



SOUTH HILL TOWN COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 12, 2023, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, June 12, 2023 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was also available livestream via YouTube at <https://www.youtube.com/@southhillva/live>. Town Clerk Anna Cratch took minutes of the meeting.

I. OPENING

As the prior special meeting exceeded the expected timeframe, Honorable Mayor Dean Marion called the regular meeting to order at 7:14 p.m. Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

A. Council Members

Lillie Feggins-Boone	Ashley C. Hardee	Gavin Honeycutt
Delores Luster	Mike Moody	Shep Moss
Michael Smith	Joseph E. Taylor, Jr.	

B. Staff in Attendance

Stuart Bowen, Police Chief	Anna B. Cratch, Town Clerk
Sheila Cutrell, Dir. of Finance and Admin.	C.J. Dean, Dir. of Municipal Services
Greg Geist, Deputy Police Chief	David Hash, Code Compliance Official
Kristine Martin, HR Manager	Brent Morris, Business Dev. Manager
Michael Vaughan, Fire Dept. Admin.	Howard P. Estes, Jr., Town Attorney

II. RECOGNITION OF DIRECTOR OF FINANCE AND ADMINISTRATION

Mayor Marion recognized Sheila Cutrell and thanked her for her service to the Town. Some of her many accomplishments include the following:

- Implemented a formal Small Business Purchase Policy
- Implemented a contract for collection services with Taxing Authority Consulting Services, PC (TACS) resulting in the collection of over \$44,000 in delinquent taxes in less than a year
- Implemented investment options to significantly increase interest earnings
- Instrumental in updating several Town Codes relating to finance functions
- Administration and compliance reporting related to the CARES Act and ARPA funding
- Administration of the Town's COVID utility discount CARES Municipal Utility Relief Funding, ARPA Municipal Utility Assist Funding, and the Virginia Low Income Housing Water Assistant Program
- Led Council and staff through a new budget process

The audience applauded as Mayor Marion wished Ms. Cutrell the best of luck.

III. APPROVAL OF AGENDA

A motion was made by Councilor Honeycutt, second by Councilor Moss, to approve the agenda for June 12, 2023 as amended. The motion carried unanimously.

IV. CITIZENS TO ADDRESS COUNCIL

At this point in the meeting, the following citizens addressed Council:

- Wade Crowder – water tank, potholes, commercial garbage

V. PUBLIC HEARINGS

A. Proposed Amendment to the Zoning Ordinance regarding Solar Arrays and Farms – David Hash

David Hash informed Council that Notice of a Public Hearing was published which asked for comments regarding amendments to the Zoning Ordinance pertaining to solar arrays and farms. At its June 5 meeting, the South Hill Planning Commission recommended Council approval.

Mr. Hash opened the Public Hearing.

As no one came forward to speak and having received no comments, Mr. Hash closed the Public Hearing.

A motion was made by Councilor Taylor, second by Councilor Smith, to approve the proposed amendments to the Zoning Ordinance pertaining to solar arrays and farms. The motion passed via **roll-call vote** as follows:

- | | |
|-----------------------------|-----------------------|
| Councilor Feggins-Boone-Aye | Councilor Hardee-Aye |
| Councilor Honeycutt-Aye | Councilor Luster-Aye |
| Councilor Moody-Aye | Councilor Moss-Aye |
| Councilor Smith-Aye | Councilor Taylor-Aye. |

B. SE 2023-2, Request by C & S Virginia Properties, LLC to utilize a portion of their building at 1391 W. Danville Street as a brewery – David Hash

David Hash informed Council that Notice of a Public Hearing was published which asked for comments regarding the SE 2023-2 request by C & S Virginia Properties, LLC to utilize a portion of their building at 1391 W. Danville Street as a brewery. At its June 5 meeting, the South Hill Planning Commission recommended Council approval with no stipulations.

Mr. Hash opened the Public Hearing.

- Wade Crowder spoke in favor of the request mentioning that end of Town needs building up.

Mr. Hash closed the Public Hearing.

A motion was made by Councilor Honeycutt, second by Councilor Feggins-Boone, to approve the SE 2023-2 request by C & S Virginia Properties, LLC to utilize a portion of their building at 1391 W. Danville Street as a brewery. The motion passed as follows:

Councilor Feggins-Boone-Aye
 Councilor Honeycutt-Aye
 Councilor Moody-Aye
 Councilor Smith-Aye

Councilor Hardee-Recusal
 Councilor Luster-No
 Councilor Moss-Aye
 Councilor Taylor-Aye.

C. SE 2023-3, Request by JAB Holdings, LLC to utilize their property at 931 W. Danville Street as a concrete mixing plant – David Hash

David Hash informed Council that Notice of a Public Hearing was published which asked for comments regarding the SE 2023-3 request by JAB Holdings, LLC to utilize their property at 931 W. Danville Street as a concrete mixing plant. At its June 5 meeting, the South Hill Planning Commission recommended Council approval with no stipulations.

Mr. Hash opened the Public Hearing.
 · Wade Crowder stated he is in favor of the request.

Mr. Hash closed the Public Hearing.

A motion was made by Councilor Honeycutt, second by Councilor Smith, to approve the SE 2023-3 request by JAB Holdings, LLC to utilize their property at 931 W. Danville Street as a concrete mixing plant. The motion carried unanimously.

VI. ADMINISTRATIVE REPORTS

A. Consent Agenda

- 1. Minutes**
 - a. May 8, 2023 Special Meeting**
 - b. May 8, 2023 Regular Meeting**
 - c. May 18, 2023 Special Meeting**

2. Monthly Financial Report

Sheila Cutrell submitted the financial report as follows:

General Fund	- \$ 5,348,367.97	Total Investment Accounts	- \$27,671,325.06
Water and Sewer Fund	- 2,837,204.18	Total Police Dept. Savings	- \$ 33,325.79
Cemetery Fund	- 7,675.45	Total Taxes Due Thru 05/31/23	- \$ 377,882.52
Nicks Lane Area Project Fund	- (5,155.00)	(Real Estate and Personal Property, all years)	
Total in Checking	- \$ 8,188,092.60		

A motion was made by Councilor Moody, second by Councilor Hardee, to approve the consent agenda. The motion carried unanimously.

B. Items for Approval

- 1. Town Status Report**
 - a. FY23-24 Budget Adoption and Appropriation**

Mayor Marion reported a Public Hearing was held on Monday, May 8, 2023 at 7:00 p.m. at 211 S. Mecklenburg Avenue to hear comments regarding the Town's proposed budget and proposed rates and fees for FY 2023-2024. The proposed General Fund budget is \$17,072,234, the proposed Water and Sewer Fund budget is \$11,676,381, and the proposed Cemetery Fund budget is \$4,000. Planned general fund capital expenditures are \$5,735,692, and planned water and sewer capital expenditures are \$7,355,719.

Due to the many challenges, several rate increases are proposed. Those include water and sewer, lodging, leachate, and water and sewer connection fees. Three ordinances related to the proposed rates, charges, and fees were included in the packets for adoption. The below six motions were recommended.

A motion was made by Councilor Moody, second by Councilor Feggins-Boone, to adopt the FY 2023-2024 budget as presented, effective July 1, 2023. The motion passed via roll-call vote as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye
Councilor Smith-Aye	Councilor Taylor-Aye.

A motion was made by Councilor Taylor, second by Councilor Moody, to appropriate funds related to the FY 2023-2024 budget, effective July 1, 2023. The motion passed via roll-call vote as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye
Councilor Smith-Aye	Councilor Taylor-Aye.

A motion was made by Councilor Moody, second by Councilor Taylor, to adopt the tax rates, utility charges, and fees related to the FY 2023-2024 budget as presented, effective July 1, 2023. The motion passed via roll-call vote as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye
Councilor Smith-Aye	Councilor Taylor-Aye.

