



SOUTH HILL TOWN COUNCIL

WORK SESSION 2 MINUTES

WEDNESDAY, MARCH 27, 2024, 3:00 P.M.

The South Hill Town Council met for a work session on Wednesday, March 27, 2024 at 3:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The work session was held to review the Town’s proposed budget for FY24-25. Proposed budget details were distributed to Council beforehand for review. Town Clerk Anna Cratch took minutes of the work session.

1. CALL TO ORDER

The Honorable Mayor Dean Marion called the work session to order at 3:00 p.m.

2. ROLL CALL

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

A. Council Members

Lillie Feggins-Boone	Ashley C. Hardee	Gavin Honeycutt
Dr. Lisa Jordan	Delores Luster (arrived late)	Mike Moody
Michael Smith		

Councilor Joseph E. Taylor, Jr. was absent from the work session.

B. Staff in Attendance

Keli Reekes, Town Manager	Stuart Bowen, Police Chief
Krystle Connell, Dir. of Finance and Admin.	Anna B. Cratch, Town Clerk
C.J. Dean, Dir. of Municipal Services	Allen Elliott, Infrastructure Supt.
Daniel Gwaltney, Streets Crew Supervisor	Jason Houchins, Pks. and Grounds Supt.
Wayne Hudson, WWTP Supt.	Kristine Martin, HR Manager
Brent Morris, Business Dev. Manager	Josh Spence, W&S Crew Supervisor
Michael Vaughan, Fire Dept. Admin.	

3. DISCUSSION

Agenda items of discussion included the following:

- A. Community Development – Keli Reekes**
- B. Director of Municipal Services – C.J. Dean**
- C. Street Maintenance – Allen Elliott**
- D. Solid Waste – Allen Elliott**

- E. Fleet Maintenance – C.J. Dean**
- F. Facilities Maintenance – C.J. Dean**
- G. Parks and Grounds – Jason Houchins**
- H. Library – C.J. Dean**
- I. Water Distribution System – Allen Elliott**
- J. Sewer Collection System – Allen Elliott**
- K. Wastewater Treatment Plant – Wayne Hudson**
- L. Cemetery Fund – Jason Houchins**
- M. Fire Department – Michael Vaughan**
- N. Capital Improvement Plan – Keli Reekes**
- O. Various**

No financial documents were received from the Colonial Center, Lake Country Area Agency on Aging, South Hill Revitalization Committee, or the Mecklenburg Senior Citizens. Executive Director Sandra Tanner answered questions pertaining to the South Hill Chamber of Commerce’s funding request. Various departmental requests were reviewed. The cemetery lawn care maintenance is proposed to be outsourced. Commercial trash service is proposed to be discontinued January 1. The structure of the South Hill Volunteer Fire Department was discussed.

No matters were voted upon during the work session.

As the County’s real estate reassessment figures haven’t come in, an additional work session will need to be held in April.

4. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the work session at 6:43 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Anna B. Cratch, Town Clerk

Dean Marion, Mayor