



## SOUTH HILL TOWN COUNCIL

### WORK SESSION MINUTES

**THURSDAY, APRIL 6, 2023, 3:00 P.M.**

The South Hill Town Council met for a work session on Thursday, April 6, 2023 at 3:00 p.m. The work session, which was held to review the Town's proposed budget for FY23-24, took place in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. Town Clerk Anna Cratch took minutes of the work session.

#### **1. CALL TO ORDER**

The Honorable Mayor Dean Marion called the work session to order at 3:00 p.m.

#### **2. ROLL CALL**

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

##### **A. Council Members**

Ashley C. Hardee  
Mike Moody

Gavin Honeycutt  
Shep Moss

Delores Luster  
Michael Smith

Councilors Lillie Feggins-Boone and Joseph E. Taylor, Jr. were absent from the work session.

##### **B. Staff in Attendance**

Anna B. Cratch, Town Clerk  
C.J. Dean, Dir. of Municipal Services  
Kristine Martin, Human Resources Manager

Sheila Cutrell, Dir. of Finance and Admin.  
Allen Elliott, Infrastructure Supt.  
Brent Morris, Business Dev. Manager

#### **3. DISCUSSION**

Mayor Marion shared a reminder that Council needs to be prepared to have a proposed budget for submission by April 21. Agenda items of discussion were the following:

##### **A. Business Development Department – Brent Morris**

##### **B. Water Distribution System – Allen Elliott**

##### **C. Sewer Collection System – Allen Elliott**

##### **D. Revenues, Rates, Fees, and Benefits**

No public comment was received, and no matters were voted upon during the work session. A substantial increase was requested by the Business Development Manager for a website overhaul; tourism billboards; and plans for a splash pad and a dog park/workout park/nature trail. Other key focuses of

discussion included the Main Street water tank, pipe replacements, the possibility of commercial trash pickup by a contractor, upgrades and security of the pump stations, rates and fees, capital expenditures, security at the Town Hall, and pay rates and scales. Sheila Cutrell was asked to obtain real estate rates of comparable localities. There will be an estimated 15% cost increase in health insurance premiums. Kristine Martin familiarized Council with the Town's CDL policy.

Mayor Marion requested three additional Work Sessions be scheduled for April 17 through 19 at 3:00 p.m., with the 19<sup>th</sup> being requested if necessary.

**4. ADJOURNMENT**

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the work session at 7:04 p.m.

**VALIDATION**

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Anna B. Cratch, Town Clerk

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Dean Marion, Mayor