A motion was made by Councilor Hardee, second by Councilor Honeycutt, to adopt the proposed ordinance amending Sections 78-181, 86-53, 86-86, 86-232, and 86-310 relating to the rates and fees previously adopted. The motion passed via roll-call vote as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye
Councilor Smith-Aye	Councilor Taylor-Aye.

A motion was made by Councilor Honeycutt, second by Councilor Moody, to adopt the proposed ordinance imposing and levying taxes within the Town upon real property, personal property, and machinery and tools for tax year beginning July 1, 2023 and ending June 30, 2024. The motion passed via roll-call vote as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye

Councilor Smith-Aye

Councilor Taylor-Aye.

A motion was made by Councilor Moody, second by Councilor Honeycutt, to adopt the proposed ordinance establishing fee schedule changes for requests for rezoning, zoning variances, and special exceptions relating to the rates and fees previously adopted. The motion passed via **roll-call vote** as follows:

Councilor Feggins-Boone-Aye
Councilor Honeycutt-Aye
Councilor Moody-Aye
Councilor Smith-Aye

Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Moss-Aye
Councilor Taylor-Aye.

b. Adoption of Ordinance for South Hill Police Department: Title 46.2 and Article Two, 18.2-266 – 18.2-273, Code of Virginia of 1950 as Amended

Mayor Marion reported that the legislature changes statutes from time to time. He requested Council adopt the ordinance incorporating the legislative changes to Title 46.2 and Article Two, 18.2-266 through 18.2-273 (criminal and traffic sections).

A motion was made by Councilor Moody, second by Councilor Honeycutt, to adopt the ordinance for the Police Department (Title 46.2 and Article Two, 18.2-266 through 18.2-273, Code of Virginia as amended). The motion passed via **roll-call vote** as follows:

Councilor Feggins-Boone-Aye
Councilor Honeycutt-Aye
Councilor Moody-Aye
Councilor Smith-Aye

Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Moss-Aye
Councilor Taylor-Aye.

c. Update on Commercial Trash Pickup

Mayor Marion submitted a report reminding Council that during the budget work session process, he was asked to research options available for commercial trash pickup. He shared the below information.

- Item was assigned to him during the budget work session on April 6, 2023.
- On April 20, he contacted Patrick Mosley with the current Town Waste Services (GFL).
- Initial concerns were 1) no weekend services, 2) manpower, and 3) available trucks.
- Mr. Mosley agreed to propose a quote based on corporate review and set up a meeting with Sheila Cutrell, CJ Dean, and Mayor Marion.
- After follow-ups every two weeks, no meeting had been arranged. A meeting has now been confirmed for June 21.
- On June 5, Mayor Marion contacted First Piedmont Waste Solutions in Chatham, left a verbal message with the owner Ben Davenport, spoke with CEO Nick Setliff, and scheduled a meeting for June 14.

South Boston is responsible for residential trash only, with no recycling. Farmville is responsible for residential trash only. If the Town decides to outsource commercial trash pickup, the County would like the service to utilize the Mecklenburg County landfill.

2. Finance Report

a. Public Hearing Request for Proposed Amendments to Sections 78-218 and 94.1-371 of the Town Code

Sheila Cutrell reported Town staff is requesting to hold a Public Hearing in July to receive comments on proposed amendments to the Town Code to Section 78-218, Preparation, sale, of stamps; duties of finance director generally and Section 94.1-371, General procedures.

A motion was made by Councilor Moody, second by Councilor Honeycutt, to advertise for a Public Hearing on the proposed amendments to the Town Code at the Town Council meeting on July 10, 2023 at 7:00 p.m. at the South Hill Town Hall. The motion carried unanimously.

b. Appropriation of Funds – ARPA Law Enforcement Grant Program

Sheila Cutrell reported the Town has been awarded a grant in the amount of \$215,000 through the ARPA Law Enforcement Grant Program. The \$215,000 grant will be utilized by our Police Department in the upcoming fiscal year to purchase two patrol vehicles along with a number of other items as indicated in the packets. Ms. Cutrell asked that Council appropriate the grant funds for FY 2023-2024 for this purpose.

A motion was made by Councilor Honeycutt, second by Councilor Moss, to appropriate \$215,000 in ARPA Law Enforcement Grant funds for FY 2023-2024 for the stated purpose. The motion carried unanimously.

3. Municipal Services Report

a. FY24 Fuel Bid Award

C.J. Dean reported that on June 1, 2023, the Town received sealed bids for fuel for FY24. Parker Oil Company, Inc. submitted a bid for providing fuel for the Town of South Hill's automotive/equipment fleet per advertised Invitation for Bid. Price quotations were requested for four fuel categories. The prices are the dollar amount per gallon above wholesale "rack" as follows:

Fleet:

1. Gasoline- \$ 0.05 (last year \$ 0.05)
2. Ultra Low Sulfur Diesel- \$ 0.06 (last year \$ 0.06)

Delivered:

1. Gasoline- \$ 0.10 (last year \$ 0.10)
2. Low Sulfur Diesel- \$ 0.11 (last year \$ 0.11)

Rack price is the price at which refineries sell fuel to their customers (can include transportation, overhead, and profit to the "spot" price). The fuel spot price is the price that fuel is worth as dictated by the market.

A motion was made by Councilor Honeycutt, second by Councilor Moody, to award the annual fuel contract to Parker Oil Company, Inc. for the prices per gallon above "rack" as submitted on June 1, 2023. The motion carried unanimously.

b. MBC Deed of Utility Easement or Right of Way, Plank Road Water Tank Property

Mr. Dean presented Council with a copy of a deed for a non-exclusive easement, or right of way, from the Town to MidAtlantic Broadband Corporation (MBC). The easement is needed across Town-owned property as MBC is upgrading internet service to the Verizon Wireless site installed on the Plank Road water tank.

A motion was made by Councilor Moody, second by Councilor Feggins-Boone, to authorize the Mayor to sign the easement agreement and return it to MBC for recordation purposes. The motion carried unanimously.

c. Main Street Water Tank Repairs

Mr. Dean gave an update on the Main Street Water Tank repairs. He reported that the Town of South Hill owns and operates a Public Water System that utilizes three elevated water storage tanks to achieve one hydraulic pressure zone. Daily, the customers on the water system use about 800,000 gallons of water. The Town's three water tanks have a capacity of two million gallons (2,000,000). The Town's storage far exceeds the state's design standards.

The Main Street Water Tank was taken out of service due to a water leak within the tank's overflow piping. The tank was allowed to drain through the leak to see where the leak was occurring. Once the leak level was determined, the Town obtained quotes for the needed repairs. After gaining Town Council approval to sign a maintenance contract with a tank repair company, the repairs were scheduled and executed during the month of May. The overflow piping inside the tank was removed and an external overflow piping was installed.

The Main Street Water Tank has been disinfected, is being refilled with water, and will be tested in accordance with AWWA and State VDH requirements before putting the tank back in service.

The water system has redundancy with the three tanks and large water lines connecting each tank. When a tank is taken offline for maintenance, the general public will not notice a difference in pressure or volume due to the engineering and design of the system. Two years ago, the Plank Road Water Tank was removed from service for an interior painting. This is half of the storage of the system. The Main Street tank is only a quarter of the system.

During the maintenance of the Main Street tank, the Town Public Works staff observed two flow tests between Maple Lane and Hammer Street by a company that was working for the newly opened business in the complex. B & B Consultants has also run hydraulic modeling and confirmed the observations of the flow testing.

Mr. Dean reported that at no time was the public or the water system in any danger of running out of water.

Councilors stressed the importance of reporting issues like this to the Fire Chief, Town Manager, and Council.

C. Reports

For efficiency, the following reports for May 2023 were presented as a group to accept as presented.

