



- V. Appointments
  - A. Southside Planning District Commission (SPDC)
- VI. Other Business
- VII. Adjournment

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This agenda is subject to change at the discretion of the South Hill Town Council.

CURRENT OFFICIALS

Council Members

The Honorable Dean Marion, Mayor	Mike Moody, Vice Mayor
Lillie Feggins-Boone	Ashley C. Hardee
Gavin Honeycutt	Dr. Lisa Jordan
Delores Luster	Michael Smith
Joseph E. Taylor, Jr.	

Staff

Keli Reekes, Town Manager  
Anna B. Cratch, Town Clerk/Clerk of Council  
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Town Clerk prior to meetings. These copies will be provided to Town Council members and staff.

Administrative Reports

Town Council Meeting

October 10, 2023

A. Consent Agenda

B. Items for Approval

C. Reports to Accept as Presented

Consent Agenda

Town Council Meeting

October 10, 2023

1. Minutes
  - a. September 11, 2023 Special Meeting
  - b. September 11, 2023 Regular Meeting
2. Monthly Financial Reports
  - a. Months Ended July 31 and August 31, 2023 (September and October reports will be submitted in November)



**SOUTH HILL TOWN COUNCIL**

**SPECIAL MEETING MINUTES**

**MONDAY, SEPTEMBER 11, 2023, 6:00 P.M.**

A special meeting of the South Hill Town Council was held on Monday, September 11, 2023 at 6:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was held to discuss Real Estate matters regarding acquisition of real property for public purposes, a Personnel matter regarding the position of town attorney, and a Legal matter regarding the lodging tax. Town Clerk Anna Cratch took minutes of the meeting.

**1. CALL TO ORDER**

The Honorable Mayor Dean Marion called the special meeting to order at 6:00 p.m.

**2. ROLL CALL**

Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

**A. Council Members**

Lillie Feggins-Boone  
Delores Luster  
Joseph E. Taylor, Jr.

Ashley C. Hardee  
Mike Moody

Gavin Honeycutt  
Michael Smith

**3. CLOSED SESSION**

**Pursuant to Virginia Code Sections 2.2-3711 A(3) Real Estate, A(1) Personnel, and A(8) Legal**

Pursuant to Virginia Code Sections 2.2-3711 A(3) Real Estate, A(1) Personnel, and A(8) Legal and on **motion of Councilor Honeycutt and second of Councilor Moody**, the South Hill Town Council entered into **Closed Session** to discuss Real Estate matters regarding acquisition of real property for public purposes, a personnel matter regarding the position of town attorney, and a Legal matter regarding the lodging tax. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Council requested the presence of Stuart Bowen, Anna Cratch, and Jessie Bausch in the entirety of the Closed Session. On the first Real Estate matter, Council also requested the presence of Brent Morris.

**4. OPEN SESSION**

**A motion was made by Councilor Honeycutt, second by Councilor Lillie Feggins-Boone**, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

**RESOLUTION CERTIFYING CLOSED SESSION**

A motion was made by Councilor Moody, second by Councilor Luster, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

**WHEREAS**, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

**NOW THEREFORE, BE IT RESOLVED**, that the South Hill Town Council does hereby certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Smith-Aye
Councilor Taylor-Aye.	

There was no action taken in Open Session on the Real Estate, Personnel, or Legal matters.

## 5. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the special meeting at 6:36 p.m.

## VALIDATION

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Anna B. Cratch, Town Clerk

\_\_\_\_\_  
Dean Marion, Mayor



**SOUTH HILL TOWN COUNCIL  
REGULAR MEETING MINUTES  
MONDAY, SEPTEMBER 11, 2023, 7:00 P.M.**

The regular monthly meeting of the South Hill Town Council was held on Monday, September 11, 2023 at 7:00 p.m. in the Council Chambers of the South Hill Town Hall located at 211 S. Mecklenburg Avenue, South Hill, Virginia 23970. The meeting was also available livestream via YouTube at <https://www.youtube.com/@southhillva/live>. Town Clerk Anna Cratch took minutes of the meeting.

**I. OPENING**

Honorable Mayor Dean Marion called the regular meeting to order at 7:00 p.m. Mayor Marion called upon Town Clerk Anna Cratch to call the roll, which was as follows:

**A. Council Members**

Lillie Feggins-Boone  
Delores Luster  
Joseph E. Taylor, Jr.

Ashley C. Hardee  
Mike Moody

Gavin Honeycutt  
Michael Smith

**B. Staff in Attendance**

Stuart Bowen, Interim Town Manager	Krystle Connell, Dir. of Finance and Admin.
Anna B. Cratch, Town Clerk	C.J. Dean, Dir. of Municipal Services
David Hash, Code Compliance Official	Kristine Martin, HR Manager
Brent Morris, Business Dev. Manager	Jessie Bausch, Town Attorney Services

Mayor Marion shared that the Police Department is now fully staffed. He introduced the new Town Manager Keli Reekes and the Director of Finance and Administration Krystle Connell.

**II. APPROVAL OF AGENDA**

**A motion was made by Councilor Honeycutt, second by Councilor Moody,** to approve the agenda for September 11, 2023 as amended. The motion carried unanimously.

**III. APPOINTMENT TO FILL WARD 3 VACANCY**

Mayor Marion reported that the following three candidates submitted their resumes for consideration of appointment for the Ward 3 seat recently vacated by the resignation of Councilor Moss: Derek O. Hazelwood; Lisa Vaughan Jordan, Ph.D.; and Carl L. Sasser, Jr. The deadline for applications was September 4. The general registrar has confirmed the candidates are registered voters in Ward 3. Mayor Marion asked if there was anyone else in the audience who would like to be considered for the vacancy. After answering a brief question from Wade Crowder regarding the ward, Mayor Marion closed the nomination process.

Council was previously given the applicants' resumes to review. In alphabetical order, each candidate was given the opportunity to address Council.

Wade Crowder commented that all three candidates are good.

Mayor Marion thanked the three candidates. A **roll-call vote** was requested and voiced with Council members voting for only one candidate as follows:

Councilor Feggins-Boone-Lisa Jordan	Councilor Hardee-Carl Sasser
Councilor Honeycutt-Carl Sasser	Councilor Luster-Lisa Jordan
Councilor Moody-Lisa Jordan	Councilor Smith-Lisa Jordan
Councilor Taylor-Lisa Jordan.	

Mayor Marion thanked and congratulated Dr. Lisa Jordan for being appointed to serve out the unexpired term ending December 31, 2024. She was asked to contact Anna Cratch to get information to be sworn in. Mayor Marion stated that this seat will be filled by an elected Council person at the next general election on November 7, 2024.

#### **IV. CITIZENS TO ADDRESS COUNCIL**

At this point in the meeting, the following citizen(s) addressed Council:

- Ruth Baynard – appreciation of police department
- Wade Crowder – appreciation of first responders, and complaints regarding Town staff

#### **V. PUBLIC HEARINGS**

##### **A. SE 2023-4, Request by Timothy Pulliam to utilize the property owned by Michael K. Yeattes at 1016 W. Danville Street for automobile sales and service – David Hash**

David Hash informed Council that Notice of a Public Hearing was published which asked for comments regarding the SE 2023-4 request by Timothy Pulliam to utilize the property owned by Michael K. Yeattes at 1016 W. Danville Street for automobile sales and service. At its September 5 meeting, the South Hill Planning Commission recommended Council approval.

Mr. Hash opened the Public Hearing.

- Wade Crowder asked about the building location.

Mr. Hash closed the Public Hearing. Councilor Honeycutt asked that the property be maintained and presentable.

**A motion was made by Councilor Moody, second by Councilor Feggins-Boone,** to approve the SE 2023-4 request by Timothy Pulliam to utilize the property owned by Michael K. Yeattes at 1016 W. Danville Street for automobile sales and service. The motion passed as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Smith-Aye
Councilor Taylor-Aye.	

#### **VI. ADMINISTRATIVE REPORTS**

##### **A. Consent Agenda**



1. **Minutes**
  - a. **August 7, 2023 Special Meeting**
  - b. **August 10, 2023 Special Meeting**
  - c. **August 14, 2023 Special Meeting**
  - d. **August 14, 2023 Regular Meeting**

2. **Monthly Financial Report**

Krystle Connell submitted the financial report for month ended June 30, 2023 as follows (July, August, and September reports will be submitted in October):

General Fund	- \$ 5,258,889.96	Total Investment Accounts	- \$27,672,463.50
Water and Sewer Fund	- 2,887,670.74	Total Police Dept. Savings	- \$ 33,325.79
Cemetery Fund	- 7,675.45	Total Taxes Due Thru 05/31/23	- \$ 348,282.17
Nicks Lane Area Project Fund	- (2,700.00)	(Real Estate and Personal Property, all years)	
Total in Checking	- \$ 8,151,536.15		

A motion was made by Councilor Honeycutt, second by Councilor Moody, to approve the consent agenda. The motion carried unanimously.

- B. **Reports to Accept as Presented**

For efficiency, the following reports for August 2023 were presented as a group to accept as presented.

1. **Town Manager Report**

- a. **Facilities Reservation Calendar**

Council was presented with a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities.

- b. **South Hill Volunteer Fire Department (SHVFD) Report**

Chief Vaughan submitted the fire reports. He reported the SHVFD responded to 89 total alarms with an average of 14 volunteers present per call. The current volunteer roster is 42. Calls responded to in Town were 48, within the county district were 41, and involving fire were 11. Mutual aid given was 11, and automatic aid received was 20. Training included Vehicle Rescue, Rope Rescue, Tower Rescue, Water Rescue, and Live Fire Training. Fundraising efforts included a very successful Bucket Drive on September 2. The planning phases continue for the James E. Jimmy Crowder Memorial Poker Run on September 30 at the South Hill Exchange. Administrative news was shared.

2. **Police Report**

Acting Chief Geist submitted the police report. He reported there were 443 activity incidents, 66 reportable criminal offenses, 1287 calls for service, and \$5,692 property recovered. Other miscellaneous included 26 court hours, 64 training hours, 59 warrants issued, and four inoperative vehicles tagged. Administrative news was shared.

3. **Municipal Services Report**

C.J. Dean submitted the projects report as follows:

- RedZone Robotics continues to work on the assessment of the Town’s collection system. The majority of lines have been videoed. Some problem areas need more access and assessment. The Town is working with the company to complete the assessment. The remaining line work needs line cleaning or has access issues that the Town will be working with RedZone to complete.
- The contractor working on the Forest Hill Drive and Sunset Lane stormwater project has the paving left to complete. The paving is anticipated during the first half of September depending on weather conditions.
- The Facilities Crew has been busy remodeling the Town office and replacing signage in the parking area.
- Easement acquisition continues for the Plank Road waterline project. Engineering is substantially complete. The Town anticipates construction to begin in 2024.
- The Town is working to complete the inventory of water service lines by the deadline of October 16, 2024. As a reminder, the Town must submit: 1) an initial water service line inventory for every connection to the water system. Depending on the inventory list generated, 2) a lead service line replacement plan may have to be submitted. Also required will be 3) an updated sampling pool for lead and copper based on the inventory of service lines, and 4) a list of all schools, primary/elementary and secondary, and all licensed child care facilities served by the Town of South Hill water system. This inventory list is cumbersome and labor intensive in both staff time and Town finances.

