing held on July 5, 2022, the South Hill Planning Commission voted to recommend that Council approve the special exception request with the following stipulations:

1. Any vehicle left for repair in the morning hours must be removed to the fenced-in area, not visible to the public, no later than noon on the same day.
2. Any vehicle left for repair at noon or after must be removed to the fenced-in area, not visible to the public, no later than 5:00 p.m. on the same day.
3. No vehicle left for repair shall remain visible over any weekend.
4. No automobile parts (scrap or new) shall be visible to the public at any time.
5. All stored vehicles must be behind a wooden fence (behind the Hart building) and not visible to the public.

Mr. Callis opened the Public Hearing.

- Prior to the meeting, Lisa Kelly shared information with Council regarding her special exception request. Ms. Kelly spoke in favor of her request. She commented they are one of the few shops in Town that are certified.
- As Wade Crowder began to speak regarding other unrelated concerns, he was asked to discontinue speaking.
- Chad Fuller shared that workers are needed and he has no issue with the body shop.

Mr. Callis closed the Public Hearing. Councilman Moody stated the Code Compliance Official will be in charge of enforcing the regulations. **A motion was made by Councilman Moody, second by Councilwoman Luster,** to approve the SE 2022-5 request by Lisa Kelly to utilize 603 and 609 West Danville Street for automobile assembling, painting, upholstering, repairing, rebuilding, body and fender work, truck repairing and overhauling with the stipulations recommended by the South Hill Planning Commission. The motion carried unanimously.

**B. WITHDRAWN SE 2022-6, Request by Garland Liggon and Gloria Williams-Liggon to utilize 698 E. Northington Street for a church or similar house of worship – David Hash**

Garland Liggon and Gloria Williams-Liggon withdrew their request for a special exception permit to utilize 698 E. Northington Street for a church or similar house of worship. As they also withdrew their request at the July 5, 2022 meeting of the South Hill Planning Commission, no action was taken by the Council.

**8. TOWN MANAGER REPORT**

**A. VDOT Highway 58 Arterial Project – Smart Scale Application**

Kim Callis informed Council that Chad Neese of the Southside Planning District Commission (SPDC) has been working with Town staff and Virginia Department of Transportation (VDOT) personnel to prepare applications for Smart Scale program funding for various phases of the Highway 58 Arterial project. The next application must be submitted by August 1, 2022.

To review the history of this project, on June 20, 2019 Michael Baker International, a consulting firm engaged by VDOT, presented the Highway 58 Arterial Plan design to the Council Street Committee. The Committee approved the plan for presentation to the full Council and the public. A public information meeting was held on July 31, 2019 to provide an overview of the plan and recommendations to Council and the public and to answer questions. The project area is generally the Highway 58 Bypass from the South Hill eastern corporate limits to just west of the Country Lane intersection.

At its August 12, 2019 regular meeting Council adopted a resolution approving the VDOT Highway 58 Arterial Preservation plan for inclusion in the South Hill Comprehensive Plan to ensure the Town's eligibility for Smart Scale funding. Due to the large scope and cost of the project, VDOT recommended approaching the work in phases, with work beginning at the outer boundaries of the project area and progressing toward the interstate interchanges. Survey and engineering work for the initial phase of the project at the Country Lane intersection are underway. Mr. Callis presented Council with a resolution indicating Council's support for the second phase of the project near the eastern Town limit. The current estimated cost of the roundabout and connector is just over \$11,300,000.00 (\$9.5 M for the roundabout and \$1.8 M for the connector road). As Council has informally committed to a total project match of \$3,000,000.00, the recommended match for this portion of the project is \$1,000,000.00.

**A motion was made by Councilwoman Feggins-Boone, second by Councilman Joseph Taylor,** to adopt the resolution supporting and endorsing the application for VDOT Smart Scale funding for the eastern boundary of the Highway 58 Arterial Plan and to provide matching funds of \$1,000,000.00. The motion passed via **roll-call vote** as follows:

Councilwoman Feggins-Boone-Aye	Councilman Graham-Aye
Councilman Honeycutt-Aye	Councilwoman Luster-Aye
Councilman Moody-Aye	Councilman Moss-Aye
Councilman Ben Taylor-Aye	Councilman Joseph Taylor-Aye.