1. Town Status Report

a. Facilities Reservation Calendar

Council was presented with a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities.

b. South Hill Volunteer Fire Department (SHVFD) Report

Chief Vaughan submitted the fire report. Chief Vaughan reported the SHVFD responded to 63 total alarms with an average of 15 volunteers present per call. The current volunteer roster is 40. Calls responded to in Town were 44, within the county district were 19, and involving fire were 12. Mutual aid given was 8, and automatic aid received was 15. Training included Vehicle Rescue, Lifting and Shoring, Firefighter I, and Driver Deployment. Fundraising efforts included the Annual Letter Drive (community response very good). The SHVFD is planning to bring back the James E. Jimmy Crowder Memorial Poker Run (in the beginning phases). Administrative news was shared.

2. Police Report

Chief Bowen submitted the police report. He reported there were 396 activity incidents, 50 reportable criminal offenses, 1254 calls for service, and \$3,159 property recovered. Other miscellaneous included 59 court hours, 164 training hours, 32 warrants issued, and 0 inoperative vehicles tagged. Administrative news was shared.

3. Municipal Services Report

C.J. Dean submitted the projects report as follows:

- RedZone Robotics continues to work on the smaller line field work. This video of lines and assessment will continue and take several more months to complete.
- The contractor began working on the Forest Hill Drive and Sunset Lane stormwater project. The majority of the stormwater piping has been installed.
- The Parks Department is preparing for the tournaments this summer while maintaining their other responsibilities.
- The Streets Department and the Parks Department each have an open unfilled position at this time.
- The Annual Consumer Confidence Report (CCR) was included in the water bills that were recently sent out. The CCR is available on the Town’s website as well.

4. Code Compliance Report

a. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	-	52
Permits Issued	-	14
Fees Collected	-	\$ 3,925.17
UEZ Exemption	-	\$ 0
Rehab Exemption	-	\$ 0
General Exemption	-	\$ 1,495.91
Work Value	-	\$ 1,447,383.00

New businesses included:

- Hydro Rents, 336 Union Mill Road (climbing equipment rental and sales)
- TJ Maxx #1621, 817 E. Atlantic Street (retail)

b. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 73 dilapidated properties was also presented.

5. Business Development Report

Brent Morris submitted the business development report as follows:

- The Town staff and CDA met to discuss future projects that would attract citizens and visitors to the Town. They are waiting on designs from NH Consulting and Cunningham Recreation to present to the CDA.
- Information is continuing to be pushed out to prospective restaurants and retailers.
- Mr. Morris is working with two prospective industries looking to locate in South Hill.
- Work continues with Mecklenburg County and the South Hill IDA on future industrial parks.

6. Human Resources Report

Kristine Martin submitted the human resources report as follows:

ACCOMPLISHMENTS:

With the support of the Virginia Asset Management (VAM) team, the 2023-2024 benefit renewal that was initially budgeted for a 15% increase was received at a 12% increase. In addition, the Town's dental plan increased by 4% and the vision plan increased by 1%. Town staff met with our VAM team and requested an RFP which narrowed negotiations between Optima and Anthem. Several conversations and negotiations resulted in a successful renewal with Anthem's increase of 3% medical and no increase for dental or vision. All plan options will remain the same to include Anthem's medical, dental, vision, and employee assistance program (EAP). The Town will realize savings of approximately \$58,000 from the original budgeted amount.

TRAINING/MEETINGS:

Benefits education and open enrollment meetings were scheduled for all Town employees for June 1 and 7. Employees are eligible to make benefit changes that will take effect July 1, 2023. All carriers and plans will remain the same with no changes.

David Hash completed the following courses as part of his recertification and accreditation hours for licensure: VA 2018 IPC Plumbing, VA 2017 NEC, and VA HV 2018 IMC Update Part I.

EMPLOYMENT NEWS:

Unfortunately, the candidate withdrew his acceptance for the Certified Police Officer. The Town continues to recruit for this position.

Town staff is interviewing for a Complaint Desk – Dispatcher position with the South Hill Police Department.

Town staff is interviewing candidates for a Maintenance Operator in the Streets Department.

The Town is actively recruiting for the Town Manager, Director of Finance and Administration, and Maintenance Operator – Parks and Recreation openings.

A motion was made by Councilor Honeycutt, second by Councilor Luster, to accept the reports as presented. The motion carried unanimously.

VII. OTHER BUSINESS

A. Marrow Street Solar Farm, LLC

Mayor Marion informed Council an Easement Agreement and a Solar Facility Siting Agreement for the Marrow Street Solar Farm project were included in the packets. These refer to the project briefly discussed earlier this year. As the zoning district for the project area was I-G, this project was permitted by right.

A motion was made by Councilor Taylor, second by Councilor Moody, to authorize the Mayor to execute the easement and siting agreements for the Marrow Street Solar Farm, LLC, subject to the advice of the Town Attorney. The motion passed via **roll-call vote** as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-No
Councilor Honeycutt-No	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-No
Councilor Smith-Aye	Councilor Taylor-Aye.

B. Interim Town Manager

A motion was made by Councilor Moody, second by Councilor Taylor, effective July 1, 2023, to appoint Police Chief Stuart Bowen to serve as the Interim Town Manager until a new Town Manager is chosen. The motion passed via **roll-call vote** as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-No
Councilor Smith-Aye	Councilor Taylor-Aye.

VIII. CLOSED SESSION

Pursuant to Virginia Code § 2.2-3711 A(7) Legal

Pursuant to Virginia Code § 2.2-3711 A(7) Legal, and on **motion** of **Councilor Honeycutt** and **second** of **Councilor Moody**, the South Hill Town Council entered into **Closed Session** to discuss a Legal matter involving consultation with counsel for guidance regarding ongoing litigation. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye
Councilor Honeycutt-Aye
Councilor Moody-Aye
Councilor Smith-Aye

Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Moss-Aye
Councilor Taylor-Aye.

The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Council requested the presence, in the entirety of the Closed Session, of Anna Cratch and Howard Estes.

IX. OPEN SESSION

A motion was made by Councilor Honeycutt, second by Councilor Luster, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye
Councilor Honeycutt-Aye
Councilor Moody-Aye
Councilor Smith-Aye

Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Moss-Aye
Councilor Taylor-Aye.

The South Hill Town Council reconvened in Open Session.

RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Councilor Honeycutt, second by Councilor Luster, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

WHEREAS, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

NOW THEREFORE, BE IT RESOLVED, that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye
Councilor Honeycutt-Aye
Councilor Moody-Aye
Councilor Smith-Aye

Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Moss-Aye
Councilor Taylor-Aye.

There was no action taken in Open Session on the Legal matter.

X. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the meeting at 9:35 p.m.

VALIDATION

Minutes approved this ____ day of _____, 20____.

Anna B. Cratch, Town Clerk

Dean Marion, Mayor

AN ORDINANCE TO AMEND CERTAIN SECTIONS OF THE CODE OF THE TOWN OF
SOUTH HILL, VIRGINIA

AN AMENDMENT

BE IT ENACTED by the Town Council of the Town of South Hill, Virginia, in regular session assembled that:

Chapter 94.1 Zoning, Article 4 Permitted Uses in Zoning Districts be amended by adding the following language to Section 94.1-76. The deleted language is stricken and the added language is underlined and in italics.

Sec. 94.1-76 Table of permitted uses, Table 4.1 Uses Permitted by Zoning District

Public utility generating, booster or relay station, transformer substations, transmission lines and towers, storage yards, pipes, meters and other facilities and for the provisions for maintenance of public utilities, excluding solar and wind generating. ("see also small wind energy systems, solar arrays and farms") The use will be By Special Exception (S) and not By right (~~R~~) in the I-G zone.

Solar arrays and farms to be allowed by Special Exception permit in General Industrial District I-G.

Done in the Town of South Hill, Virginia, this 12th day of June, 2023.