**4. Code Compliance Report**

**a. Report of Activity**

David Hash submitted the report of activity as follows:

Inspections Completed	-	17
Permits Issued	-	41
Fees Collected	-	\$ 3,021.82
UEZ Exemption	-	\$ 0
Rehab Exemption	-	\$ 0
General Exemption	-	\$ 29.07
Work Value	-	\$ 404,257.00

There were no new businesses for the month of August.

**b. Dilapidated Properties**

Along with the list of completed dilapidated properties, a report on the status of approximately 72 dilapidated properties was also presented.

**5. Business Development Report**

Brent Morris submitted the business development report as follows:

- Several prospective new businesses are looking at South Hill. Interest in the downtown area has increased over the past several months.

- Mr. Morris is working with the Southern Virginia Food Hub board on restructuring and onboarding new staff members.
- Meetings have been scheduled with the Mecklenburg County and South Hill IDAs to discuss partnering on future industrial parks.
- Mr. Morris continues to work with Brownsfield on grants for the reuse of prospective properties.
- Work continues with ESA on the Marrow Street Solar Project.
- Mr. Morris attended a meeting with Dewberry to discuss the Raleigh to Richmond Highspeed Rail Project.
- Staff is working with several building owners who have applied for the façade and upfit grant from the Town. Mr. Morris continues to encourage building owners to take advantage of this program to enhance the look of the buildings downtown.
- Mayor Marion and Mr. Morris attended the meeting held at the Lake Country Advanced Knowledge Center with Senator Warner.

## **6. Human Resources Report**

Kristine Martin submitted the human resources report as follows:

### **ACCOMPLISHMENTS/UPDATES:**

HR projects are on track with The Berkley Group. A census and job descriptions are being reviewed for the market analysis study and survey. Ms. Martin met with the project manager to review the Town's current employee handbook; they are working on a recommendation of updates. Ms. Martin is hopeful to share tentative completion by next month.

### **YEARS OF SERVICE:**

The following employee(s) were congratulated for their dedication and years of service with the Town:

- Kenny Barnett, Facilities Maintenance – 10 Years of Service

### **EMPLOYMENT NEWS:**

The following new employees were welcomed to the Town of South Hill:

- August 28 – Krystle Connell, Director of Finance and Administration
- September 11 – Zachary Curry, Maintenance Operator, Parks Department
- September 25 – Keli Reekes, Town Manager
- September 25 – Stuart Bowen will resume his position as Chief of Police.
- September 25 – Greg Geist will resume his position as Deputy Chief.

The Town is recruiting for a Maintenance Operator position in the Streets Department.

**A motion was made by Councilor Feggins-Boone, second by Councilor Moody, to accept the reports as presented. The motion carried unanimously.**

## **VII. OTHER BUSINESS**

Mayor Marion introduced Jessie Bausch who will be providing Town Attorney services through Sands Anderson out of Richmond.

Mayor Marion also shared a complimentary letter sent to the Town recognizing the work done by the Public Works Department at Lees Court.

Councilor Honeycutt commended Town employees for their outstanding work on the Sunset Lane and Forest Hill Drive Project.

**VIII. ADJOURNMENT**

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the meeting at 7:27 p.m.

**VALIDATION**

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Anna B. Cratch, Town Clerk

\_\_\_\_\_  
Dean Marion, Mayor

**TOWN OF SOUTH HILL  
FINANCE REPORT  
CASH AND INVESTMENTS**

**September 30, 2023**

<b>For Month Ended July 31, 2023</b>	<b>Previous Month Bal.</b>	<b>Change</b>	<b>New Balance</b>	<b>Interest and Gain/(Loss)</b>	<b>Ending Balance</b>
First Citizens Checking:					
General Fund	\$ 5,256,168.00	\$ (327,546.63)	\$ 4,928,621.37		\$ 4,928,621.37
Water & Sewer Fund	\$ 2,887,670.74	\$ 50,010.66	\$ 2,937,681.40		\$ 2,937,681.40
Cemetery Fund	\$ 7,675.45	\$ -	\$ 7,675.45		\$ 7,675.45
Nicks Lane Area Project Fund	\$ (2,700.00)	\$ (5,750.00)	\$ (8,450.00)		\$ (8,450.00)
Total in Checking	<u>\$ 8,148,814.19</u>	<u>\$ (283,285.97)</u>	<u>\$ 7,865,528.22</u>	<u>\$ -</u>	<u>\$ 7,865,528.22</u>
Investments:					
VIP Stable NAV Liquidity Pool	\$ 9,772,164.76	\$ (542,054.35)	\$ 9,230,110.41	43,337.45	\$ 9,273,447.86
VIP 1-3 Year High Quality Bond Fund	\$ 9,809,167.97		\$ 9,809,167.97	33,984.95	\$ 9,843,152.92
First Citizens Investment	\$ 8,091,130.77		\$ 8,091,130.77	29,714.38	\$ 8,120,845.15
Total Investment Accounts	<u>\$ 27,672,463.50</u>	<u>\$ (542,054.35)</u>	<u>\$ 27,130,409.15</u>	<u>107,036.78</u>	<u>\$ 27,237,445.93</u>
Police Federal Forfeiture/Seizure Account	\$ 26,065.09		\$ 26,065.09		\$ 26,065.09
Police State Forfeiture/Seizure Account	\$ 7,260.70		\$ 7,260.70		\$ 7,260.70
Total	<u>\$ 33,325.79</u>	<u>\$ -</u>	<u>\$ 33,325.79</u>	<u>\$ -</u>	<u>\$ 33,325.79</u>
Total Taxes Due Through 7/31/2023 (all years) (Real Estate and Personal Property)	\$ 338,913.58				

**Income/Expense Report**  
**July 2023**

Account Id	Account Description	Current Month	YTD	Prior Year	Budget	Balance
10-2-1011-0401	CURRENT TAXES - REAL	0	0	0	1,715,000.00	-1,715,000.00
10-2-1011-0402	DELINQUENT TAXES-REAL	0	0	0	10,000.00	-10,000.00
10-2-1012-0401	CURRENT TAXES - PUB SER REAL	0	0	0	64,000.00	-64,000.00
10-2-1012-0404	CURRENT TAXES - PUB SER PERS	0	0	0	900.00	-900.00
10-2-1013-0403	CURRENT TAXES-P/P,M/H,M/T	0	0	-242.07	875,000.00	-875,000.00
10-2-1013-0404	PPTRA REIMBURSEMENT	0	0	0	113,068.00	-113,068.00
10-2-1016-0410	PENALTIES - ALL PROP.TAXES	526.28	526.28	682.14	15,000.00	-14,473.72
10-2-1016-0411	INTEREST - ALL PROP. TAXES	1,187.93	1,187.93	1,531.48	20,000.00	-18,812.07
10-2-1022-0411	COMMUNICATIONS SALES TAX	9,857.01	9,857.01	10,352.54	122,000.00	-112,142.99
10-2-1022-0412	CONSUM.UTILITY TAX-ELECT.	264.86	264.86	281.34	158,000.00	-157,735.14
10-2-1022-0414	CONSUM.UTILITY TAX-GAS	2,692.79	2,692.79	2,668.52	35,000.00	-32,307.21
10-2-1022-0416	MEALS TAX	237,696.67	237,696.67	196,260.19	2,500,000.00	-2,262,303.33
10-2-1022-0417	LODGING TAX	70,888.41	70,888.41	69,463.05	860,000.00	-789,111.59
10-2-1022-0418	CIGARETTE TAX	22,500.00	22,500.00	13,650.00	200,000.00	-177,500.00
10-2-1023-0415	BUSINESS LICENSE	2,961.34	2,961.34	8,002.29	1,000,000.00	-997,038.66
10-2-1023-0416	PENALTIES - BUSINESS LICENSE	3.00	3.00	335.76	4,000.00	-3,997.00
10-2-1024-0425	LEVEL 3 LICENSE FEE	0	0	0	6,600.00	-6,600.00
10-2-1025-0421	MOTOR VEHICLE LICENSE FEES	5,594.91	5,594.91	5,348.09	45,000.00	-39,405.09
10-2-1026-0422	BANK STOCK TAXES	0	0	0	240,000.00	-240,000.00
10-2-1027-0423	PENALTIES - OTHER LOCAL TAX	2,489.00	2,489.00	0	6,000.00	-3,511.00
10-2-1027-0424	INTEREST - OTHER LOCAL TAX	56.82	56.82	0	500.00	-443.18
10-2-1033-0435	BUILDING PERMITS	4,372.62	4,372.62	1,322.59	40,000.00	-35,627.38
10-2-1041-0436	COURT FINES/FORFEITURES	5,460.15	5,460.15	4,850.23	45,000.00	-39,539.85
10-2-1041-0437	PARKING FINES	0	0	0	150.00	-150.00
10-2-1041-0438	EVENT PERMIT APPLICATION FEES	0	0	100.00	500.00	-500.00
10-2-1051-0437	INVESTMENT GAINS (LOSSES)	0	0	24,417.51	0.00	0.00
10-2-1051-0439	INTEREST ON DEPOSITS	0	0	13,615.10	150,000.00	-150,000.00
10-2-1052-0444	RAILROAD LEASES	0	0	0	500.00	-500.00
10-2-1060-0444	MECKLENBURG CO.TIPPING FEE	0	0	19,469.04	230,000.00	-230,000.00
10-2-1060-0445	WASTE COLL & DISP FEES	0	0	45,096.61	530,000.00	-530,000.00
10-2-1060-0446	MOWING & BRUSH COLLECTION FEES	0	0	750.00	1,000.00	-1,000.00
10-2-1060-0447	WASTE COLLECTIONS PENALTY	1,257.22	1,257.22	1,578.95	18,000.00	-16,742.78
10-2-1060-0448	EXTRA DUMPSTER PICK-UP	0	0	35.00	0.00	0.00
10-2-1068-0458	CHARGES FOR COPIES	45.00	45.00	40.00	500.00	-455.00
10-2-1068-0459	AT&T/VERIZON TANK RENTAL	7,471.79	7,471.79	9,532.43	60,400.00	-52,928.21
10-2-1068-0460	PARKER PARK INCOME	0	0	0	6,500.00	-6,500.00
10-2-1068-0461	ZONING & SUBDIVISION FEES	0	0	250.00	4,800.00	-4,800.00
10-2-1068-0463	MISCELLANEOUS REVENUES	255.91	255.91	731.50	5,000.00	-4,744.09
10-2-1068-0464	EXPENSES-REIMBURSED	39.08	39.08	207.51	2,500.00	-2,460.92

