



## SOUTH HILL TOWN COUNCIL

### SPECIAL MEETING MINUTES

**MONDAY, JULY 10, 2023, 5:30 P.M.**

A special meeting of the South Hill Town Council was held on Monday, July 10, 2023 at 5:30 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was held to discuss a Real Estate matter regarding acquisition of real property for a public purpose, and Personnel matters regarding the town manager, finance director, and town attorney positions; and compensation for the interim town manager. Town Clerk Anna Cratch took minutes of the meeting.

#### 1. CALL TO ORDER

The Honorable Mayor Dean Marion called the special meeting to order at 5:30 p.m.

#### 2. ROLL CALL

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

##### A. Council Members

Lillie Feggin-Boone  
Mike Moody  
Joseph E. Taylor, Jr.

Ashley C. Hardee  
Shep Moss

Delores Luster  
Michael Smith

Councilor Gavin Honeycutt was absent from the meeting.

#### 3. CLOSED SESSION

##### Pursuant to Virginia Code Sections 2.2-3711 A(3) Real Estate and A(1) Personnel

Pursuant to Virginia Code Sections 2.2-3711 A(3) Real Estate and A(1) Personnel, and on **motion** of **Councilor Luster** and **second** of **Councilor Moody**, the South Hill Town Council entered into **Closed Session** to discuss a Real Estate matter regarding acquisition of real property for a public purpose, and Personnel matters regarding the town manager, finance director, and town attorney positions; and compensation for the interim town manager. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye

Councilor Hardee-Aye

Councilor Honeycutt-Absent

Councilor Luster-Aye

Councilor Moody-Aye

Councilor Moss-Aye

Councilor Smith-Aye

Councilor Taylor-Aye.

The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Council requested the presence, in the entirety of the Closed Session, of Anna Cratch and Howard Estes. On the Real Estate matter, Council also requested the presence of Brent Morris. On the Personnel matters, Council also requested the presence of

Kristine Martin. Stuart Bowen recused himself during the Personnel discussion regarding compensation for the interim town manager but was otherwise in attendance for the Closed Session.

#### 4. OPEN SESSION

A motion was made by Councilor Moss, second by Councilor Luster, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Absent	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye
Councilor Smith-Aye	Councilor Taylor-Aye.

The South Hill Town Council reconvened in Open Session.

#### RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Councilor Moody, second by Councilor Feggins-Boone, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

**WHEREAS**, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

**NOW THEREFORE, BE IT RESOLVED**, that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Absent	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Moss-Aye
Councilor Smith-Aye	Councilor Taylor-Aye.

There was no action taken in Open Session on the Real Estate or Personnel matters.

#### 5. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the special meeting at 6:56 p.m.

#### VALIDATION

Minutes approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Anna B. Cratch, Town Clerk

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Dean Marion, Mayor