## **B. Disposal Issues Update**

Mr. Callis reported that the Department of Environmental Quality (DEQ) staff made an unannounced visit on June 16 to the Town's wastewater treatment plant (WWTP). They said the visit resulted from two anonymous telephone calls. As a result of this visit, Town staff is evaluating alternative methods of disposing of various materials. While Town staff has been burning leaves, brush, grass, and other items at the WWTP burn site for many years, DEQ has indicated the Town can no longer do so. DEQ staff also indicated there is no possibility of obtaining a waiver.

While the Town does not agree with the DEQ position for a variety of reasons, as we have learned in dealing with the agency over the years on wastewater treatment, industrial sewer users, and landfill matters, when DEQ staff changes, interpretations also change and generally become stricter and impose additional and more costly requirements on the Town. Contesting the DEQ position would likely result in a long and expensive legal battle with low probability of success.

As it is not practical to discontinue grass, brush and leaf collection service to South Hill residents, Town staff is evaluating other methods to accomplish this task. Unfortunately, the cost of providing the service will increase substantially.

For now, the Town must take collected debris to an open landfill for disposal. Additional costs to maintain our current level of service will include extra personnel, more fuel, greater vehicle wear and tear, landfill tipping fees not previously paid, and other items. Over the past three years, we have collected an average of 478 loads annually weighing about five tons each. At this collection rate, the additional annual cost of collecting and disposing of debris is estimated to significantly exceed \$100,000.00. Town staff will continue to look for ways to lower this cost, but they will likely involve purchasing or leasing additional equipment.

Further, the Town will also enter a contract to begin shredding documents onsite. The cost of shredding will vary depending upon weight and volume. As the next round of documents is small, the estimated cost will be around \$500.00. Most record destruction events will involve larger volumes of non-confidential records and the cost will be significantly more.

Councilman Moss presented Mr. Callis with a plastic bag of records that he said were not destroyed at the recent burn.

This agenda item was for informational purposes only; therefore, no Council action was taken.

## **C. South Hill Yellow Jackets**

Mr. Callis reported that with the opening of the new Mecklenburg County High/Middle Schools, Park View High and Middle Schools will not be operated as they have been historically. As such, Town staff has worked for months to try and ensure the South Hill Yellow Jackets have a nice facility to play their home games. Town staff's understanding is that local youth football teams will be encouraged to play their games at the new Mecklenburg County High/Middle School campus. As they have done for decades, the Yellow Jackets will continue to practice at the Centennial Park upper field.

Local business leaders are also working to help strengthen the Yellow Jackets program. They are trying to acquire equipment such as new and better padding, small blocking sleds, cones, and other items needed to have a safe and successful program. To that end, one of the involved business leaders, Jason Dawson, met with staff on July 8 and asked about the possibility of placing a nice storage building in an out-of-the-way corner at the Centennial Park Upper field for storing equipment that is used in everyday practices. It is simply not practical for coaches to take home a blocking sled and cones after each practice.

The Yellow Jackets will pay for placing a storage building at a location approved by Town staff. The building will be insured and if electricity is readily available security lights will be installed. As this request is similar to what the Town has done for youth baseball and softball programs, staff recommends approval of the request.

**A motion was made by Councilwoman Luster, second by Councilman Honeycutt, to approve the placement of an insured storage building by the South Hill Yellow Jackets at Centennial Park at a location approved by the Town Manager. The motion carried unanimously.**

#### **D. South Hill Volunteer Fire Department Contribution**

Mr. Callis reported the normal procedure for paying the contributions payment to the SHVFD has been to make a payment in early December for the previous year's fire calls. On July 5, the Director of Finance and Administration received an email with a check request for Round 1 of this funding. The period indicated on the form was for calls from December 1, 2021 through June 30, 2022. Sheila Cutrell and C.J. Dean met with Chief Michael Vaughan. The SHVFD is requesting payments to be made in two installments, one in July and one in January. The first round is just under \$70,000.00.

Staff is suggesting the request for seven months of calls be paid to the SHVFD and that the calls for July through November be paid in January 2023. From January 2023 forward, if Council so desires, payments can be made in July (calls from December through May) and January (calls from June through November).