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-2-1068-0471	MISC REVENUE - SALE OF PROPERTY	35.41	35.41	0	22,000.00	-21,964.59
10-2-1068-0473	MISC REVENUE - DMV STOPS	560.00	560.00	1,501.15	5,000.00	-4,440.00
10-2-1069-0465	MISC.RECOVERED COST	0	0	1,065.00	18,000.00	-18,000.00
10-2-1069-0467	WATER/SEWER ADMIN FEES	0	0	13,535.00	162,500.00	-162,500.00
10-2-1069-0468	VRSA INSURANCE REFUND/DIVIDEND/GRANT	0	0	0	4,000.00	-4,000.00
10-2-2070-0472	ROLLING STOCK (MVCT)	232.48	232.48	0	150.00	82.48
10-2-2070-0474	RENTAL VEHICLE TAX	6,228.05	6,228.05	5,083.61	55,000.00	-48,771.95
10-2-2070-0475	SALES & USE TAX	76,930.64	76,930.64	57,753.91	700,000.00	-623,069.36
10-2-2070-0477	STREET & HIGHWAY REVENUE	0	0	0	1,724,598.00	-1,724,598.00
10-2-2070-0479	FIRE PROGRAMS FUND	0	0	0	19,005.00	-19,005.00
10-2-2071-0430	FEDERAL ASSET FORFEITURE FUNDS	0	0	4,922.63	0.00	0.00
10-2-2071-0432	E-SUMMONS	421.40	421.40	237.60	3,000.00	-2,578.60
10-2-3071-0476	LAW ENFORCEMENT HB599 GRANT	0	0	0	133,404.00	-133,404.00
10-2-3071-0477	LAW ENFORCEMENT GRANT ARPA	0	0	0	215,000.00	-215,000.00
10-2-3071-0480	POLICE DEPT. GRANT	0	0	0	10,000.00	-10,000.00
10-2-3071-0483	POLICE DEPT. GRANT - FEDERAL DMV	0	0	0	5,000.00	-5,000.00
10-2-3071-0484	ARTS COUNCIL GRANT	0	0	0	4,500.00	-4,500.00
10-2-3071-0487	STORMWATER/E&S REVENUE	0	0	0	5,000.00	-5,000.00
10-2-4073-0579	INSURANCE RECOVERIES	0	0	0	10,000.00	-10,000.00
10-2-5073-0591	TRANSFER FROM FUND BALANCE	0	0	0	5,106,159.00	-5,106,159.00
10-2-9000-0201	OVERPAYMENTS	0.09	0.09	0	0.00	0.09
<b>GENERAL FUND Revenue Totals</b>		<b>460,028.86</b>	<b>460,028.86</b>	<b>514,428.70</b>	<b>17,287,234.00</b>	<b>-16,827,205.14</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0100-0000	MAYOR & TOWN COUNCIL					
10-1-0100-1000	SALARIES	800.00	800.00	800.00	9,600.00	8,800.00
10-1-0100-1303	COUNCIL FEES	3,200.00	3,200.00	3,200.00	38,400.00	35,200.00
10-1-0100-1305	PLANNING COMMISSION FEES	0	0	0	5,040.00	5,040.00
10-1-0100-2001	FICA	310.00	310.00	309.06	4,100.00	3,790.00
10-1-0100-2009	UNEMPLOYMENT INSURANCE	4.16	4.16	13.20	100.00	95.84
10-1-0100-2011	CELL PHONE ALLOWANCE	40.00	40.00	40.00	480.00	440.00
10-1-0100-5309	INSURANCE-PUBLIC OFFICIALS	729.00	729.00	607.75	2,600.00	1,871.00
10-1-0100-5504	TRAVEL- MEETINGS/EDUCATION	0	0	0	10,000.00	10,000.00
10-1-0100-5801	DUES & SUBSCRIPTIONS	3,389.00	3,389.00	3,283.00	3,500.00	111.00
10-1-0100-5804	DEPARTMENTAL SUPPLIES	0	0	0	750.00	750.00
	<b>TOTAL</b>	<b>8,472</b>	<b>8,472</b>	<b>8,253</b>	<b>74,570</b>	<b>66,098</b>



**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0101-0000	FINANCE AND ADMINISTRATION	0	0	0	0	0
10-1-0101-1000	SALARIES	27,385.87	27,385.87	15,691.45	359,000.00	331,614.13
10-1-0101-1002	SALARIES OVERTIME	0	0	11.37	100.00	100.00
10-1-0101-2001	FICA	2,060.03	2,060.03	1,195.26	27,480.00	25,419.97
10-1-0101-2003	RETIREMENT	2,151.59	2,151.59	6,738.96	78,300.00	76,148.41
10-1-0101-2005	MEDICAL PLANS	1,803.92	1,803.92	5,693.19	40,870.00	39,066.08
10-1-0101-2006	GROUP LIFE INSURANCE	121.75	121.75	414.04	4,820.00	4,698.25
10-1-0101-2007	DISABILITY INSURANCE	153.53	153.53	278.47	1,790.00	1,636.47
10-1-0101-2009	UNEMPLOYMENT INSURANCE	0	0	15.74	60.00	60.00
10-1-0101-2010	WORKERS COMPENSATION	40.00	40.00	116.25	290.00	250.00
10-1-0101-2013	CLOTHING ALLOWANCE	0	0	150.00	0.00	0.00
10-1-0101-3006	OFFICE EQUIP. MAINTENANCE	244.50	244.50	224.95	4,500.00	4,255.50
10-1-0101-3010	CONTRACT/TECHNICAL SERVICES	5,567.95	5,567.95	2,364.05	144,700.00	139,132.05
10-1-0101-5201	POSTAGE	0	0	3,000.00	25,000.00	25,000.00
10-1-0101-5203	TELECOMMUNICATIONS	1,370.54	1,370.54	900.05	15,600.00	14,229.46
10-1-0101-5309	PROPERTY INSURANCE	333.00	333.00	302.50	1,300.00	967.00
10-1-0101-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	3,000.00	3,000.00
10-1-0101-5801	DUES AND SUBSCRIPTIONS	250.00	250.00	500.00	18,100.00	17,850.00
10-1-0101-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	300.00	300.00
10-1-0101-5804	DEPARTMENTAL SUPPLIES	660.61	660.61	1,285.99	45,000.00	44,339.39
	<b>TOTAL</b>	<b>42,143.29</b>	<b>42,143.29</b>	<b>38,882.27</b>	<b>770,210.00</b>	<b>728,066.71</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0102-0000	TOWN MANAGER					
10-1-0102-1000	SALARY - TOWN MANAGER	22,593.91	22,593.91	6,059.55	154,000.00	131,406.09
10-1-0102-1001	SALARY - TOWN CLERK	6,067.03	6,067.03	3,114.68	84,000.00	77,932.97
10-1-0102-1010	VEHICLE ALLOWANCE	0	0	669.24	0.00	0.00
10-1-0102-2001	FICA	2,215.40	2,215.40	779.95	18,270.00	16,054.60
10-1-0102-2003	RETIREMENT	669.02	669.02	3,941.16	50,820.00	50,150.98
10-1-0102-2005	MEDICAL PLANS	455.83	455.83	2,877.25	16,440.00	15,984.17
10-1-0102-2006	GROUP LIFE INSURANCE	41.10	41.10	242.14	3,130.00	3,088.90
10-1-0102-2007	DISABILITY INSURANCE	87.44	87.44	170.47	1,130.00	1,042.56
10-1-0102-2009	UNEMPLOYMENT INSURANCE	0	0	0	40.00	40.00
10-1-0102-2010	WORKERS COMPENSATION	27.00	27.00	25.25	200.00	173.00
10-1-0102-2011	CELL PHONE ALLOWANCE	0	0	0	480.00	480.00
10-1-0102-2014	GYM MEMBERSHIPS	0	0	0	240.00	240.00
10-1-0102-5203	TELECOMMUNICATIONS	0	0	0	750.00	750.00
10-1-0102-5204	CELLULAR/MOBILE COMMUNICATION	0	0	48.59	0.00	0.00
10-1-0102-5504	TRAVEL - MEETINGS/EDUCATION	39.30	39.30	225.00	5,000.00	4,960.70
10-1-0102-5801	DUES & SUBSCRIPTIONS	0	0	0	700.00	700.00
	<b>TOTAL</b>	<b>32,196</b>	<b>32,196</b>	<b>18,153</b>	<b>335,200</b>	<b>303,004</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0103-0000	DIRECTOR OF MUNICIPAL SERVICES					
10-1-0103-1000	SALARY	9,290.21	9,290.21	4,936.82	125,000.00	115,709.79
10-1-0103-1010	VEHICLE ALLOWANCE	553.84	553.84	553.84	7,200.00	6,646.16
10-1-0103-2001	FICA	759.52	759.52	431.33	10,120.00	9,360.48
10-1-0103-2003	RETIREMENT	1,060.41	1,060.41	2,120.82	27,270.00	26,209.59
10-1-0103-2005	MEDICAL PLANS	610.39	610.39	594.71	8,220.00	7,609.61
10-1-0103-2006	GROUP LIFE INSURANCE	65.15	65.15	130.30	1,680.00	1,614.85
10-1-0103-2007	DISABILITY INSURANCE	93.46	93.46	91.36	600.00	506.54
10-1-0103-2009	UNEMPLOYMENT INSURANCE	0	0	0	20.00	20.00
10-1-0103-2010	WORKERS COMPENSATION	165.00	165.00	153.00	1,090.00	925.00
10-1-0103-5203	TELECOMMUNICATIONS	0	0	0	800.00	800.00
10-1-0103-5204	CELLULAR/MOBILE COMMUNICATION	0	0	48.59	0.00	0.00
10-1-0103-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	1,000.00	1,000.00
10-1-0103-5801	DUES & SUBSCRIPTIONS	0	0	0	500.00	500.00
	<b>TOTAL</b>	<b>12,598</b>	<b>12,598</b>	<b>9,061</b>	<b>183,500</b>	<b>170,902</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0104-0000	BUSINESS DEVELOPMENT DEPT					
10-1-0104-1000	SALARY	6,522.50	6,522.50	3,466.07	88,000.00	81,477.50
10-1-0104-1010	VEHICLE ALLOWANCE	553.84	553.84	553.84	7,200.00	6,646.16
10-1-0104-2001	FICA	551.34	551.34	321.00	7,360.00	6,808.66
10-1-0104-2003	RETIREMENT	872.34	872.34	1,489.00	19,200.00	18,327.66
10-1-0104-2005	MEDICAL PLANS	610.39	610.39	594.71	8,220.00	7,609.61
10-1-0104-2006	GROUP LIFE INSURANCE	45.74	45.74	91.48	1,180.00	1,134.26
10-1-0104-2007	DISABILITY INSURANCE	67.10	67.10	67.10	440.00	372.90
10-1-0104-2009	UNEMPLOYMENT INSURANCE	0	0	0	20.00	20.00
10-1-0104-2010	WORKERS COMPENSATION	11.00	11.00	10.50	80.00	69.00
10-1-0104-2011	CELL PHONE ALLOWANCE	75.00	75.00	75.00	900.00	825.00
10-1-0104-5203	TELECOMMUNICATIONS	0	0	0	800.00	800.00
10-1-0104-5204	CELLULAR/MOBILE COMMUNICATION	0	0	60.01	0.00	0.00
10-1-0104-5504	TRAVEL - MEETING/EDUCATION	0	0	0	10,000.00	10,000.00
10-1-0104-5801	DUES & SUBSCRIPTIONS	0	0	0	1,000.00	1,000.00
10-1-0104-5803	MARKETING	800.00	800.00	0	30,000.00	29,200.00
10-1-0104-5804	DEPARTMENTAL SUPPLIES	0	0	0	500.00	500.00
10-1-0104-5805	SITE READINESS	0	0	0	40,000.00	30,000.00
10-1-0104-5806	BUSINESS INCENTIVE EXPENSE	0	0	0	20,000.00	20,000.00
10-1-0104-5807	FACADE AND UP FIT INCENTIVE EXPENSE	0	0	3,453.48	100,000.00	100,000.00
	<b>TOTAL</b>	<b>10,109</b>	<b>10,109</b>	<b>10,182</b>	<b>334,900</b>	<b>314,791</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0106-0000	NON-DEPARTMENTAL					
10-1-0106-1000	INCENTIVE	0	0	0	67,300.00	67,300.00
10-1-0106-1001	EMPLOYEE APPRECIATION/RECOGNITION	0	0	0	7,500.00	7,500.00
10-1-0106-3007	ADVERTISING	0	0	0	8,000.00	8,000.00
10-1-0106-3011	AUDIT	0	0	0	28,000.00	28,000.00
10-1-0106-3012	LEGAL EXPENSES	0	0	0	175,000.00	175,000.00
10-1-0106-3014	REFUNDS ON TAXES	0	0	0	2,500.00	2,500.00
10-1-0106-3015	MISCELLANEOUS REFUNDS	0	0	0	500.00	500.00
10-1-0106-3016	ECONOMIC INCENTIVE GRANT	0	0	0	15,000.00	15,000.00
10-1-0106-5309	PROPERTY INSURANCE - MISC	4,165.00	4,165.00	4,273.50	17,950.00	13,785.00
10-1-0106-5800	OPERATING/CAPITAL RESERVE	0	0	0	650,416.00	650,416.00
10-1-0106-5804	DMV STOP EXPENSE	0	0	0	4,500.00	4,500.00
<b>TOTAL</b>		<b>4,165</b>	<b>4,165</b>	<b>4,274</b>	<b>976,666</b>	<b>972,501</b>