Town of South Hill, Virginia

By: Dean Marion
Dean Marion, Mayor

ATTEST:

Anna B. Cratch
Anna B. Cratch, Town Clerk

AN ORDINANCE TO AMEND CERTAIN SECTIONS OF THE CODE OF THE TOWN OF SOUTH HILL, VIRGINIA

AN AMENDMENT

WHEREAS, in reviewing certain rates and charges in the Town Code, the Council of the Town of South Hill, Virginia seeks to reflect changes in certain such rates and charges as set forth herein; and

WHEREAS, the Town Council duly provided notice and held a public hearing same;

BE IT ENACTED by the Town Council of the Town of South Hill, Virginia, in regular session assembled that the following code sections be amended as follows (Any added language is underlined and in italics. Any deleted language is stricken.):

Chapter 78 Taxation, Article VII Tax on Transients Obtaining Lodging, **Sec. 78-181. Levied.**

There is hereby levied and imposed on each transient a tax equivalent to ~~five~~ six and one half percent of the total amount paid for lodging, by or for any such transient, to any hotel.

Chapter 86 Utilities, Article II Water, **Sec. 86-53. Schedule of rates.**

Monthly consumption of water shall be paid for at rates on file in the town clerk's office: as follows:

Water Rates – In Town

Charges are per 1,000 gallons of consumption

<u>Up to 3,000 gallons</u>	<u>\$ 7.58</u>
+ <i>service charge of</i>	<u>\$ 2.50</u>

<u>3,001 - 10,000 gallons</u>	<u>\$ 7.58</u>
+ <i>service charge of</i>	<u>\$ 3.00</u>

<u>10,001 - 50,000 gallons</u>	<u>\$ 7.17</u>
+ <i>service charge of</i>	<u>\$ 7.00</u>

<u>50,001 - 100,000 gallons</u>	<u>\$ 5.96</u>
+ <i>service charge of</i>	<u>\$ 75.00</u>

<u>>100,000 gallons</u>	<u>\$ 5.96</u>
+ <i>service charge of</i>	<u>\$ 75.00</u>

Water Rates – Out of Town 2 x In Town Rate

Bulk Water \$.01/gallon

Chapter 86 Utilities, Article II Water, **Sec. 86-86 Fees.**

- (a) Fees for service connections to the town's water supply system shall be on file in the town clerk's office: as follows:

<u>Connection Fees – In Town</u>	
<u>Water Connection Fee</u>	<u>\$2,000.00</u>
<u>Irrigation Meter Fee</u>	<u>\$2,000.00</u>
<u>Connection Fees – Out of Town</u>	
<u>Water Connection Fee – Out of Town</u>	<u>\$4,000.00</u>
<u>Irrigation Meter Fee</u>	<u>\$4,000.00</u>

- (b) In any case, where there is desired a larger connection than any for which a fee is required, the same will be made, if the application therefor is approved, at cost, in which cost shall be included in addition to the cost of labor and materials, the cost of the necessary meter and box.

Chapter 86 Utilities, Article III Sewers, Division 4 Public Sewers and Connections, **Sec. 86-232. Cost of connection to town sewer.**

~~The connection fee for connection to the public sewer system for persons within the corporate limits of the town and for persons with connections located outside the corporate limits is on file in the town clerk's office. Refer to Sec. 86-310. Fees.~~

Chapter 86 Utilities, Article III Sewers, **Sec. 86-310 Fees.**

- ~~(a) Sewage connection fees within the corporate limits and without outside the corporate limits are on file in the town clerk's office. as follows:~~

<u>Connection Fees – In Town</u>	
<u>Sewer Connection Fee</u>	<u>\$3,000.00</u>
<u>Connection Fees – Out of Town</u>	
<u>Sewer Connection Fee – Out of Town</u>	<u>\$6,000.00</u>

- ~~(b) In any case, where there is desired a larger connection than any for which a fee is required, the same will be made, if the application therefor is approved, at cost.~~

Sec. 86-310.1 Schedule of rates

Sewer service shall be paid for at the following rates:

Sewer Rates

110% x Water Rate

Leachate Disposal Rate

\$.036/gallon

This ordinance shall become effective July 1, 2023.

Adopted at a regular meeting of Council this 12th day of June, 2023, the roll call vote being as follows:

	VOTING AYE	VOTING NAY	ABSENT
Lillie Feggins-Boone	<u>✓</u>	<u> </u>	<u> </u>
Ashley C. Hardee	<u>✓</u>	<u> </u>	<u> </u>
Gavin Honeycutt	<u>✓</u>	<u> </u>	<u> </u>
Delores Luster	<u>✓</u>	<u> </u>	<u> </u>
Mike Moody	<u>✓</u>	<u> </u>	<u> </u>
Shep Moss	<u>✓</u>	<u> </u>	<u> </u>
Michael Smith	<u>✓</u>	<u> </u>	<u> </u>
Joseph E. Taylor, Jr.	<u>✓</u>	<u> </u>	<u> </u>

The undersigned hereby certifies that the forgoing is an accurate account of the vote taken at a duly convened meeting of the Town Council for the Town of South Hill, Virginia, on the 12th day of June, 2023, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

By: Dean Marion
Dean Marion, Mayor

ATTEST:

Anna B. Cratch
Anna B. Cratch, Town Clerk

AN ORDINANCE

An Ordinance Imposing And Levying Taxes
Within The Town of South Hill, Virginia Upon
Real Property, Personal Property, And
Machinery And Tools For Tax Year Beginning
July 1, 2023 And Ending June 30, 2024

WHEREAS, it is necessary for the Council of the Town of South Hill, Virginia to adopt the Town's operating budget for Fiscal Year 2023-2024 and to establish the various tax levies pertaining to the same and after duly providing notice and holding a public hearing same;

NOW THEREFORE BE IT ORDAINED by the Council of the Town of South Hill as follows:

Section 1. That for the support and operations of the Town government, the Council of the Town of South Hill, Virginia hereby levies the following tax rates on all real property, all tangible personal property, and all machinery and tools, all as defined in Town Code for the fiscal and tax year beginning July 1, 2023 and ending June 30, 2024 as follows:

A. Real Estate

Upon all real estate and improvements thereon, not exempt from local taxation, there shall be a tax levy of No Dollars and Thirty-Four Cents (\$0.34) for every One Hundred Dollars (\$100.00) of assessed value, which shall be based upon 100% of the fair market value thereof.

B. Public Service Corporation

Upon all property of public service corporations not exempt from local taxation, there shall be a levy of No Dollars and Thirty-Four Cents (\$0.34) for every One Hundred Dollars (\$100.00) of assessed value.

C. Tangible Personal Property

Upon all tangible personal property of every kind and description not exempt from local taxation, there shall be a tax levy of One Dollar and Fifty Cents (\$1.50) for every One Hundred Dollars (\$100.00) of assessed value.

D. Machinery and Tools

Upon all machinery and tools used or employed by any person, firm or corporation in any trade or business, not exempt from local taxation, there shall be a tax levy of No Dollars

and Thirty-Eight Cents (\$0.38) for every One Hundred Dollars (\$100.00) of assessed value.

Section 2. This ordinance shall become effective July 1, 2023.