**A motion was made by Councilman Graham, second by Councilman Honeycutt, to approve the change and timing of the payment for the SHVFD calls to July (calls from December through May) and January (calls from June through November). The motion carried unanimously.**

### **9. FINANCE REPORT**

#### **A. Transfer of Funds**

Sheila Cutrell informed Council that in analyzing the Town's fund balance, the VML/VACo VIP Stable NAV Liquidity Pool was yielding 1.48% interest as of July 1, 2022. The Town is currently earning .2% interest on the checking account with First Citizens Bank. For every \$1,000,000.00 invested in the VIP Stable NAV Liquidity Pool, the Town could potentially earn an estimated additional \$12,800.00 in interest per year. The VIP Stable NAV Liquidity Pool is for funds that

may be needed immediately and features daily liquidity. Staff recommends transferring up to \$8,000,000.00 from the checking account with First Citizens Bank to the VIP Stable NAV Liquidity Pool to take advantage of rising interest rates and increase potential earnings.

Town staff met with representatives of First Citizens Bank to discuss investment opportunities they could offer. They are waiting on more definitive answers. A certain amount of money needs to be kept in the Town’s checking account to avoid fees. Staff recommends moving the \$8,000,000.00 until more information is received from First Citizens Bank. If Council desires, they can be invited to the August Council meeting.

Staff sends out an RFP for banking services every five years. Council recommended staff check with local entities/banks to see what investment opportunities they can offer.

**A motion was made by Councilman Joseph Taylor, second by Councilwoman Luster,** to wait one month and explore all other local investment account options before authorizing the Town Manager and Director of Finance and Administration to 1) transfer up to \$8,000,000.00 from the Town’s checking account with First Citizens Bank to the VIP Stable NAV Liquidity Pool, and 2) present an update to Council at the next Town Council meeting on the VML/VACo interest rate. The motion passed via **roll-call vote** as follows:

- |                                |                               |
|--------------------------------|-------------------------------|
| Councilwoman Feggins-Boone-Aye | Councilman Graham-Aye         |
| Councilman Honeycutt-Aye       | Councilwoman Luster-Aye       |
| Councilman Moody-Aye           | Councilman Moss-Aye           |
| Councilman Ben Taylor-Aye      | Councilman Joseph Taylor-Aye. |

**10. REPORTS TO APPROVE AS PRESENTED**

For efficiency, the following reports for June 2022 were grouped to approve as presented.

**A. Town Manager Report**

**i. Facilities Reservation Calendar**

Kim Callis presented Council with a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities. Dixie Baseball is hosting two state tournaments that began July 8 and may continue through July 12.

**B. Finance Report**

**i. Monthly Financial Report**

Sheila Cutrell submitted the financial report as follows:

General Fund	- \$13,603,667.46	Total Investment Accounts	- \$14,829,587.89
Water and Sewer Fund	- 2,856,294.16	Total Police Dept. Savings	- \$ 28,260.74
Cemetery Fund	- 15,725.45	Total Taxes Due Thru 6/30/22	- \$ 243,595.73
Business Dist. Resurgence Grant	- 32,975.85	(Real Estate and Personal Property, all years)	
Total in Checking	- \$16,508,662.92		

**ii. Real Estate Tax Rate**

Ms. Cutrell reported that the Town does not have final values of taxable real estate based on the most recent assessment. It will likely be necessary to either reduce the rate of levy for the forthcoming tax year so as to cause such rate of levy to produce no more than 101% of the previous year's real property tax levies or to hold a Public Hearing to implement an effective rate increase.

### **C. Police Report**

Chief Bowen submitted the police report. He reported there were 267 activity incidents, 54 reportable criminal offenses, 929 calls for service, and \$337.00 property recovered in June. Other miscellaneous included 7 court hours, 46 training hours, 28 warrants issued, and 2 inoperative vehicles tagged.

He reported the following administrative news:

- The following Officers instructed trainings at the Academy: Ethan Atkinson, Stuart Bowen, Mike Peebles, and Tony Solomon.
- Detective Brandon Campbell completed a 40-hour Homicide Investigators Seminar at the training academy.
- The South Hill Police Department hosted Vendor Day at the South Hill Exchange. Various first responder vendors presented hands-on product demonstrations.
- Corporal Paul Jones completed REVIVE Train the Trainer for First Responders.