**Income/Expense Report  
July 2023**

Account Id	Account Description	Current Month	YTD	Prior Year	Budget	Balance
10-1-0120-0000	POLICE DEPARTMENT					
10-1-0120-1000	SALARY - CHIEF	8,136.01	8,136.01	5,099.46	129,000.00	120,863.99
10-1-0120-1002	SALARIES - OVERTIME	5,388.31	5,388.31	1,496.06	50,000.00	44,611.69
10-1-0120-1004	SALARIES - PART TIME	0	0	321.60	14,000.00	14,000.00
10-1-0120-1010	SALARIES - COMMAND STAFF	9,056.98	9,056.98	8,797.28	253,000.00	243,943.02
10-1-0120-1011	SALARIES - CORPLS & PTRL OFFICERS	50,831.62	50,831.62	25,386.12	743,000.00	692,168.38
10-1-0120-1012	SALARIES - CLERK & DISPATCHERS	9,969.84	9,969.84	4,644.39	119,000.00	109,030.16
10-1-0120-1013	SALARY - PT DISPATCHERS	1,488.00	1,488.00	384.00	2,000.00	512.00
10-1-0120-1014	SALARIES - SRGTS & DETECTIVES	28,956.01	28,956.01	12,900.64	484,000.00	455,043.99
10-1-0120-1028	SALARY - ANIMAL WARDEN	1,164.12	1,164.12	758.52	20,000.00	18,835.88
10-1-0120-1029	HOLIDAY PAY	9,117.11	9,117.11	4,528.77	60,000.00	50,882.89
10-1-0120-2001	FICA	9,102.16	9,102.16	4,834.90	143,730.00	134,627.84
10-1-0120-2003	RETIREMENT	12,863.95	12,863.95	25,540.16	376,900.00	364,036.05
10-1-0120-2005	MEDICAL PLANS	14,871.24	14,871.24	-16,758.16	204,170.00	189,298.76
10-1-0120-2006	GROUP LIFE INSURANCE	790.36	790.36	1,569.25	23,180.00	22,389.64
10-1-0120-2007	DISABILITY INSURANCE	87.64	87.64	91.21	610.00	522.36
10-1-0120-2008	LINE OF DUTY ACT EXPENSE	7,196.00	7,196.00	7,196.25	30,250.00	23,054.00
10-1-0120-2009	UNEMPLOYMENT INSURANCE	4.94	4.94	24.49	380.00	375.06
10-1-0120-2010	WORKERS COMPENSATION	10,951.00	10,951.00	9,681.25	68,550.00	57,599.00
10-1-0120-2011	CELL PHONE ALLOWANCE	40.00	40.00	40.00	480.00	440.00
10-1-0120-2012	UNIFORMS	204.90	204.90	1,418.87	18,000.00	17,795.10
10-1-0120-2013	CLOTHING ALLOWANCE	0	0	0	4,050.00	4,050.00
10-1-0120-2014	GYM MEMBERSHIPS/OFFICER WELLNESS	0	0	0	10,000.00	10,000.00
10-1-0120-3004	REPAIRS & MAINTENANCE	680.50	680.50	82.06	20,000.00	18,424.51
10-1-0120-3006	OFFICE EQUIP. MAINTENANCE	252.35	252.35	839.49	20,000.00	19,747.65
10-1-0120-3007	ADVERTISING	0	0	0	500.00	500.00
10-1-0120-5100	ELECTRICAL SERVICE	0	0	0	9,000.00	9,000.00
10-1-0120-5102	NATURAL GAS/HEATING	0	0	0	2,500.00	2,500.00
10-1-0120-5203	TELECOMMUNICATIONS	1,631.04	1,631.04	916.74	35,000.00	33,368.96
10-1-0120-5204	CELLULAR/MOBILE COMMUNICATION	0	0	1,734.10	0.00	0.00
10-1-0120-5309	PROPERTY & LIABILITY INSURANCE	6,342.00	6,342.00	6,036.50	25,360.00	19,018.00
10-1-0120-5405	CLEANING/JANITORIAL SUPPLIES	165.70	165.70	0	9,000.00	8,834.30
10-1-0120-5408	VEHICLE & EQUIP. MAINTENANCE	243.92	243.92	550.26	40,000.00	38,647.29
10-1-0120-5411	FUEL EXPENSE	0	0	0	55,000.00	55,000.00
10-1-0120-5412	SHOOTING RANGE EXPENSE	0	0	0	10,000.00	10,000.00
10-1-0120-5504	TRAVEL - MEETINGS/EDUCATION	13,944.25	13,944.25	12,107.75	40,000.00	26,055.75
10-1-0120-5505	FORENSICS EXPENSE	300.00	300.00	300.00	2,000.00	1,700.00
10-1-0120-5510	DRUG ENFORCEMENT EXPENSES	1,275.00	1,275.00	1,275.00	7,000.00	5,725.00

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0120-5515	RECORDS MANAGEMENT EXPENSES	0	0	0	17,000.00	17,000.00
10-1-0120-5801	DUES & SUBSCRIPTIONS	0	0	13,355.51	14,000.00	14,000.00
10-1-0120-5803	PHYSICALS	0	0	0.00	1,500.00	1,500.00
10-1-0120-5804	DEPARTMENTAL SUPPLIES	3,443.21	3,443.21	950.84	30,000.00	26,556.79
10-1-0120-5805	AXON LEASE	8,486.95	8,486.95	0	40,000.00	31,513.05
10-1-0120-5806	FLOCK SAFETY LEASE	0	0	0	14,000.00	14,000.00
10-1-0120-5808	IT SERVICE & MAINTENANCE	0	0	0	58,000.00	58,000.00
10-1-0120-5809	GRANT EXPENSES	42,737.30	42,737.30	0	225,000.00	182,262.70
10-1-0120-7001	COMMUNICATIONS EQUIPMENT	0	0	0	8,000.00	8,000.00
10-1-0120-7009	CAPITAL OUTLAY	37,074.00	37,074.00	0	58,000.00	20,926.00
<b>TOTAL</b>		<b>296,796.41</b>	<b>296,796.41</b>	<b>136,103.31</b>	<b>3,495,160.00</b>	<b>3,196,359.81</b>