Adopted at a regular meeting of Council this 12th day of June, 2023, the roll call vote being as follows:

	VOTING AYE	VOTING NAY	ABSENT
Lillie Feggins-Boone	<u>✓</u>	<u> </u>	<u> </u>
Ashley C. Hardee	<u>✓</u>	<u> </u>	<u> </u>
Gavin Honeycutt	<u>✓</u>	<u> </u>	<u> </u>
Delores Luster	<u>✓</u>	<u> </u>	<u> </u>
Mike Moody	<u>✓</u>	<u> </u>	<u> </u>
Shep Moss	<u>✓</u>	<u> </u>	<u> </u>
Michael Smith	<u>✓</u>	<u> </u>	<u> </u>
Joseph E. Taylor, Jr.	<u>✓</u>	<u> </u>	<u> </u>

The undersigned hereby certifies that the forgoing is an accurate account of the vote taken at a duly convened meeting of the Town Council for the Town of South Hill, Virginia, on the 12th day of June, 2023, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

By: Dean Marion
Dean Marion, Mayor

ATTEST:

Anna B. Cratch
Anna B. Cratch, Town Clerk

AN ORDINANCE

**An Ordinance of the Town of South Hill
Establishing Fee Schedule Changes for Requests for
Rezoning, Zoning Variances, and Special Exceptions**

WHEREAS, the Town of South Hill has determined it necessary to collect certain fees for directly rendered services, and

WHEREAS, such fees are intended to offset the expenses incurred by the Township related to such services, and

WHEREAS, such fees must stay current to effectively cover the related expenses, and

WHEREAS, the South Hill Town Council annually reviews and amends budget-related rates and fees, and

WHEREAS, Section 94.1-371. – General procedures. (8) Fees. of the Code of the Town of South Hill Virginia states, “Fees for the filing of petitions to change the zoning classification of property shall accompany such petitions and shall be in such amounts as established by resolution of the town council.” and

WHEREAS, the South Hill Town Council duly noticed and held a public hearing on such proposed changes to the rates in the Town Code;

NOW THEREFORE, BE IT RESOLVED AND ORDAINED by the Town Council of the Town of South Hill, Virginia, in regular session assembled that the following schedule sets the fees for such purposes:

Fees being charged for Rezoning requests, Zoning Variances, and Special Exception requests are to increase from \$250 to \$450. The new fee schedule shall take effect on July 1, 2023.

The foregoing ordinance was adopted at a regular meeting of Council this 12th day of June, 2023, the roll call vote being as follows:

	VOTING AYE	VOTING NAY	ABSENT
Lillie Feggins-Boone	<u>✓</u>	<u> </u>	<u> </u>
Ashley C. Hardee	<u>✓</u>	<u> </u>	<u> </u>
Gavin Honeycutt	<u>✓</u>	<u> </u>	<u> </u>
Delores Luster	<u>✓</u>	<u> </u>	<u> </u>
Mike Moody	<u>✓</u>	<u> </u>	<u> </u>
Shep Moss	<u>✓</u>	<u> </u>	<u> </u>
Michael Smith	<u>✓</u>	<u> </u>	<u> </u>
Joseph E. Taylor, Jr.	<u>✓</u>	<u> </u>	<u> </u>

The undersigned hereby certifies that the forgoing is an accurate account of the vote taken at a duly convened meeting of the Town Council for the Town of South Hill, Virginia, on the 12th day of June, 2023, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

By: Dean Marion
Dean Marion, Mayor

ATTEST:

Anna B. Cratch
Anna B. Cratch, Town Clerk

**AN ORDINANCE ADOPTING TITLE 46.2 AND ARTICLE TWO 18.2-266-
18.2-273,
Code of Virginia of 1950 as amended**

WHEREAS, the Town of South Hill, Virginia, a municipal corporation, pursuant to Authority duly invested therein, has the responsibility to control, govern and direct motor vehicular laws and regulations and laws and regulations concerning the health and safety of persons, and

WHEREAS, the Commonwealth of Virginia has heretofore enacted legislation concerning the control and operation of motor vehicles and the health and safety of persons, and

WHEREAS, pursuant to Section 46.2-1313, and Section 1-220 Code of Virginia, of 1950 as amended, the Town Council of the Town of South Hill, Virginia has the authority to adopt and to incorporate by reference various provisions of the Code of Virginia and may include future amendments to the state statutes, and, after thorough and mature consideration thereof, the Town Council deems such adoption and incorporation to be in the best interest:

THEREFORE BE IT RESOLVED:

1. Pursuant to authority vested, the Town of South Hill hereby adopts and incorporates by specific reference thereto Title 46.2, Code of Virginia, 1950, as amended, and the 2023 Cumulative Supplement, relating to motor vehicle laws, and as amended in the future. In addition, the Town of South Hill hereby adopts and incorporates express reference thereto, Article Two, Chapter 7, of 18.2, Code of Virginia, 1950, as amended, commencing with section 18.2-266 through 18.2-273 as in force on July 1, 1994, and as amended in the future.
2. The Town of South Hill hereby adopts and incorporates by specific reference thereto any and all amendments, additions and deletions as may from time to time be made by the General Assembly of the Commonwealth of Virginia which may be entered subsequent to the adoption and incorporation thereof as authorized by Virginia Code Section 1-220.
3. By the adoption and incorporation of the foregoing provisions of the Code of Virginia regulating motor vehicular operation and control and the health and safety of its citizens, the Town of South Hill hereby has and shall have the authority to enforce the revisions adopted by reference and incorporated therein.
4. This resolution and adoption of this ordinance shall take place upon entry hereof. This the 12th day of June 2023.


_____, Mayor

Attest:


_____, Clerk

Exempt from Recordation Tax Pursuant to VA Code 58.1-811(A)(3) & 17.1-266

Map Insert 078A16
Parcel: A
Plat-DB-246-306

Town of South Hill
211 Mecklenburg Ave
South Hill, Va 23970

MBC WO # 1302-58C

**DEED OF EASEMENT AGREEMENT
MBC**



THIS DEED OF EASEMENT AGREEMENT ("Deed of Easement" or "Agreement") made this 12th day of June 2023, by and between **Town of South Hill, Virginia**, herein called Grantor, and **Mid Atlantic Broadband Cooperative (MBC)**, its successors, assigns, lessees and agents, herein after called Grantee.

WITNESSETH:

For and in consideration of One Dollar (\$1.00) cash in hand paid unto Grantor and for other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby grants and conveys unto Grantee, its successors, assigns, lessees and agents, a perpetual non-exclusive easement and right of way (the "Easement") to install, construct, operate, maintain, inspect, improve, relocate, alter, replace and remove a communication system consisting of such cables, buried cable, buried wires, innerduct, handholes, and related above-ground facilities, including but not limited to, location markers, and other appurtenances (the "Facilities"), as Grantee may from time to time require, upon, under, across and over Grantor's real property being located in the **County of Mecklenburg, Commonwealth of Virginia** more particularly identified as, **Map Instrument 078A16 Parcel: A, Plat DB-246-306, 820 Plank Rd, South Hill, Va 23970** (the "Property") as shown and described on a plat identified as Exhibit "A", attached hereto and made a part hereof (the "Easement Area").

Said Easement is hereby granted and conveyed unto Grantee together with the following rights and covenants:

Rights

Grantee shall have the right of ingress and egress over, upon and across the Property, including Grantor's private roads, to and from the communications system and Easement, including the right to temporarily open and close fences, for the purposes of exercising the rights herein granted, provided that security of the Property shall be maintained at all times.

Subject to review and approval of Grantor, Grantee shall have the right to trim, cut and remove trees, shrubbery, undergrowth, and other obstructions within the Easement Area which interfere with or threaten the efficient and safe operation, construction or maintenance of its facilities or impedes the access thereto.

The communications system constructed hereunder is and shall remain the property of the Grantee. Grantee shall have the right to inspect, rebuild, remove, repair, remove and relocate its communications system, or any part thereof, within the Easement Area, and may make such changes, alterations, substitutions, additions in and to or extensions of its facilities as it deems advisable without the prior consent of the Grantor.

During periods of actual construction, Grantee shall have the temporary right to use Grantor's property lying adjacent to the Easement Area. Grantee shall construct and operate the Facilities in a manner that will not cause unreasonable disturbance to Grantor, Grantor's equipment and property, and the equipment and property of other easement holders of the Property.

