



SOUTH HILL TOWN COUNCIL

WORK SESSION MINUTES

WEDNESDAY, APRIL 5, 2023, 3:00 P.M.

The South Hill Town Council met for a work session on Wednesday, April 5, 2023 at 3:00 p.m. The work session, which was held to review the Town's proposed budget for FY23-24, took place in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. Town Clerk Anna Cratch took minutes of the work session.

1. CALL TO ORDER

The Honorable Mayor Dean Marion called the work session to order at 3:00 p.m.

2. ROLL CALL

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

A. Council Members

Ashley C. Hardee	Gavin Honeycutt	Delores Luster
Mike Moody	Shep Moss	Michael Smith

Councilors Lillie Feggins-Boone and Joseph E. Taylor, Jr were absent from the work session.

B. Staff in Attendance

Anna B. Cratch, Town Clerk	Sheila Cutrell, Dir. of Finance and Admin.
C.J. Dean, Dir. of Municipal Services	Allen Elliott, Infrastructure Supt.
Jason Houchins, Parks & Grounds Supt.	Wayne Hudson, WWTP Supt.
Mark Novsak, Fleet and Facilities Supt.	Michael Vaughan, Fire Chief

3. DISCUSSION

Sheila Cutrell shared a reminder that the budget ad must be submitted by April 21. Agenda items of discussion were the following:

- A. Fire Department – Michael Vaughan**
- B. Street Maintenance – Allen Elliott**
- C. Solid Waste – Allen Elliott**
- D. Fleet Maintenance – Mark Novsak**
- E. Facility Maintenance – Mark Novsak**

- F. Library – Mark Novsak**
- G. Parks and Grounds – Jason Houchins**
- H. Cemetery Fund – Jason Houchins**
- I. Wastewater Treatment Plant – Wayne Hudson**
- J. Non-Departmental**

No public comment was received, and no matters were voted upon during the work session. Key focuses of discussion included equipment replacements and payment options, the new Public Works building, issue with maintaining staff, raising the starting pay for employees, cemetery maintenance, holiday bonuses, and legal expenses. Councilors favored an appropriation at the April meeting for trimming and removing dead wood from the nine oak trees at Oakwood. Upgrades to the Council Chambers were not favored. Questions from the prior Work Session regarding the Colonial, an SHRC art rendering, and the South Hill Farmers Market were addressed.

The next work session will be held April 6 at 3:00 p.m.

4. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the work session at 6:49 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Anna B. Cratch, Town Clerk

Dean Marion, Mayor