### **D. Municipal Services Report**

#### **i. Projects Report**

C.J. Dean submitted the projects report as follows:

- The contractor on the NE Sewer Project continues the process of boring under Interstate 85. The boring job under the interstate has been complicated as rock has been encountered slowing the work. A new piece of equipment is scheduled to arrive soon that will be used to complete the bore.
- The Parks Crew assisted with the setup for the music event in the park.
- The Street Crew has made several water and sewer connections for new residential units.
- Water meter conversion to radio read is moving forward as the Town received a shipment of needed equipment.
- Dominion Energy has installed several new streetlights as recommended by the Police Department.

#### **ii. Fire Report**

Chief Vaughan submitted the fire report. Chief Vaughan reported the SHVFD responded to 82 total alarms with an average of 15 volunteers present per call. The current volunteer roster is 44. Calls responded to in Town were 57, within the county district were 25, and involving fire were 8. Mutual aid given was 12 and automatic aid received was 14. Training included rural water operations, basic pump operations, and aerial operations. S&S BBQ Fundraiser sales are going well, and Rescue 7 challenge coins have sold out.

He reported the following administrative news:

- The SHVFD received three bids for Engine 74 and Support 79. They have accepted the high bid in the amount of \$290,000.00 from Lawrenceville Fire.
- Picnic in the Park was a huge success. Volunteers pulled it off again and are Softball Champions.
- The Municipal Shop is in the process of servicing the fire apparatus. Testing will follow.
- Unit 79 is nearing completion and should be in service very soon.
- Chief 7 is awaiting warning equipment that is on backorder. The expected delivery is November 2022.
- Rescue 7 has progressed to the next stage and the build spec has been released to the assembly team.
- VDFP has issued the next set of training classes for the area. Officer I along with Technical Rescue Module II begins in August.

**E. Code Compliance Report**

**i. Report of Activity**

David Hash submitted the report of activity as follows:

Inspections Completed	-	30
Permits Issued	-	50
Fees Collected	-	\$ 22,386.92
UEZ Exemption	-	\$ 0
Rehab Exemption	-	\$ 0
General Exemption	-	\$ 0
Work Value	-	\$ 4,664,692.98

New businesses included:

- Southside Collision, new owner, 604 Plank Road (auto body shop)
- Dogwood Ice, 618 E. Atlantic Street (ice machine)
- Lundy Layne Lifestyle Ladies Boutique, 302 E. Atlantic Street (retail)
- Sporoco, 1020 W. Danville Street (retail)
- RVA Nails, LLC, 208 Shaw Street (nail salon)

**ii. Dilapidated Properties**

Along with the list of completed dilapidated properties, a report on the status of 57 dilapidated properties was also presented.

**F. Business Development Report**

Brent Morris submitted the business development report as follows:

- Mr. Morris and Town staff have worked to complete the annual Enterprise Zone reporting in conjunction with Mecklenburg County. This annual report explains all investments that are made in the zone throughout the fiscal year whether private or public.
- He is continuing to work with private investors looking at property in the downtown area.
- He and Retail Strategies are still communicating with retailers that are looking at the former Peebles store. They are also pushing information out to major restaurant



owners such as Outback, Longhorn, Texas Roadhouse, and Olive Garden. In addition, he has made contact with privately owned restaurants to see about their locating in South Hill.

- He has continued communication with local realtors and investors on housing in the community. Additional housing is still needed to meet the needs seen from the growth of the area. As interest rates continue to rise along with inflation, this will make future development more difficult than ever.
- He has received multiple applications for the Town façade program that will be in FY22/23. This program has been well utilized by businesses in the Town. During the last fiscal year, 15 applications were received for the façade and upfit grant programs. All 15 were approved, 7 were completed, and 8 are nearing completion. This resulted in \$155,132.34 in improvements to buildings.

#### **G. Human Resources Report**

Kristine Martin submitted the following administrative news:

- Joshua Spence received his Class A CDL Endorsement.
- The Town is currently recruiting Maintenance Operators in Parks and Grounds (two positions), Streets and Maintenance, and Water and Sewer.