**Income/Expense Report  
July 2023**

Account Id	Account Description	Current Month	YTD	Prior Year	Budget	Balance
10-1-0122-0000	FIRE DEPARTMENT					
10-1-0122-1000	SALARIES	8,265.49	8,265.49	4,392.29	112,000.00	103,734.51
10-1-0122-1002	SALARIES - OVERTIME	0	0	0	500.00	500.00
10-1-0122-1004	SALARIES - PART TIME	3,736.00	3,736.00	1,728.00	46,080.00	42,344.00
10-1-0122-2001	FICA	883.15	883.15	438.49	12,170.00	11,286.85
10-1-0122-2003	RETIREMENT	985.41	985.41	1,886.88	24,430.00	23,444.59
10-1-0122-2005	MEDICAL PLANS	899.09	899.09	2,877.25	16,330.00	15,430.91
10-1-0122-2006	GROUP LIFE INSURANCE	57.96	57.96	115.92	1,510.00	1,452.04
10-1-0122-2007	DISABILITY INSURANCE	88.67	88.67	88.68	570.00	481.33
10-1-0122-2009	UNEMPLOYMENT INSURANCE	4.82	4.82	8.97	110.00	105.18
10-1-0122-2010	WORKERS COMPENSATION	1,181.00	1,181.00	1,078.25	7,930.00	6,749.00
10-1-0122-2011	CELL PHONE ALLOWANCE	40.00	40.00	40.00	480.00	440.00
10-1-0122-2012	UNIFORMS	0	0	0	3,500.00	3,500.00
10-1-0122-3004	REPAIRS & MAINTENANCE	0	0	0	30,000.00	29,650.00
10-1-0122-3006	OFFICE EQUIP & MAINTENANCE	293.22	293.22	281.76	10,000.00	9,706.78
10-1-0122-5100	ELECTRICAL SERVICE	0	0	0	18,000.00	18,000.00
10-1-0122-5102	HEATING	0	0	0	2,800.00	2,800.00
10-1-0122-5203	TELECOMMUNICATIONS	261.39	261.39	271.32	3,200.00	2,938.61
10-1-0122-5309	PROPERTY & CASUALTY INSURANCE	37,630.00	37,630.00	31,695.00	42,000.00	4,370.00
10-1-0122-5310	ACCIDENT & SICKNESS INSURANCE	6,087.00	6,087.00	5,867.00	7,000.00	913.00
10-1-0122-5405	CLEANING/JANITORIAL SUPPLIES	0	0	0	2,000.00	2,000.00
10-1-0122-5408	VEHICLE & EQUIP. MAINTENANCE	5,145.81	5,145.81	1,210.06	80,000.00	71,403.25
10-1-0122-5411	FUEL EXPENSE	0	0	0	26,000.00	26,000.00
10-1-0122-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	1,500.00	1,500.00
10-1-0122-5604	CONTRIBUTIONS (FIRE CALLS)	61,970.00	61,970.00	69,250.00	150,000.00	88,030.00
10-1-0122-5605	AID TO LOCALITIES PROGRAM	0	0	0	19,005.00	19,005.00
10-1-0122-5803	PHYSICALS	0	0	0	8,000.00	8,000.00
10-1-0122-5804	DEPARTMENTAL SUPPLIES	11.90	11.90	0	1,500.00	1,042.77
10-1-0122-5805	SAFETY	0	0	0	1,500.00	1,371.00
10-1-0122-7001	COMMUNICATIONS EQUIPMENT	313.95	313.95	0	6,000.00	5,686.05
10-1-0122-7008	CONTRIBUTION (EQUIPMENT)	50,000.00	50,000.00	45,000.00	50,000.00	0.00
10-1-0122-7009	CAPITAL OUTLAY	17,739.50	17,739.50	0	18,000.00	260.50
	<b>TOTAL</b>	<b>195,594.36</b>	<b>195,594.36</b>	<b>166,229.87</b>	<b>702,115.00</b>	<b>502,145.37</b>



**Income/Expense Report  
July 2023**

Account Id	Account Description	Current Month	YTD	Prior Year	Budget	Balance
10-1-0124-0000	CODE COMPLIANCE OFFICIAL					
10-1-0124-1000	SALARIES	14,141.33	14,141.33	7,514.69	191,000.00	176,858.67
10-1-0124-2001	FICA	1,078.59	1,078.59	576.41	14,690.00	13,611.41
10-1-0124-2003	RETIREMENT	1,647.84	1,647.84	3,228.26	41,660.00	40,012.16
10-1-0124-2005	MEDICAL PLANS	1,831.16	1,831.16	2,297.70	24,550.00	22,718.84
10-1-0124-2006	GROUP LIFE INSURANCE	99.17	99.17	198.34	2,560.00	2,460.83
10-1-0124-2007	DISABILITY INSURANCE	263.94	263.94	165.53	960.00	696.06
10-1-0124-2009	UNEMPLOYMENT INSURANCE	0	0	8.09	40.00	40.00
10-1-0124-2010	WORKERS COMPENSATION	194.00	194.00	177.25	1,190.00	996.00
10-1-0124-2011	CELL PHONE ALLOWANCE	80.00	80.00	40.00	960.00	880.00
10-1-0124-2012	UNIFORMS	0	0	0	1,200.00	1,200.00
10-1-0124-3007	ADVERTISING	0	0	0	4,000.00	4,000.00
10-1-0124-5204	CELLULAR/MOBILE COMMUNICATION	0	0	56.06	0.00	0.00
10-1-0124-5309	PROPERTY INSURANCE	215.00	215.00	212.25	900.00	685.00
10-1-0124-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	0	700.00	700.00
10-1-0124-5411	FUEL EXPENSE	0	0	0	1,800.00	1,800.00
10-1-0124-5413	STATE LEVY - 2% OF PERMIT REV	0	0	0	1,500.00	1,500.00
10-1-0124-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	2,500.00	2,500.00
10-1-0124-5801	DUES & SUBSCRIPTIONS	0	0	0	250.00	250.00
10-1-0124-5802	DEMOLITION COSTS	0	0	0	15,000.00	15,000.00
10-1-0124-5803	REIMBURSE FEES	0	0	0	200.00	200.00
10-1-0124-5804	DEPARTMENTAL SUPPLIES	0	0	0	1,500.00	1,500.00
10-1-0124-5805	STORMWATER / E&S	0	0	0	10,000.00	10,000.00
	<b>TOTAL</b>	<b>19,551</b>	<b>19,551</b>	<b>14,475</b>	<b>317,160</b>	<b>297,609</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0126-0000	STREET MAINTENANCE					
10-1-0126-1000	SALARIES	24,235.12	24,235.12	12,584.83	375,000.00	350,764.88
10-1-0126-1002	SALARIES - OVERTIME	490.81	490.81	67.09	15,000.00	14,509.19
10-1-0126-2001	FICA	1,816.37	1,816.37	999.01	30,040.00	28,223.63
10-1-0126-2003	RETIREMENT	2,850.75	2,850.75	5,468.86	81,790.00	78,939.25
10-1-0126-2005	MEDICAL PLANS	2,858.12	2,858.12	6,946.02	57,100.00	54,241.88
10-1-0126-2006	GROUP LIFE INSURANCE	169.52	169.52	336.00	5,030.00	4,860.48
10-1-0126-2007	DISABILITY INSURANCE	144.19	144.19	255.69	1,920.00	1,775.81
10-1-0126-2009	UNEMPLOYMENT INSURANCE	0	0	0	80.00	80.00
10-1-0126-2010	WORKERS COMPENSATION	2,281.00	2,281.00	2,286.25	20,330.00	18,049.00
10-1-0126-2011	CELL PHONE ALLOWANCE	40.00	40.00	40.00	480.00	440.00
10-1-0126-2012	UNIFORMS	0	0	0	2,000.00	2,000.00
10-1-0126-2013	CLOTHING ALLOWANCE	0	0	900.00	2,100.00	2,100.00
10-1-0126-3015	ENGINEERING	0	0	0	12,000.00	12,000.00
10-1-0126-5100	ELECTRIC SERVICE(STREETLIGHTS)	0	0	0	110,000.00	110,000.00
10-1-0126-5203	TELECOMMUNICATIONS	215.29	215.29	0	3,470.00	3,254.71
10-1-0126-5204	CELLULAR/MOBILE COMMUNICATION	0	0	88.60	0.00	0.00
10-1-0126-5309	PROPERTY INSURANCE	3,367.00	3,367.00	3,446.25	14,500.00	11,133.00
10-1-0126-5407	STREET MAINTENANCE	3,857.30	3,857.30	0	1,300,000.00	1,174,193.21
10-1-0126-5408	VEHICLE & EQUIP. MAINTENANCE	1,254.03	1,254.03	603.74	35,000.00	31,933.87
10-1-0126-5411	FUEL EXPENSE	0	0	1,094.59	35,000.00	33,769.60
10-1-0126-5504	TRAVEL - MEETINGS/EDUCATION	1,575.00	1,575.00	0	8,500.00	6,925.00
10-1-0126-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	1,000.00	1,000.00
10-1-0126-5804	DEPARTMENTAL SUPPLIES	0	0	0	200.00	200.00
10-1-0126-5805	SAFETY/PROTECTIVE EQUIP.	88.01	88.01	0	2,500.00	2,411.99
10-1-0126-7009	CAPITAL OUTLAY	0	0	0	440,000.00	400,636.00
	<b>TOTAL</b>	<b>45,243</b>	<b>45,243</b>	<b>35,117</b>	<b>2,553,040</b>	<b>2,343,442</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0132-0000	SOLID WASTE					
10-1-0132-1000	SALARIES	11,183.10	11,183.10	5,789.52	146,000.00	134,816.90
10-1-0132-1002	SALARIES - OVERTIME	556.67	556.67	465.80	8,500.00	7,943.33
10-1-0132-2001	FICA	899.60	899.60	520.38	11,890.00	10,990.40
10-1-0132-2003	RETIREMENT	1,261.62	1,261.62	2,424.72	31,850.00	30,588.38
10-1-0132-2005	MEDICAL PLANS	1,824.87	1,824.87	1,189.41	24,550.00	22,725.13
10-1-0132-2006	GROUP LIFE INSURANCE	75.36	75.36	148.98	1,960.00	1,884.64
10-1-0132-2007	DISABILITY INSURANCE	117.26	117.26	114.42	760.00	642.74
10-1-0132-2009	UNEMPLOYMENT INSURANCE	0	0	0	40.00	40.00
10-1-0132-2010	WORKERS COMPENSATION	1,683.00	1,683.00	2,255.50	11,030.00	9,347.00
10-1-0132-2012	UNIFORMS	0	0	0	1,100.00	1,100.00
10-1-0132-2013	CLOTHING ALLOWANCE	0	0	450.00	900.00	900.00
10-1-0132-3004	REPAIRS & MAINTENANCE	0	0	40.00	45,000.00	45,000.00
10-1-0132-5309	PROPERTY INSURANCE	1,377.00	1,377.00	1,220.75	5,200.00	3,823.00
10-1-0132-5408	VEHICLE & EQUIP. MAINTENANCE	6.83	6.83	436.61	40,000.00	39,993.17
10-1-0132-5411	FUEL EXPENSE	0	0	0	32,000.00	32,000.00
10-1-0132-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	3,500.00	3,500.00
10-1-0132-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	200.00	200.00
10-1-0132-5805	SAFETY/PROTECTIVE EQUIP.	0	0	0	750.00	750.00
10-1-0132-6000	WASTE COLLECTION FEE	0	0	0	350,000.00	350,000.00
10-1-0132-7000	LANDFILL TIPPING FEES	0	0	0	200,000.00	200,000.00
<b>TOTAL</b>		<b>18,985</b>	<b>18,985</b>	<b>15,056</b>	<b>915,230</b>	<b>896,245</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0133-0000	FLEET MAINTENANCE					
10-1-0133-1000	SALARIES	15,894.40	15,894.40	8,446.31	215,000.00	199,105.60
10-1-0133-1002	SALARIES - OVERTIME	0	0	0	1,000.00	1,000.00
10-1-0133-2001	FICA	1,213.45	1,213.45	683.99	16,600.00	15,386.55
10-1-0133-2003	RETIREMENT	1,943.55	1,943.55	3,628.46	46,900.00	44,956.45
10-1-0133-2005	MEDICAL PLANS	899.09	899.09	2,877.25	24,550.00	23,650.91
10-1-0133-2006	GROUP LIFE INSURANCE	111.47	111.47	222.94	2,890.00	2,778.53
10-1-0133-2007	DISABILITY INSURANCE	166.34	166.34	166.34	1,070.00	903.66
10-1-0133-2009	UNEMPLOYMENT INSURANCE	0	0	0	40.00	40.00
10-1-0133-2010	WORKERS COMPENSATION	506.00	506.00	525.75	4,320.00	3,814.00
10-1-0133-2012	UNIFORMS	0	0	0	600.00	600.00
10-1-0133-2013	CLOTHING ALLOWANCE	0	0	450.00	900.00	900.00
10-1-0133-3004	REPAIRS & MAINTENANCE	0	0	0	9,000.00	9,000.00
10-1-0133-5100	ELECTRICAL SERVICE	0	0	0	10,000.00	10,000.00
10-1-0133-5102	HEATING	0	0	0	5,000.00	5,000.00
10-1-0133-5203	TELECOMMUNICATIONS	215.29	215.29	0	3,450.00	3,234.71
10-1-0133-5204	CELLULAR/MOBILE COMMUNICATION	0	0	88.60	0.00	0.00
10-1-0133-5309	PROPERTY INSURANCE	229.00	229.00	98.50	420.00	191.00
10-1-0133-5408	VEHICLE & EQUIP. MAINTENANCE	578.98	578.98	1,539.94	20,000.00	18,424.20
10-1-0133-5411	FUEL EXPENSE	0	0	0	800.00	800.00
10-1-0133-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	300.00	300.00
10-1-0133-5801	DUES & SUBSCRIPTIONS	0	0	1,999.00	5,500.00	5,500.00
10-1-0133-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	200.00	200.00
10-1-0133-5804	DEPARTMENTAL SUPPLIES	0	0	0	500.00	500.00
10-1-0133-5805	SAFETY/PROTECTIVE EQUIP.	48.68	48.68	0	1,000.00	951.32
10-1-0133-7009	CAPITAL OUTLAY	0	0	9,781.20	50,533.00	50,533.00
	<b>TOTAL</b>	<b>21,806</b>	<b>21,806</b>	<b>30,508</b>	<b>420,573</b>	<b>397,770</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0134-0000	FACILITY MAINTENANCE					
10-1-0134-1000	SALARIES	12,839.62	12,839.62	5,322.89	174,000.00	161,160.38
10-1-0134-1002	SALARIES - OVERTIME	32.93	32.93	0	500.00	467.07
10-1-0134-2001	FICA	1,000.62	1,000.62	458.18	13,450.00	12,449.38
10-1-0134-2003	RETIREMENT	1,525.84	1,525.84	2,250.44	37,950.00	36,424.16
10-1-0134-2005	MEDICAL PLANS	2,274.97	2,274.97	2,621.75	32,660.00	30,385.03
10-1-0134-2006	GROUP LIFE INSURANCE	89.78	89.78	138.28	2,340.00	2,250.22
10-1-0134-2007	DISABILITY INSURANCE	141.83	141.83	107.36	920.00	778.17
10-1-0134-2009	UNEMPLOYMENT INSURANCE	0	0	0	50.00	50.00
10-1-0134-2010	WORKERS COMPENSATION	339.00	339.00	268.25	2,850.00	2,511.00
10-1-0134-2012	UNIFORMS	0	0	0	600.00	600.00
10-1-0134-2013	CLOTHING ALLOWANCE	0	0	450.00	1,200.00	1,200.00
10-1-0134-3004	REPAIRS & MAINTENANCE	532.48	532.48	110.36	23,500.00	21,849.23
10-1-0134-5100	ELECTRICAL SERVICE	0	0	0	15,000.00	15,000.00
10-1-0134-5102	HEATING	0	0	0	6,500.00	6,500.00
10-1-0134-5309	PROPERTY INSURANCE	2,213.00	2,213.00	2,018.75	8,500.00	6,287.00
10-1-0134-5405	CLEANING/JANITORIAL SUPPLIES	1,031.60	1,031.60	770.02	7,500.00	6,468.40
10-1-0134-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	0	600.00	600.00
10-1-0134-5411	FUEL EXPENSE	0	0	0	800.00	800.00
10-1-0134-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	150.00	150.00
10-1-0134-5805	SAFETY/PROTECTIVE EQUIP.	0	0	0	600.00	600.00
10-1-0134-5897	AMERICAN RESCUE PLAN ACT EXPENSES	0	0	0	1,000,000.00	1,000,000.00
10-1-0134-7009	CAPITAL OUTLAY	0	0	0	3,713,159.00	3,713,159.00
10-1-0134-7804	DEBT SERVICE	0	0	74,737.11	164,569.00	164,569.00
	<b>TOTAL</b>	<b>22,022</b>	<b>22,022</b>	<b>89,253</b>	<b>5,207,398</b>	<b>5,184,258</b>

