



SOUTH HILL TOWN COUNCIL

SPECIAL MEETING MINUTES

MONDAY, FEBRUARY 13, 2023, 4:00 P.M.

A special meeting of the South Hill Town Council was held on Monday, February 13, 2023 at 4:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was held to discuss Legal matters involving actual or probable litigation on FOIA and personnel matters. Town Clerk Anna Cratch took minutes of the meeting.

1. CALL TO ORDER

The Honorable Mayor Dean Marion called the special meeting to order at 4:00 p.m.

2. ROLL CALL

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

A. Council Members

Lillie Feggins-Boone
Delores Luster
Michael Smith

Ashley C. Hardee
Mike Moody
Joseph E. Taylor, Jr.

Gavin Honeycutt
Shep Moss

B. Staff in Attendance

Anna B. Cratch, Town Clerk
Kristine Martin, HR Manager

Sheila Cutrell, Dir. of Finance and Admin.
Howard P. Estes, Jr., Town Attorney

3. CLOSED SESSION

Legal – Pursuant to Virginia Code § 2.2-3711 A(7)

Pursuant to Virginia Code Section 2.2-3711 A(7) Legal matters, and on **motion** of **Councilor Honeycutt** and **second** of **Councilor Moody**, the South Hill Town Council entered into **Closed Session** to discuss Legal matters involving actual or probable litigation on FOIA and personnel matters. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Council requested the presence, in the entirety of the Closed Session, of Anna Cratch and Howard Estes. Sheila Cutrell and Kristine Martin were present during part of the discussions.

4. OPEN SESSION

A motion was made by Councilor Moody, second by Councilor Luster, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Councilor Moody, second by Councilor Honeycutt, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

WHEREAS, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

NOW THEREFORE, BE IT RESOLVED, that the South Hill Town Council does hereby certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

- | | |
|-----------------------------|-----------------------|
| Councilor Feggins-Boone-Aye | Councilor Hardee-Aye |
| Councilor Honeycutt-Aye | Councilor Luster-Aye |
| Councilor Moody-Aye | Councilor Moss-Aye |
| Councilor Smith-Aye | Councilor Taylor-Aye. |

There was no action taken in Open Session on the Legal matters.

5. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the special meeting at 6:20 p.m.

VALIDATION

Minutes approved this ____ day of _____, 20 ____.

Anna B. Cratch, Town Clerk

Dean Marion, Mayor