**A motion was made by Councilwoman Feggins-Boone, second by Councilwoman Luster,** to approve the Reports to Approve as Presented for June 2022. The motion carried unanimously.

### **11. COMMITTEE REPORTS**

#### **A. Parks Committee**

Councilman Moody mentioned Parker Park is the place to be to see good baseball. Councilman Honeycutt gave a hats off to the grounds people who have done a phenomenal job.

### **12. OTHER BUSINESS**

No items were added under other business.

### **13. CLOSED SESSION**

#### **Legal – § 2.2-3711 A(7), Legal – § 2.2-3711 A(8), and Personnel – § 2.2-3711 A(1)**

Pursuant to Legal – § 2.2-3711 A(7), Legal – § 2.2-3711 A(8), and Personnel – § 2.2-3711 A(1) of the Code of Virginia and on **motion** of **Councilman Moody**, and **second** of **Councilwoman Luster**, the South Hill Town Council entered into **Closed Session** to discuss Legal matters involving consultation with counsel on potential litigation and asset sale negotiations, and confidential Personnel matters involving performance of specific personnel. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Council requested the presence, in the entirety of the Closed Session, of Kim Callis, Anna Cratch, Sheila Cutrell, C.J. Dean, and Howard Estes. Councilman Honeycutt recused himself during the matter involving consultation with counsel on potential litigation but was otherwise in attendance for the Closed Session.

#### 14. OPEN SESSION

A motion was made by Councilwoman Luster, second by Councilman Honeycutt, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

#### RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Councilman Honeycutt, second by Councilwoman Luster, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

**WHEREAS**, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

**NOW THEREFORE, BE IT RESOLVED**, that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilwoman Feggins-Boone-Aye	Councilman Graham-Aye
Councilman Honeycutt-Aye	Councilwoman Luster-Aye
Councilman Moody-Aye	Councilman Moss-Aye
Councilman Ben Taylor-Aye	Councilman Joseph Taylor-Aye.

There was no action taken in Open Session on the Legal or Personnel matters.

#### 15. OTHER BUSINESS

##### A. Grant Program Possibilities to Assist Industry

In light of Bitty Freeman's comments regarding water and sewer tap fees, Councilman Moss asked Council to consider looking at creating a development-type grant program shadowing the Town's façade program to work with contractors and realtors to encourage housing growth. He reported South Hill is in a housing crisis. Councilman Honeycutt mentioned he did not remember addressing the water and sewer connection fees in the Budget and Finance Committee meetings. Kim Callis suggested Council also look at the subdivision ordinance. Councilman Moss asked about the possibility of creating an incentive consisting of a reduced rate dependent upon the number of initial hookups. Councilman Ben Taylor commented David Hash should be included in the discussions. Mr. Callis asked that senior staff meet and bring their ideas back to Council for consideration. He stated they might not be able to bring them back by August. Councilman Moss wanted to make sure industry is included in those conversations. Mr. Callis stated items need to be identified first for structure and then a public meeting can be scheduled. The Budget and Finance Committee would probably be the first committee to be involved and then possibly Water and Sewer and/or Streets.

A motion was made by Councilman Moss, second by Councilman Honeycutt, to set up a round table discussion with senior staff, one of our committees, and invited guests from that industry

to put together a checklist to start working on a grant program of what can be done, and then bring it back to Council for discussion and vote. The motion passed via **roll call vote** as follows:

Councilwoman Feggins-Boone-No	Councilman Graham-Aye
Councilman Honeycutt-Aye	Councilwoman Luster-Aye
Councilman Moody-Aye	Councilman Moss-Aye
Councilman Ben Taylor-No	Councilman Joseph Taylor-Aye.

**A motion was made by Councilman Moody, second by Councilman Moss,** to reconsider the aforementioned motion. The motion passed via **roll call vote** as follows:

Councilwoman Feggins-Boone-Aye	Councilman Graham-Aye
Councilman Honeycutt-Aye	Councilwoman Luster-Aye
Councilman Moody-Aye	Councilman Moss-Aye
Councilman Ben Taylor-Aye	Councilman Joseph Taylor-Aye.