**Income/Expense Report  
July 2023**

Account Id	Account Description	Current Month	YTD	Prior Year	Budget	Balance
10-1-0450-0000	PARKS AND GROUNDS					
10-1-0450-1000	SALARIES	17,572.02	17,572.02	7,977.40	273,000.00	255,427.98
10-1-0450-1002	SALARIES - OVERTIME	0	0	0	2,000.00	2,000.00
10-1-0450-1006	SALARIES - TEMPORARY	0	0	0	10,000.00	10,000.00
10-1-0450-2001	FICA	1,324.03	1,324.03	647.47	21,190.00	19,865.97
10-1-0450-2003	RETIREMENT	2,027.03	2,027.03	3,727.24	59,550.00	57,522.97
10-1-0450-2005	MEDICAL PLANS	2,309.34	2,309.34	4,068.77	48,990.00	46,680.66
10-1-0450-2006	GROUP LIFE INSURANCE	118.61	118.61	229.02	3,660.00	3,541.39
10-1-0450-2007	DISABILITY INSURANCE	208.42	208.42	165.48	1,430.00	1,221.58
10-1-0450-2009	UNEMPLOYMENT INSURANCE	0	0	0	70.00	70.00
10-1-0450-2010	WORKERS COMPENSATION	696.00	696.00	640.75	5,820.00	5,124.00
10-1-0450-2012	UNIFORMS	0	0	0	2,500.00	2,500.00
10-1-0450-2013	CLOTHING ALLOWANCE	0	0	600.00	1,800.00	1,800.00
10-1-0450-3004	REPAIRS & MAINTENANCE	971.17	971.17	1,006.87	81,000.00	79,142.98
10-1-0450-5100	ELECTRICAL SERVICE	0	0	0	25,000.00	25,000.00
10-1-0450-5203	TELECOMMUNICATIONS	517.26	517.26	0	5,720.00	5,202.74
10-1-0450-5204	CELLULAR/MOBILE COMMUNICATION	0	0	48.59	480.00	480.00
10-1-0450-5309	PROPERTY INSURANCE	655.00	655.00	607.50	2,600.00	1,945.00
10-1-0450-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	343.99	8,000.00	8,000.00
10-1-0450-5411	FUEL EXPENSE	0	0	0	7,000.00	6,512.73
10-1-0450-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	12,000.00	12,000.00
10-1-0450-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	300.00	300.00
10-1-0450-5804	DEPARTMENTAL SUPPLIES	0	0	0	250.00	250.00
10-1-0450-5805	SAFETY/PROTECTIVE EQUIP.	0	0	0	900.00	900.00
10-1-0450-7009	CAPITAL OUTLAY	0	0	0	56,000.00	56,000.00
	<b>TOTAL</b>	<b>26,399</b>	<b>26,399</b>	<b>20,063</b>	<b>629,260.00</b>	<b>601,488.00</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0451-0000	LIBRARY					
10-1-0451-3004	REPAIRS & MAINTENANCE	56.90	56.90	0	6,000.00	5,943.10
10-1-0451-5100	ELECTRICAL SERVICE	0	0	0	12,000.00	12,000.00
10-1-0451-5102	HEATING	0	0	0	3,000.00	3,000.00
	<b>TOTAL</b>	<b>56.90</b>	<b>56.90</b>	<b>0</b>	<b>21,000</b>	<b>20,943</b>

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
10-1-0920-0000	COMMUNITY DEVELOPMENT	0	0	0	0	0
10-1-0920-5606	REGIONAL PLANNING COMMISSION	7,534.40	7,534.40	0	7,535.00	0.60
10-1-0920-5607	REGIONAL AIRPORT	25,000.00	25,000.00	25,000.00	25,000.00	0.00
10-1-0920-5609	COMMUNITY DEVELOPMENT	3,500.00	3,500.00	5,000.00	50,000.00	45,366.12
10-1-0920-5610	CDA FACILITIES REPAIRS/MAINTENANCE	0	0	0	10,000.00	10,000.00
10-1-0920-5611	MECKLENBURG COUNTY PUBLIC LIBRARY	0	0	0	7,380.00	7,380.00
10-1-0920-5612	SOUTHSIDE RESCUE SQUAD	150,000.00	150,000.00	125,000.00	150,000.00	0.00
10-1-0920-5615	THE COLONIAL CENTER	0	0	0.00	30,000.00	30,000.00
10-1-0920-5618	LAB BUS	0	0	0	43,497.00	43,497.00
10-1-0920-5620	BUSINESS EDUCATION PARTNERSHIP	0	0	4,000.00	4,000.00	4,000.00
10-1-0920-5622	SOUTH HILL REVITALIZATION	0	0	6,500.00	8,000.00	8,000.00
10-1-0920-5623	SOUTHERN VA FOOD HUB	0	0	35,000.00	5,820.00	5,820.00
10-1-0920-5626	COLONIAL CENTER - VCA GRANT AND MATCH	0	0	10,000.00	10,000.00	10,000.00
10-1-0920-5629	ROANOKE RIVER RAILS TO TRAILS	0	0	500.00	500.00	500.00
	TOTAL	186,148	186,148	211,000	393,732	206,450
	<b>GENERAL FUND Expenditure Totals</b>	<b>942,171.43</b>	<b>942,171.43</b>	<b>806,610.55</b>	<b>17,287,714.00</b>	<b>16,160,185.42</b>



