



SOUTH HILL TOWN COUNCIL

WORK SESSION MINUTES

WEDNESDAY, MARCH 29, 2023, 3:00 P.M.

The South Hill Town Council met for a work session on Wednesday, March 29, 2023 at 3:00 p.m. The work session, which was held to review the Town's proposed budget for FY23-24, took place in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. Budget books were distributed to Council beforehand for review. Town Clerk Anna Cratch took minutes of the meeting.

1. CALL TO ORDER

The Honorable Mayor Dean Marion called the work session to order at 3:00 p.m.

2. ROLL CALL

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

A. Council Members

Ashley C. Hardee
Mike Moody

Gavin Honeycutt
Shep Moss

Delores Luster
Michael Smith

Councilors Lillie Feggins-Boone and Joseph E. Taylor, Jr. were absent from the work session.

B. Staff in Attendance

Stuart Bowen, Police Chief

Anna B. Cratch, Town Clerk

Sheila Cutrell, Director of Finance and Admin. C.J. Dean, Dir. of Municipal Services

David Hash, Code Compliance Official

3. DISCUSSION

Sheila Cutrell shared that the budget ad must be submitted by April 21. Agenda items of discussion were the following:

A. Police Department – Stuart Bowen

B. Code Compliance Department – David Hash

C. Mayor and Town Council – Dean Marion

D. Finance and Administration – Sheila Cutrell

E. Town Manager Department – Dean Marion

F. Director of Municipal Services – C.J. Dean

G. Community Development

Key focuses of discussion included vehicle replacements and allowances, employee COLA and bonuses, job evaluations, the creation of an application for funding requests, the South Hill Farmers Market, the SHRC, and The Colonial Center for Performing Arts. Mayor Marion mentioned there will be no merit increases for the upcoming year. Competitive salaries for the Police Department and support for the Southside Rescue Squad were favored. The new Planning and Zoning position, the vehicle allowance for the Town Manager, and the CDA requests were not favored.

Due to conflicts, Council requested the April 12 work session be rescheduled to April 6 at 3:00 p.m. Council also requested a Council portrait be scheduled for April 10 at 5:00 p.m.

4. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the work session at 6:29 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Anna B. Cratch, Town Clerk

Dean Marion, Mayor