**A motion was made by Councilman Moss, second by Councilwoman Honeycutt,** to authorize the Town Manager to set up a Work Session with Council to discuss grant program possibilities for multiple housing projects. The motion passed via **roll call vote** as follows:

Councilwoman Feggins-Boone-Aye	Councilman Graham-Aye
Councilman Honeycutt-Aye	Councilwoman Luster-Aye
Councilman Moody-Aye	Councilman Moss-Aye
Councilman Ben Taylor-Aye	Councilman Joseph Taylor-Aye.

**16. ADJOURNMENT**

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the meeting at 8:58 p.m.

**VALIDATION**

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Anna B. Cratch, Town Clerk

\_\_\_\_\_  
Dean Marion, Mayor



You'll like the view from  
**South Hill**

# Town of South Hill

Incorporated 1901

ADMINISTRATION  
(434) 447-3191

CODE COMPLIANCE  
OFFICIAL  
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PUBLIC WORKS  
(434) 447-3191

## RESOLUTION OF SUPPORT

### SMART SCALE APPLICATIONS

**WHEREAS**, in the 2014 legislative session the Virginia General Assembly passed House Bill 2, now known as Smart Scale, which provided for the development of a prioritization process for projects funded by the Commonwealth Transportation Board; and

**WHEREAS**, the projects submitted by the Town of South Hill address specific needs identified in VTrans, Virginia's multimodal transportation plan; and

**WHEREAS**, the projects are specifically identified in the Virginia Department of Transportation 2019 US 58 Arterial Preservation Plan and incorporated into the Town of South Hill Comprehensive Plan; and

**NOW, THEREFORE, BE IT RESOLVED**, the Town of South Hill supports and endorses the following projects as candidates for the Commonwealth Transportation Board's Smart Scale project prioritization process:

- Intersection improvements (Roundabout) at US 58 and Old Highway 58 and construction of a new connector road from Cycle Lane to Old Highway 58/High Street.

Adopted this 11<sup>th</sup> day of July 2022 by the Town Council of the Town of South Hill.

THE TOWN OF SOUTH HILL, VIRGINIA

By: Dean Marion  
Dean Marion, Mayor

ATTEST:

Anna B. Cratch  
Anna B. Cratch, Town Clerk



**SOUTH HILL TOWN COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, JULY 11, 2022, 7:00 PM**

Town Hall Council Chambers ~ 211 S. Mecklenburg Avenue ~ South Hill, Virginia 23970

- ⌒ *Please remember speaker sign ups are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.*
- ⌒ *Please silence all cell phones while Council is in session.*

1. Call to Order
2. Invocation
3. Roll Call
4. Approval of Agenda
5. Approval of Minutes – June 13, 2022
6. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
  - A. John Kelly – SHVFD Updates
7. Public Hearings *Comments are limited to three minutes (five minutes if on behalf of a group).*
  - A. SE 2022-5, Request by Lisa Kelly to utilize 603 and 609 W. Danville Street for automobile assembling, painting, upholstering, repairing, rebuilding, body and fender work, truck repairing and overhauling – David Hash
  - B. WITHDRAWN: SE 2022-6, Request by Garland Liggon and Gloria Williams-Liggon to utilize 698 E. Northington Street for a church or similar house of worship – David Hash
8. Town Manager Report
  - A. VDOT Highway 58 Arterial Project – Smart Scale Application
  - B. Disposal Issues Update
9. Finance Report
  - A. Transfer of Funds
10. Reports to Approve as Presented
  - A. Town Manager Report
  - B. Finance Report
    - i. Monthly Financial Report
    - ii. Real Estate Tax Rate
  - C. Police Report
  - D. Municipal Services Report
    - i. Monthly Projects Report
    - ii. Fire Report
  - E. Code Compliance Report
    - i. Monthly Report
    - ii. Dilapidated Properties
  - F. Business Development Report
  - G. Human Resources Report
11. Committee Reports
12. Other Business

13. Closed Session
  - A. Legal, Section 2.2-3711 A(7) to discuss matters involving consultation with counsel on potential litigation
  - B. Legal, Section 2.2-3711 A(8) to discuss matters involving consultation with counsel on asset sale negotiations
  - C. Personnel, Section 2.2-3711 A(1) to discuss confidential matters involving performance of specific personnel
14. Open Session
15. Adjournment