Grantee shall at all times own, bear the cost and expense of, and be responsible and liable for all costs relating to the installation, construction, operation, maintenance, replacement and removal of all cables installed within the

Exempt from Recordation Tax Pursuant to VA Code 58.1-811(A)(3) & 17.1-266

Map Insert 078A16

Parcel: A

Plat-DB-246-306

Town of South Hill

211 Mecklenburg Ave

South Hill, Va 23970

Easement Area by Grantor, its agents, or contractors. This liability includes the responsibility for the removal of the Facilities at the termination of this Easement. All of the Grantee's construction, installation and removal work shall be performed at Grantee's sole cost and expense, in compliance with all applicable laws and in a good and workmanlike manner. Grantee shall either pay directly or promptly reimburse Grantor for the costs of any damages, repairs, and related administrative costs to Grantor's equipment or property or the equipment of property of other easement holders on the Property, which is related to the construction, operation or removal of Grantee's Facilities.

Covenants

Grantor covenants that it is seized of the Property and has the right to convey the Easement, rights and privileges herein conveyed to Grantee and that Grantee shall have quiet and peaceable possession, use and enjoyment of the aforesaid Easement, rights and privileges hereby granted.

Grantee, at Grantee's sole cost and expense, shall procure and maintain commercial general liability insurance with a combined single limit of at least One Million and 00/100 Dollars (\$1,000,000) per occurrence. Such insurance shall insure, on an occurrence basis, against all liability of Grantee, its employees and agents arising out of or in connection with Grantee's construction and use of the Easement Area, all as provided for herein. Grantor shall be named as an additional insured on Grantee's policy. Grantee shall provide to Grantor a certificate of insurance evidencing the coverage required by this paragraph within thirty (30) days of the Commencement Date and upon written request, but not more than once annually.

Grantee agrees that it will not use, generate, store or dispose of any Hazardous Material on, under, about or within the Property in violation of any law or regulation. Grantee agrees to defend, indemnify and hold harmless the Grantor against any and all losses, liabilities, claims and/or costs (including reasonable attorney's fees and costs) arising from any breach of any representation, warranty or agreement contained in this paragraph. As used in this paragraph, "Hazardous Material" shall mean petroleum or any petroleum product, asbestos, any substance known by the state in which the Land is located to cause cancer and/or reproductive toxicity, and/or any substance, chemical or waste that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation. This paragraph shall survive the termination of this Deed of Easement.

Miscellaneous

Any notice or demand required to be given herein shall be made by certified or registered mail, return receipt requested, or reliable overnight courier to the address of the respective parties set forth below:

Grantor: Town of South Hill, Virginia
211 S. Mecklenburg Avenue
South Hill, VA 23970

Grantee: Mid-Atlantic Broadband Communities Corporation
715 Wilborn Avenue
South Boston, VA 24592

Grantor or Grantee may from time to time designate any other address for this purpose by written notice to the other party. All notices hereunder shall be deemed received upon actual receipt.

This Agreement shall be governed by the laws of the Commonwealth of Virginia

In any case where the approval or consent of one party hereto is required, requested or otherwise to be given under this Agreement, such party shall not unreasonably delay or withhold its approval or consent.

All Exhibits annexed hereto form material parts of this Agreement and are hereby incorporated herein by reference.

This Agreement may be executed in duplicate counterparts, each of which shall be deemed an original.

In the event of any litigation between Grantor and Grantee, the parties hereto agree that the prevailing party in such litigation shall be entitled to reimbursement of its reasonable attorneys' fees associated with such litigation from the non-prevailing party.

Exempt from Recordation Tax Pursuant to VA Code 58.1-811(A)(3) & 17.1-266

Map Insert 078A16
Parcel: A
Plat-DB-246-306

Town of South Hill
211 Mecklenburg Ave
South Hill, Va 23970

IN WITNESS WHEREOF, the parties have executed this Deed of Easement Agreement as of the date first above written.

GRANTOR:

TOWN OF SOUTH HILL, VIRGINIA

By: *Dean Marion*
Name: DEAN MARION
Title: MAYOR
Date: 6/12/2023

STATE OF Virginia
COUNTY OF Mecklenburg

I, the undersigned, a notary public in and for said county in said state, hereby certify that Dean Marion who is Mayor of Town of South Hill, an incorporated town in the Commonwealth of Virginia, signed the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he as such officer and with full authority, executed the same voluntarily for and as the act of said corporation on the day the same bears date.

Given under my hand and official seal this the 12th day of June, 2023.

Anna B. Cratch
Notary Public

My commission expires: June 30, 2026

(NOTARIAL SEAL)



Exempt from Recordation Tax Pursuant to VA Code 58.1-811(A)(3) & 17.1-266

Map Insert 078A16
Parcel: A
Plat-DB-246-306

Town of South Hill
211 Mecklenburg Ave
South Hill, Va 23970

GRANTEE:

MID-ATLANTIC BROADBAND COMMUNITIES
CORPORATION

By: _____

Name: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

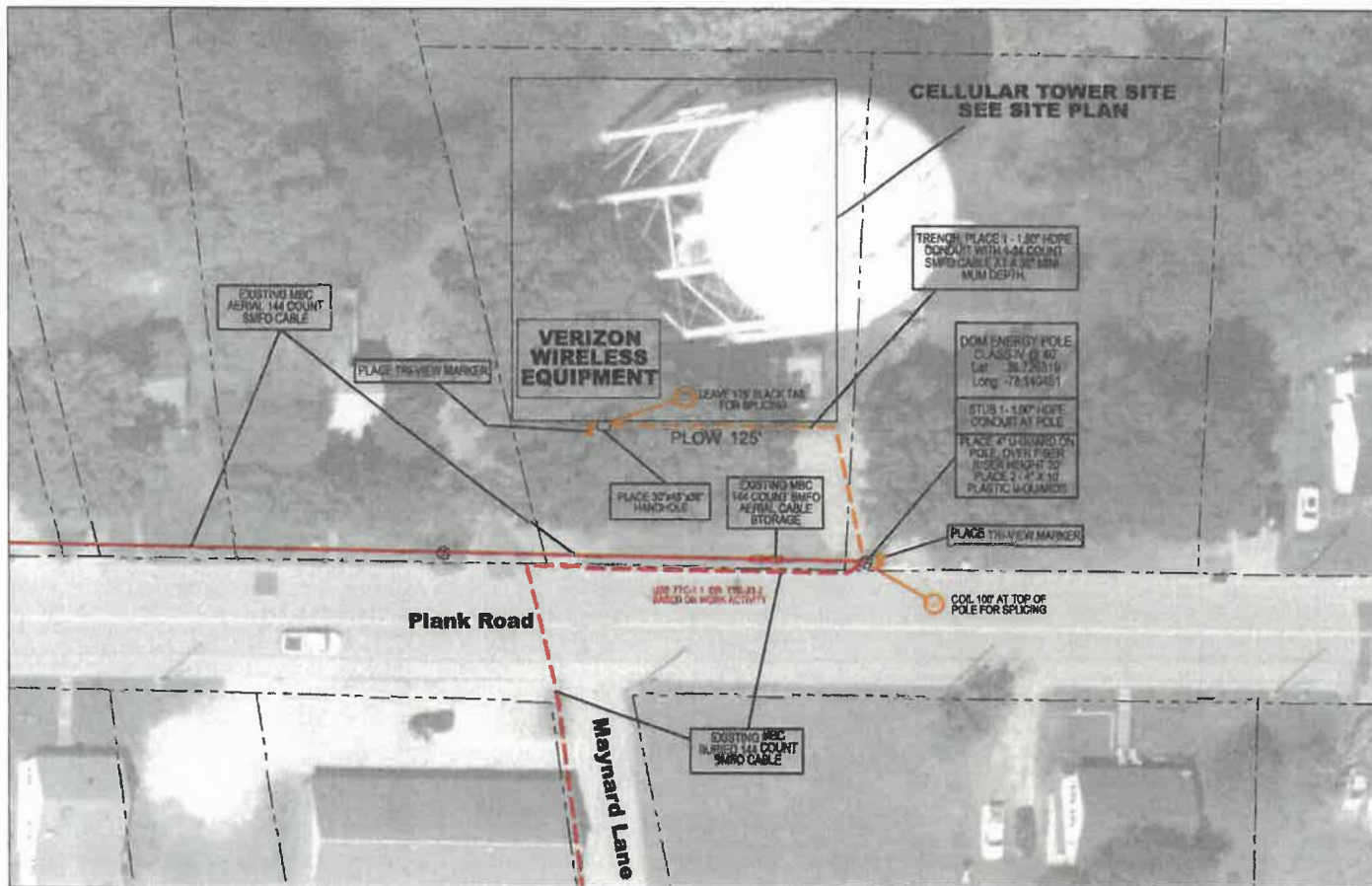
I, the undersigned, a notary public in and for said county in said state, hereby certify that _____ who is _____ of Mid-Atlantic Broadband Communities Corporation, a Virginia non-stock corporation, signed the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he as such officer and with full authority, executed the same voluntarily for and as the act of said corporation on the day the same bears date.