**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
30-2-5000-0001	WATER SALES	0	0	160,425.70	1,648,000.00	-1,648,000.00
30-2-5000-0002	WATER CONNECTION FEES	0	0	1,500.00	16,000.00	-16,000.00
30-2-5000-0004	SEWAGE TREATMENT/LACROSSE	0	0	2,390.76	40,000.00	-40,000.00
30-2-5000-0005	SEWAGE TREATMENT/BRODNAX	0	0	1,580.21	20,000.00	-20,000.00
30-2-5000-0006	PENALTIES-PAST DUE SALES	0	0	5,893.38	75,000.00	-75,000.00
30-2-5000-0007	INTEREST ON DEPOSITS	0	0	4,606.67	100,000.00	-100,000.00
30-2-5000-0008	WWTP EXPANSION PAYMENT/LACROSSE	1,455.90	1,455.90	1,455.90	17,470.00	-16,014.10
30-2-5000-0009	WWTP EXPANSION PAYMENT/BRODNAX	727.95	727.95	727.95	8,735.00	-8,007.05
30-2-5000-0010	SEPTIC TANK HAULERS FEE	4,923.11	4,923.11	6,107.41	60,000.00	-55,076.89
30-2-5000-0011	SET UP FEE - BULK WATER	0	0	20.00	200.00	-200.00
30-2-5000-0013	CUT ON / TRANSFER FEES	0	0	4,160.00	50,000.00	-50,000.00
30-2-5000-0016	LEACHATE TREATMENT	0	0	27,755.44	425,000.00	-425,000.00
30-2-5000-0020	TRANSFER FROM FUND BALANCE	0	0	0	4,210,396.00	-4,210,396.00
30-2-5000-0025	MISCELLANEOUS INCOME	0	0	0	2,000.00	-2,000.00
30-2-5000-0031	SEWER SALES	0	0	121,076.00	1,472,000.00	-1,472,000.00
30-2-5000-0032	SEWER CONNECTION FEES	0	0	-1,500.00	24,000.00	-24,000.00
30-2-5000-0493	AMERICAN RESCUE PLAN SEWER COLL GRANT	0	0	0	492,580.00	-492,580.00
30-2-5000-0496	EDA GRANT	0	0	0	600,000.00	-600,000.00
30-2-5000-0497	CONSTRUCTION CONTRIBUTION	0	0	0	2,400,000.00	-2,400,000.00
30-2-5000-0580	SALE OF PROPERTY	0	0	0	15,000.00	-15,000.00
<b>WATER &amp; SEWER FUND Revenue Totals</b>		<b>7,106.96</b>	<b>7,106.96</b>	<b>336,199.42</b>	<b>11,676,381.00</b>	<b>-11,669,274.04</b>

**Income/Expense Report**  
**July 2023**

Account Id	Account Description	Current Month	YTD	Prior Year	Budget	Balance
30-0-0000-0000	WATER & SEWER FUND	0	0	0	0	0
30-1-6000-0000	WATER DISTRIBUTION SYSTEMS	0	0	0	0	0
30-1-6000-1000	SALARIES	7,894.02	7,894.02	3,047.86	102,500.00	94,605.98
30-1-6000-1002	SALARIES - OVERTIME	145.91	145.91	117.17	9,000.00	8,854.09
30-1-6000-1010	INCENTIVE	0	0	0	9,700.00	9,700.00
30-1-6000-2001	FICA	610.28	610.28	274.74	8,580.00	7,969.72
30-1-6000-2003	RETIREMENT	663.65	663.65	1,694.95	22,360.00	21,696.35
30-1-6000-2005	MEDICAL PLANS	839.01	839.01	1,189.41	16,330.00	15,490.99
30-1-6000-2006	GROUP LIFE INSURANCE	40.23	40.23	104.15	1,380.00	1,339.77
30-1-6000-2007	DISABILITY INSURANCE	44.15	44.15	75.34	530.00	485.85
30-1-6000-2009	UNEMPLOYMENT INSURANCE	0	0	0	30.00	30.00
30-1-6000-2010	WORKERS COMPENSATION	527.00	527.00	465.75	3,590.00	3,063.00
30-1-6000-2012	UNIFORMS	0	0	0	1,600.00	1,600.00
30-1-6000-2013	CLOTHING ALLOWANCE	0	0	450.00	600.00	600.00
30-1-6000-3004	REPAIRS AND MAINTENANCE	3,393.24	3,393.24	2,101.92	125,000.00	115,824.40
30-1-6000-3010	CONTRACT/TESTING SERVICES	0	0	0	6,500.00	6,500.00
30-1-6000-3015	ENGINEERING	0	0	0	5,000.00	5,000.00
30-1-6000-5100	ELECTRICAL SERVICE	0	0	0	3,500.00	3,500.00
30-1-6000-5203	TELECOMMUNICATIONS	0	0	0	1,200.00	1,200.00
30-1-6000-5204	CELLULAR/MOBILE COMMUNICATION	0	0	88.60	0.00	0.00
30-1-6000-5309	PROPERTY INSURANCE	1,564.00	1,564.00	1,560.50	6,600.00	5,036.00
30-1-6000-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	0	2,500.00	1,950.00
30-1-6000-5411	FUEL EXPENSE	0	0	0	5,000.00	5,000.00
30-1-6000-5413	VA DEPT OF HEALTH FEES	0	0	7,842.00	8,000.00	8,000.00
30-1-6000-5504	TRAVEL - MEETINGS/EDUCATION	500.00	500.00	0	2,000.00	1,500.00
30-1-6000-5700	WATER TANK MAINTENANCE	73,685.00	73,685.00	0	74,000.00	315.00
30-1-6000-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	200.00	200.00
30-1-6000-5805	SAFETY/PROTECTIVE EQUIP.	72.49	72.49	0	600.00	527.51
30-1-6000-5807	NORTHSIDE INFRASTRUCTURE	0	0	0	3,000,000.00	3,000,000.00
30-1-6000-5897	AMERICAN RESCUE PLAN ACT EXPENSES	0	0	0	1,710,696.00	1,710,696.00
30-1-6000-7009	CAPITAL OUTLAY	0	0	0	372,750.00	372,750.00
30-1-6000-7050	WATER PURCHASES - RRSA	0	0	0	1,300,000.00	1,300,000.00
30-1-6000-7804	DEBT SERVICE	0	0	167,284.08	368,353.00	368,353.00
30-1-6040-8600	TRANSFER TO OTHER FUNDS	0	0	6,767.50	81,250.00	81,250.00
30-1-6050-0000	SEWER COLLECTION SYSTEM	0	0	0	0	0
30-1-6050-1000	SALARIES	7,893.99	7,893.99	3,047.79	102,500.00	94,606.01
30-1-6050-1002	SALARIES - OVERTIME	145.91	145.91	117.16	9,000.00	8,854.09
30-1-6050-2001	FICA	610.31	610.31	240.60	8,580.00	7,969.69

**Income/Expense Report**  
**July 2023**

Account Id	Account Description	Current Month	YTD	Prior Year	Budget	Balance
30-1-6050-2003	RETIREMENT	663.69	663.69	1,600.29	22,360.00	21,696.31
30-1-6050-2005	MEDICAL PLANS	837.59	837.59	1,189.41	16,330.00	15,492.41
30-1-6050-2006	GROUP LIFE INSURANCE	40.24	40.24	98.31	1,380.00	1,339.76
30-1-6050-2007	DISABILITY INSURANCE	82.56	82.56	63.84	530.00	447.44
30-1-6050-2009	UNEMPLOYMENT INSURANCE	0	0	0	30.00	30.00
30-1-6050-2010	WORKERS COMPENSATION	203.00	203.00	175.75	1,410.00	1,207.00
30-1-6050-2012	UNIFORMS	0	0	0	1,600.00	1,600.00
30-1-6050-2013	CLOTHING ALLOWANCE	0	0	0	600.00	600.00
30-1-6050-3004	REPAIRS & MAINTENANCE	1,024.66	1,024.66	40.01	100,000.00	88,857.69
30-1-6050-3015	ENGINEERING	0	0	0	20,000.00	20,000.00
30-1-6050-5100	ELECTRICAL SERVICE	0	0	7,843.65	30,000.00	30,000.00
30-1-6050-5203	TELECOMMUNICATIONS	0	0	0	500.00	500.00
30-1-6050-5309	PROPERTY INSURANCE	1,357.00	1,357.00	1,299.00	5,500.00	4,143.00
30-1-6050-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	0	10,000.00	9,621.62
30-1-6050-5411	FUEL EXPENSE	0	0	0	10,000.00	10,000.00
30-1-6050-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	3,800.00	3,800.00
30-1-6050-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	200.00	200.00
30-1-6050-5805	SAFETY/PROTECTIVE EQUIP.	0	0	0	600.00	600.00
30-1-6050-7009	CAPITAL OUTLAY	0	0	0	2,150,773.00	2,150,773.00
30-1-6050-7804	DEBT SERVICE	0	0	248,943.97	548,165.00	548,165.00
30-1-6940-8600	TRANSFER TO OTHER FUNDS	0	0	6,767.50	81,250.00	81,250.00
30-1-7000-0000	WASTEWATER TREATMENT PLANT	0	0	0	0	0
30-1-7000-1000	SALARIES	20,080.66	20,080.66	8,748.63	318,000.00	297,919.34
30-1-7000-1002	SALARIES - OVERTIME	0	0	0	2,000.00	2,000.00
30-1-7000-1004	SALARIES - PART TIME	0	0	506.09	11,000.00	11,000.00
30-1-7000-2001	FICA	1,541.82	1,541.82	755.08	25,440.00	23,898.18
30-1-7000-2003	RETIREMENT	2,406.55	2,406.55	3,687.78	69,360.00	66,953.45
30-1-7000-2005	MEDICAL PLANS	2,274.42	2,274.42	2,628.04	40,870.00	38,595.58
30-1-7000-2006	GROUP LIFE INSURANCE	140.82	140.82	226.56	4,270.00	4,129.18
30-1-7000-2007	DISABILITY INSURANCE	211.18	211.18	168.15	1,600.00	1,388.82
30-1-7000-2009	UNEMPLOYMENT INSURANCE	0	0	3.34	80.00	80.00
30-1-7000-2010	WORKERS COMPENSATION	647.00	647.00	579.00	4,280.00	3,633.00
30-1-7000-2012	UNIFORMS	0	0	0	300.00	300.00
30-1-7000-2013	CLOTHING ALLOWANCE	0	0	450.00	1,500.00	1,500.00
30-1-7000-3004	REPAIRS & MAINTENANCE	0	0	34.73	160,000.00	151,310.00
30-1-7000-3010	CONTRACT/TESTING SERVICES	0	0	0	35,000.00	35,000.00
30-1-7000-3012	LEGAL EXPENSES	0	0	0	10,000.00	10,000.00
30-1-7000-3015	ENGINEERING	0	0	0	25,000.00	25,000.00
30-1-7000-5100	ELECTRICAL SERVICE	0	0	0	130,000.00	130,000.00

**Income/Expense Report  
July 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior Year</b>	<b>Budget</b>	<b>Balance</b>
30-1-7000-5203	TELECOMMUNICATIONS	137.73	137.73	139.37	3,950.00	3,812.27
30-1-7000-5204	CELLULAR/MOBILE COMMUNICATION	0	0	97.18	0.00	0.00
30-1-7000-5309	PROPERTY INSURANCE	4,908.00	4,908.00	3,996.25	16,800.00	11,892.00
30-1-7000-5405	CLEANING & JANITORIAL	0	0	0	500.00	500.00
30-1-7000-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	0	5,000.00	5,000.00
30-1-7000-5411	FUEL EXPENSE	0	0	3,777.83	16,500.00	16,300.00
30-1-7000-5413	DEQ FEES	0	0	0	10,000.00	10,000.00
30-1-7000-5415	CHEMICALS	0	0	0	22,000.00	17,561.00
30-1-7000-5416	LAB SUPPLIES	0	0	600.00	10,000.00	10,000.00
30-1-7000-5419	DISPOSAL EXPENSE	0	0	0	60,000.00	60,000.00
30-1-7000-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	9,000.00	9,000.00
30-1-7000-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	300.00	300.00
30-1-7000-5804	DEPARTMENTAL SUPPLIES	0	0	0	2,000.00	2,000.00
30-1-7000-5805	SAFETY/PROTECTIVE EQUIP.	0	0	0	2,000.00	2,000.00
30-1-7000-7009	CAPITAL OUTLAY	0	0	22,367.05	121,500.00	97,000.00
30-1-7000-7804	DEBT SERVICE	0	0	53,551.02	117,918.00	117,918.00
30-1-9500-9000	OPERATING/CAPITAL RESERVE	0	0	0	65,756.00	65,756.00
<b>WATER &amp; SEWER FUND Expenditure Totals</b>		<b>135,186.11</b>	<b>135,186.11</b>	<b>566,807.35</b>	<b>11,676,381.00</b>	<b>11,486,537.50</b>

