



## SOUTH HILL TOWN COUNCIL

### SPECIAL MEETING MINUTES

MONDAY, MAY 8, 2023, 5:30 P.M.

A special meeting of the South Hill Town Council was held on Monday, May 8, 2023 at 5:30 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was held to discuss a Real Estate matter regarding acquisition of real property for a public purpose, and a Personnel matter regarding the town manager position. Town Clerk Anna Cratch took minutes of the meeting.

#### 1. CALL TO ORDER

The Honorable Mayor Dean Marion called the special meeting to order at 5:30 p.m.

#### 2. ROLL CALL

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

##### A. Council Members

Ashley C. Hardee  
Shep Moss

Gavin Honeycutt  
Michael Smith

Mike Moody  
Joseph E. Taylor, Jr.

Councilors Lillie Feggin-Boone and Delores Luster arrived at 5:34 p.m.

#### 3. CLOSED SESSION

##### Pursuant to Virginia Code Sections 2.2-3711 A(3) Real Estate and 2.2-3711 A(1) Personnel

Pursuant to Virginia Code Sections 2.2-3711 A(3) Real Estate and 2.2-3711 A(1) Personnel, and on **motion** of **Councilor Moody** and **second** of **Councilor Honeycutt**, the South Hill Town Council entered into **Closed Session** to discuss a Real Estate matter regarding acquisition of real property for a public purpose, and a Personnel matter regarding the town manager position. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye  
Councilor Honeycutt-Aye  
Councilor Moody-Aye  
Councilor Smith-Aye

Councilor Hardee-Aye  
Councilor Luster-Aye  
Councilor Moss-Aye  
Councilor Taylor-Aye.

The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Council requested the presence, in the entirety of the Closed Session, of Anna Cratch and Howard Estes. On the Real Estate matter, Council also requested the presence of Sheila Cutrell, Greg Geist, and Brent Morris. On the Personnel matter, Council also requested the presence of Kristine Martin.

#### 4. OPEN SESSION

**A motion was made by Councilor Honeycutt, second by Councilor Moody,** that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye
Councilor Smith-Aye	Councilor Taylor-Aye.

The South Hill Town Council reconvened in Open Session.

### **RESOLUTION CERTIFYING CLOSED SESSION**

**A motion was made by Councilor Moody, second by Councilor Moss,** that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

**WHEREAS,** the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

**NOW THEREFORE, BE IT RESOLVED,** that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye
Councilor Smith-Aye	Councilor Taylor-Aye.

There was no action taken in Open Session on the Real Estate or Personnel matters.

### **5. ADJOURNMENT**

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the special meeting at 7:23 p.m.

### **VALIDATION**

Minutes approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Anna B. Cratch, Town Clerk

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Dean Marion, Mayor