Given under my hand and official seal this the _____ day of _____, 2023.

Notary Public

My commission expires: _____

(NOTARIAL SEAL)

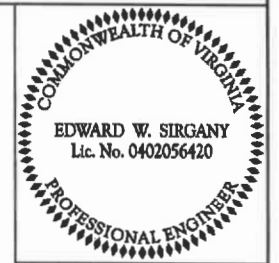


VDOT REQUIREMENTS

- NOTIFY VDOT 48 HOURS PRIOR TO EXCAVATION.
- TRAFFIC CONTROL PLAN MUST ACCOMPANY PERMIT APPLICATION.
- ALL FIELD CHANGES IN ROW WILL REQUIRE PRE-APPROVAL BY VDOT.
- ALL UTILITIES ARE TO BE PLACED APPROXIMATELY 3 FT OFF THE BACK EDGE OF THE R-O-W, BEHIND THE DITCH UNLESS NOTED OTHERWISE.
- ALL DISTURBED AREA ON VDOT ROW ARE TO BE RESTORED AND RE-SEEDING IN ACCORDANCE WITH STATE SPECIFICATIONS.
- ALL STATE ROUTES AND PAVED DRIVEWAYS WITHIN THE ROW ARE TO BE DIRECTIONAL BORED.
- POTHOLING OF EXISTING UTILITIES TO BE PRE-APPROVED BY VDOT.
- RESTORATION OF ALL TRENCHES AND BORE PITS TO SPECS INCLUDING COMPACTION.
- FIBER CABLE WILL BE PLOWED UNLESS NOTED OTHERWISE ON PRINTS.
- ALL PLOWED AREAS ARE TO BE SEALED WITH VIBRATORY ROLLER WHEN NECESSARY.
- HANDHOLES MUST BE CLEARLY MARKED AND PLACED OUTSIDE OF THE SHOULDER, BEHIND THE DITCH LINE, IF POSSIBLE.
- UTILITIES WILL NOT BE INSTALLED IN ROADSIDE DITCH
- CONTACT SMART TRAFFIC DAILY TO REPORT ALL WORK ZONES AND TRAFFIC CONTROL
 - LYNCHBURG DISTRICT: (434) 947-6559 OR 6599
 - SALEM SMART TRAFFIC CENTER: (800) 367-7623
- LOCATE VDOT UTILITIES 48 HOURS PRIOR TO EXCAVATION
- TRAFFIC SIGNALS: (757) 925-1659 (OR 1653)
- LIMITED ACCESS, INTERSTATE, & SIGN LIGHTING.

CONSTRUCTION NOTES

- RECORD GPS DATA FOR ALL NEW HANDHOLES, POLES, BODDIES OF WATER, CULVERTS AND RAILROADS.
- PLACE FIBER 3 FT OFF BACK OF R-O-W UNLESS NOTED OTHERWISE.
- PLACE FIBER 1.5" ID UNDER ALL DRIVEWAYS, ROADSIDES, CULVERTS, AND RISER POLES.
- BOND AND GROUND ALL SPLICE LOCATIONS AND BUILDING ENTRANCES.
- PLACE FIBER OPTIC CABLE AT A MINIMUM DEPTH OF 36" BENEATH DITCHES.
- PLACE FIBER OPTIC MARKER POSTS AT 1,000 FT INTERVALS ALONG BURIED ROUTES, 2,000 FT INTERVALS ALONG AERIAL ROUTES, AT ALL HANDHOLES AND RISER POLES, AND ON BOTH SIDES OF A ROAD CROSSING.
- PLACE FIBER CABLE TAGS AT HANDHOLES, POLE ATTACHMENTS, AND BUILDING ENTRANCES.
- PLACE MBC STICKERS ON MBC PANELS AND TERMINAL EQUIPMENT.
- PLACE A MINIMUM OF 8" THICK STONE IN PROPOSED HANDHOLES.
- SEAL AND PLACE CONDUIT 1 FT ABOVE STONE.



DocuSigned by:
Edward W Sirgany
2/27/2023



PROJECT BY:	MBC
LOCATION:	SOUTH HILL, VA
ENGINEER:	E W SIRGANY
DRAWN BY:	J D SMITH

CONSTRUCTION



JOB TITLE: VERIZON CELL TOWERS
884 PLANK ROAD
SOUTH HILL, VA 23970

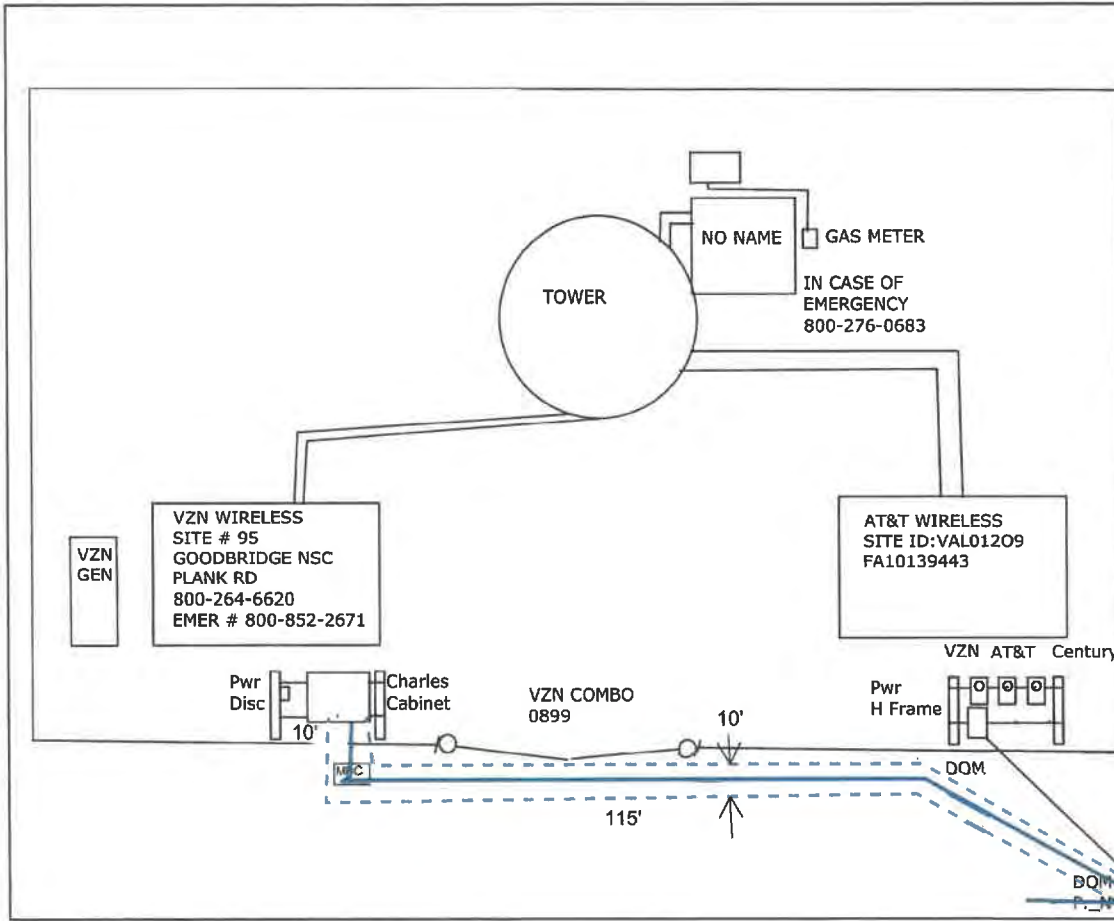
MBC #:	1302-66C	SHEET
SUMMIT#:	21-0265-V12	1 OF 1
SCALE:	1" = 40'	
DATE:	02/22/2023	

