



## SOUTH HILL TOWN COUNCIL

### SPECIAL MEETING MINUTES

**MONDAY, JULY 11, 2022, 6:00 P.M.**

A special meeting of the South Hill Town Council was held on Monday, July 11, 2022 at 6:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was held to discuss Legal matters involving consultation with counsel on potential litigation and requirements under FOIA and on personnel oversight and related laws. Town Clerk Anna Cratch took minutes of the meeting.

#### 1. CALL TO ORDER

Honorable Mayor Dean Marion called the regular meeting to order at 6:00 p.m.

#### 2. ROLL CALL

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

##### A. Council Members

Lillie Feggins-Boone  
W.M. "Mike" Moody  
Joseph E. Taylor, Jr.

Gavin L. Honeycutt  
Shep Moss

Delores B. Luster  
G. Ben Taylor

Councilman Alex Graham was absent at roll call.

##### B. Staff in Attendance

Kim Callis, Town Manager  
C.J. Dean, Dir. Of Municipal Services

Anna B. Cratch, Town Clerk  
Howard P. Estes, Jr., Town Attorney

#### 3. CLOSED SESSION

##### Legal – § 2.2-3711 A(7) and A(8)

Pursuant to Legal – § 2.2-3711 A(7) and A(8) of the Code of Virginia and on **motion** of **Councilman Moody**, and **second** of **Councilwoman Luster**, the South Hill Town Council entered into **Closed Session** to discuss Legal matters involving consultation with counsel on potential litigation, requirements under FOIA, and personnel oversight and related laws. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Council requested the presence, in the entirety of the Closed Session, of Kim Callis, Anna Cratch, and Howard Estes. C.J. Dean left the meeting at 6:30 p.m. Councilman Graham joined the Closed Session at 6:50 p.m.

**4. OPEN SESSION**

A motion was made by Councilwoman Luster, second by Councilman Moody, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

**RESOLUTION CERTIFYING CLOSED SESSION**

A motion was made by Councilman Honeycutt, second by Councilman Moody, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

**WHEREAS**, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

**NOW THEREFORE, BE IT RESOLVED**, that the South Hill Town Council does hereby certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilwoman Feggins-Boone-Aye	Councilman Graham-Abstain ( <i>due to late</i>
Councilman Honeycutt-Aye	Councilwoman Luster-Aye <i>arrival</i> )
Councilman Moody-Aye	Councilman Moss-Aye
Councilman Ben Taylor-Aye	Councilman Joseph Taylor-Aye.

There was no action taken in Open Session on the Legal matters.

**5. ADJOURNMENT**

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the special meeting at 6:58 p.m.

**VALIDATION**

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Anna B. Cratch, Town Clerk

\_\_\_\_\_  
Dean Marion, Mayor



**SOUTH HILL TOWN COUNCIL  
SPECIAL MEETING AGENDA  
MONDAY, JULY 11, 2022, 6:00 PM**

Town Hall Council Chambers ~ 211 S. Mecklenburg Avenue ~ South Hill, Virginia 23970

*(Please silence all cell phones while Council is in session.)*

1. Call to Order
2. Roll Call
3. Closed Session
  - A. Legal, Section 2.2-3711 A(7) to discuss matters involving consultation with counsel on potential litigation
  - B. Legal, Section 2.2-3711 A(8) to discuss matters involving consultation with counsel on requirements under FOIA
4. Open Session
5. Adjournment