



SOUTH HILL TOWN COUNCIL

WORK SESSION MINUTES

MONDAY, APRIL 17, 2023, 3:00 P.M.

The South Hill Town Council met for a work session on Monday, April 17, 2023 at 3:00 p.m. The work session, which was held to review the Town's proposed budget for FY23-24, took place in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. Town Clerk Anna Cratch took minutes of the work session.

1. CALL TO ORDER

The Honorable Mayor Dean Marion called the work session to order at 3:00 p.m.

2. ROLL CALL

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

A. Council Members

Ashley C. Hardee
Shep Moss

Gavin Honeycutt
Michael Smith

Mike Moody

Councilors Lillie Feggins-Boone, Delores Luster, and Joseph E. Taylor, Jr. were absent from the work session.

B. Staff in Attendance

Anna B. Cratch, Town Clerk
Sheila Cutrell, Dir. of Finance and Admin.
Brent Morris, Business Dev. Manager

Stuart Bowen, Police Chief
David Hash, Code Compliance Official
Michael Vaughan, Fire Dept. Administrator

3. DISCUSSION

Agenda items of discussion were the following:

A. Capital Improvement Plan

B. Financial Policy Guidelines

C. Various

No public comment was received, and no matters were voted upon during the work session. It was mentioned the Financial Policy Guidelines are a good accounting principle to have in place. An increase was proposed for the following items: cigarette tax, lodging tax, water and sewer, and leachate. Other key focuses of discussion included the Colonial, the real estate tax, equipment and vehicles, commercial garbage collection, building improvements, and the pump stations. Sheila Cutrell was asked

to obtain information on how localities handle vaping. Referencing the work plan discussed in the 2022 Council Retreat, Councilor Moss mentioned an organizational chart should be included in the budget.

4. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the work session at 5:42 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20____.

Anna B. Cratch, Town Clerk

Dean Marion, Mayor