NOTE:
CONTRACTOR SHALL FOLLOW CONSTRUCTION REGULATIONS SET FORTH BY THE UNDERGROUND UTILITY DAMAGE PREVENTION ACT AND ANY OTHER VIRGINIA STATE CORPORATION COMMISSION REGULATION PERTAINING TO UTILITY PLACEMENT OR SEPARATION

CALL BEFORE YOU DIG: MISS UTILITY - 1-800-552-7001 OR 811
THE LOCATION OF UTILITIES SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. PERSONS WORKING IN THE AREA COVERED BY THIS DRAWING MUST CONTACT STATEWIDE "CALL BEFORE YOU DIG" SYSTEM TO ASCERTAIN THE LOCATION OF UNDERGROUND UTILITIES PRIOR TO PERFORMING ANY EXCAVATION.

NOTE:
UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. THEREFORE, UTILITY LOCATIONS WILL BE VERIFIED AT LEAST 100 FT IN ADVANCE OF TRENCHES, PLOWING OR BORING, SO THAT CHANGES IN CABLE PLACEMENT CAN BE MADE IN THE EVENT OF CONFLICT.

1. POTHOLING OF EXISTING UTILITIES IN VDOT ROADWAY PAVEMENT TO BE PRE-APPROVED BY VDOT.
2. CONTACT VDOT SMART TRAFFIC DAILY AT 804-758-4320 TO REPORT ALL WORK ZONES SUCH AS SHOULDER CLOSURES, LANE CLOSURES, FLAGGING OPERATIONS, ETC.
3. TO LOCATE VDOT UTILITIES ON THE RIGHT OF WAY USE THE BELOW CONTACT LIST. ALL VDOT LOCATES REQUIRE A 72 HOUR NOTICE.
 - TRAFFIC SIGNALS - 804-524-6562
 - INTERSTATE LIGHTING, SIGN LIGHTING - 804-524-6118
 - FIBER, TRAFFIC CAMERAS, MESSAGE BOARDS - 804-798-4320
4. UTILITY SHALL NOT BE INSTALLED IN ROADSIDE DITCH.
5. RESTORATION OF ALL TRENCHES AND BORE PITS IS TO BE DONE IN ACCORDANCE TO VDOT SPECIFICATIONS, INCLUDING COMPACTION.
6. ALL PLOWED AREAS ARE TO BE SEALED WITH VIBRATORY ROLLER IF NECESSARY.
7. ALL PRIVATE AND COMMERCIAL ENTRANCES SHALL BE BORED.



TOWER OWNER
TOWN OF SOUTH HILL
820 PLANK RD, SOUTH HILL
434-917-0288

POWER: DOMINION
P.N-13
CARRIERS: AT&T WIRELESS
VERIZON WIRELESS

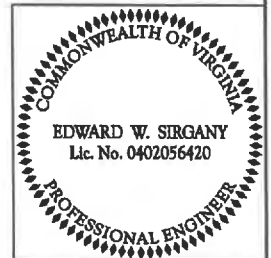
CONSTRUCTION NOTES:

- CUSTOMER WILL PLACE 2" CONDUIT FROM THEIR EQUIPMENT TO PROPOSED MBC HANDHOLE
- MBC WILL PLACE 24 COUNT SMFO CABLE TO VERIZON EQUIPMENT CABINET
- MBC WILL PLACE SPLICE FIBER PANEL
- MBC WILL TEST AND SEND RESULTS TO: CHASE.WEDDLE@MBC-VA.COM

EXHIBIT "A"
MAP INSERT 078A16
PARCEL A
TOWN DISTRICT TSH
PLAT-DB-246-306

PARCEL OWNERSHIP
TOWN OF SOUTH HILL
211 MECKLENBURG AVE
SOUTH HILL, VA 23970

WORK ORDER	1302-58C
SHEET	___ OF ___ T.D. 01/07/23
DATE	01/07/23 BY MBC/CFK MBC
LOCATION	820 PLANK RD SOUTH HILL MECKLENBURG COUNTY VA



DocuSigned by:
Edward W Sirgany 2/27/2023

NOTE:
CONTRACTOR SHALL FOLLOW CONSTRUCTION REGULATIONS SET FORTH BY THE UNDERGROUND UTILITY DAMAGE PREVENTION ACT AND ANY OTHER VIRGINIA STATE CORPORATION COMMISSION REGULATION PERTAINING TO UTILITY PLACEMENT OR SEPARATION

CALL BEFORE YOU DIG - MISS UTILITY - 1-800-552-7001 OR 811
THE LOCATION OF UTILITIES SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. PERSONS WORKING IN THE AREA COVERED BY THIS DRAWING MUST CONTACT STATEWIDE "CALL BEFORE YOU DIG" SYSTEM TO ASCERTAIN THE LOCATION OF UNDERGROUND UTILITIES PRIOR TO PERFORMING ANY EXCAVATION.

NOTE:
UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. THEREFORE, UTILITY LOCATIONS WILL BE VERIFIED AT LEAST 100 FT IN ADVANCE OF TRENCHES, PLOWING OR BORING, SO THAT CHANGES IN CABLE PLACEMENT CAN BE MADE IN THE EVENT OF CONFLICT.

1. POT-HOLING OF EXISTING UTILITIES IN VDOT ROADWAY PAVEMENT TO BE PRE-APPROVED BY VDOT.
2. CONTACT VDOT SMART TRAFFIC DAILY AT 804-796-4820 TO REPORT ALL WORK ZONES SUCH AS SHOULDER CLOSURES, LANE CLOSURES, FLAGGING OPERATIONS, ETC.
3. TO LOCATE VDOT UTILITIES ON THE RIGHT OF WAY USE THE BELOW CONTACT LIST. ALL VDOT LOCATES REQUIRE A 72 HOUR NOTICE.
TRAFFIC SIGNALS - 804-524-6582
INTERSTATE LIGHTING, SIGN LIGHTING - 804-624-6116
FIBER, TRAFFIC CAMERAS, MESSAGE BOARDS - 804-786-4520

4. UTILITY SHALL NOT BE INSTALLED IN ROADSIDE DITCH.
5. RESTORATION OF ALL TRENCHES AND BORE HITS IS TO BE DONE IN ACCORDANCE TO VDOT SPECIFICATIONS, INCLUDING COMPACTION.
6. ALL FLOWED AREAS ARE TO BE SEALED WITH VIBRATORY ROLLER IF NECESSARY.
7. ALL PRIVATE AND COMMERCIAL ENTRANCES SHALL BE BORED.

CONSTRUCTION



JOB TITLE: VERIZON CELL TOWERS
854 PLANK ROAD
SOUTH HILL, VA 23970

MBC #:	1302-58C	SHEET
SUMMIT #:	21-0295.V12	SITE PLAN
SCALE:	NO SCALE	
DATE:	02/22/2023	