**TOWN OF SOUTH HILL  
FINANCE REPORT  
CASH AND INVESTMENTS**

**September 30, 2023**

<b>For Month Ended August 31, 2023</b>	<b>Previous Month Bal.</b>	<b>Change</b>	<b>New Balance</b>	<b>Interest and Gain/(Loss)</b>	<b>Ending Balance</b>
General Fund	\$ 4,928,621.37	\$ (306,545.13)	\$ 4,622,076.24		\$ 4,622,076.24
Water & Sewer Fund	\$ 2,937,681.40	(43,713.47)	\$ 2,893,967.93		\$ 2,893,967.93
Cemetery Fund	\$ 7,675.45	7,860.00	\$ 15,535.45		\$ 15,535.45
Nicks Lane Area Project Fund	\$ (8,450.00)	-	\$ (8,450.00)		\$ (8,450.00)
Total in Checking	<u>\$ 7,865,528.22</u>	<u>\$ (342,398.60)</u>	<u>\$ 7,523,129.62</u>	<u>\$ -</u>	<u>\$ 7,523,129.62</u>
<b>Investments</b>					
VIP Stable NAV Liquidity Pool	\$ 9,273,447.86		\$ 9,273,447.86	43,146.30	\$ 9,316,594.16
VIP 1-3 Year High Quality Bond Fund	\$ 9,843,152.92		\$ 9,843,152.92	36,677.51	\$ 9,879,830.43
First Citizens Investment	\$ 8,120,845.15		\$ 8,120,845.15	33,109.37	\$ 8,153,954.52
Total Investment Accounts	<u>\$ 27,237,445.93</u>	<u>\$ -</u>	<u>\$ 27,237,445.93</u>	<u>\$ 112,933.18</u>	<u>\$ 27,350,379.11</u>
Police Federal Forfeiture/Seizure Account	\$ 26,065.09		\$ 26,065.09		\$ 26,065.09
Police State Forfeiture/Seizure Account	\$ 7,260.70		\$ 7,260.70		\$ 7,260.70
Total	<u>\$ 33,325.79</u>	<u>\$ -</u>	<u>\$ 33,325.79</u>	<u>\$ -</u>	<u>\$ 33,325.79</u>
Total Taxes Due Through 8/31/2023 (all years) (Real Estate and Personal Property)	\$ 328,875.93				

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
10-2-1011-0401	CURRENT TAXES - REAL	0	0	2,040.15	1,715,000.00	-1,715,000.00
10-2-1011-0402	DELINQUENT TAXES-REAL	0	0	0	10,000.00	-10,000.00
10-2-1012-0401	CURRENT TAXES - PUB SER REAL	0	0	0	64,000.00	-64,000.00
10-2-1012-0404	CURRENT TAXES - PUB SER PERS	0	0	0	900.00	-900.00
10-2-1013-0403	CURRENT TAXES-P/P,M/H,M/T	0	0	-1,153.73	875,000.00	-875,000.00
10-2-1013-0404	PPTRA REIMBURSEMENT	113,068.11	113,068.11	113,068.11	113,068.00	0.11
10-2-1016-0410	PENALTIES - ALL PROP.TAXES	530.54	1,056.82	968.60	15,000.00	-13,943.18
10-2-1016-0411	INTEREST - ALL PROP. TAXES	750.14	1,938.07	3,171.89	20,000.00	-18,061.93
10-2-1022-0411	COMMUNICATIONS SALES TAX	9,699.24	19,556.25	20,280.52	122,000.00	-102,443.75
10-2-1022-0412	CONSUM.UTILITY TAX-ELECT.	13,354.77	13,619.63	13,338.41	158,000.00	-144,380.37
10-2-1022-0414	CONSUM.UTILITY TAX-GAS	2,420.09	5,112.88	5,172.03	35,000.00	-29,887.12
10-2-1022-0416	MEALS TAX	255,483.95	493,180.62	403,293.17	2,500,000.00	-2,006,819.38
10-2-1022-0417	LODGING TAX	81,377.66	152,266.07	139,077.51	860,000.00	-707,733.93
10-2-1022-0418	CIGARETTE TAX	9,225.00	31,725.00	29,700.00	200,000.00	-168,275.00
10-2-1023-0415	BUSINESS LICENSE	121.40	3,082.74	60,318.84	1,000,000.00	-996,917.26
10-2-1023-0416	PENALTIES - BUSINESS LICENSE	0	3.00	678.35	4,000.00	-3,997.00
10-2-1024-0425	LEVEL 3 LICENSE FEE	0	0	0	6,600.00	-6,600.00
10-2-1025-0421	MOTOR VEHICLE LICENSE FEES	0	5,594.91	5,348.09	45,000.00	-39,405.09
10-2-1026-0422	BANK STOCK TAXES	0	0	0	240,000.00	-240,000.00
10-2-1027-0423	PENALTIES - OTHER LOCAL TAX	2,776.19	5,265.19	500.71	6,000.00	-734.81
10-2-1027-0424	INTEREST - OTHER LOCAL TAX	231.49	288.31	44.56	500.00	-211.69
10-2-1033-0435	BUILDING PERMITS	5,992.95	10,365.57	157,956.87	40,000.00	-29,634.43
10-2-1041-0436	COURT FINES/FORFEITURES	5,584.15	11,044.30	7,799.74	45,000.00	-33,955.70
10-2-1041-0437	PARKING FINES	0	0	0	150.00	-150.00
10-2-1041-0438	EVENT PERMIT APPLICATION FEES	0	0	100.00	500.00	-500.00
10-2-1051-0437	INVESTMENT GAINS (LOSSES)	0	0	-48,998.73	0.00	0.00
10-2-1051-0439	INTEREST ON DEPOSITS	96.93	96.93	40,301.67	150,000.00	-149,903.07
10-2-1052-0444	RAILROAD LEASES	0	0	516.00	500.00	-500.00
10-2-1060-0444	MECKLENBURG CO.TIPPING FEE	0	0	38,938.08	230,000.00	-230,000.00
10-2-1060-0445	WASTE COLL & DISP FEES	0	0	90,057.57	530,000.00	-530,000.00
10-2-1060-0446	MOWING & BRUSH COLLECTION FEES	0	0	750.00	1,000.00	-1,000.00
10-2-1060-0447	WASTE COLLECTIONS PENALTY	1,728.75	2,985.97	3,294.87	18,000.00	-15,014.03
10-2-1060-0448	EXTRA DUMPSTER PICK-UP	0	0	35.00	0.00	0.00
10-2-1068-0458	CHARGES FOR COPIES	110.00	155.00	210.00	500.00	-345.00
10-2-1068-0459	AT&T/VERIZON TANK RENTAL	2,533.54	10,005.33	14,349.74	60,400.00	-50,394.67
10-2-1068-0460	PARKER PARK INCOME	0	0	0	6,500.00	-6,500.00
10-2-1068-0461	ZONING & SUBDIVISION FEES	450.00	450.00	250.00	4,800.00	-4,350.00
10-2-1068-0463	MISCELLANEOUS REVENUES	195.00	450.91	2,429.75	5,000.00	-4,549.09

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-2-1068-0464	EXPENSES-REIMBURSED	87,028.70	87,067.78	230.51	2,500.00	84,567.78
10-2-1068-0471	MISC REVENUE - SALE OF PROPERTY	81.77	117.18	343.00	22,000.00	-21,882.82
10-2-1068-0473	MISC REVENUE - DMV STOPS	600.00	1,160.00	2,132.17	5,000.00	-3,840.00
10-2-1068-0474	CENTENNIAL PAVILION/UPPER FIELD INCOME	0	0	250.00	0.00	0.00
10-2-1069-0465	MISC.RECOVERED COST	0	0	1,866.00	18,000.00	-18,000.00
10-2-1069-0467	WATER/SEWER ADMIN FEES	0	0	27,050.00	162,500.00	-162,500.00
10-2-1069-0468	VRSA INSURANCE REFUND/DIVIDEND/GRANT	0	0	0	4,000.00	-4,000.00
10-2-2070-0472	ROLLING STOCK (MVCT)	0	232.48	175.68	150.00	82.48
10-2-2070-0474	RENTAL VEHICLE TAX	6,613.45	12,841.50	10,122.98	55,000.00	-42,158.50
10-2-2070-0475	SALES & USE TAX	72,523.40	149,454.04	108,660.11	700,000.00	-550,545.96
10-2-2070-0477	STREET & HIGHWAY REVENUE	0	0	0	1,724,598.00	-1,724,598.00
10-2-2070-0479	FIRE PROGRAMS FUND	0	0	0	19,005.00	-19,005.00
10-2-2071-0430	FEDERAL ASSET FORFEITURE FUNDS	0	0	4,922.63	0.00	0.00
10-2-2071-0432	E-SUMMONS	400.66	822.06	427.34	3,000.00	-2,177.94
10-2-3071-0476	LAW ENFORCEMENT HB599 GRANT	0	0	33,351.00	133,404.00	-133,404.00
10-2-3071-0477	LAW ENFORCEMENT GRANT ARPA	0	0	0	215,000.00	-215,000.00
10-2-3071-0480	POLICE DEPT. GRANT	5,699.64	5,699.64	0	10,000.00	-4,300.36
10-2-3071-0482	POLICE DEPT. GRANT - FEDERAL	0	0	4,262.00	0.00	0.00
10-2-3071-0483	POLICE DEPT. GRANT - FEDERAL DMV	0	0	0	5,000.00	-5,000.00
10-2-3071-0484	ARTS COUNCIL GRANT	0	0	0	4,500.00	-4,500.00
10-2-3071-0487	STORMWATER/E&S REVENUE	0	0	0	5,000.00	-5,000.00
10-2-4073-0579	INSURANCE RECOVERIES	1,000.00	1,000.00	733.95	10,000.00	-9,000.00
10-2-5073-0591	TRANSFER FROM FUND BALANCE	0	0	0	5,106,159.00	-5,106,159.00
10-2-9000-0201	OVERPAYMENTS	14.85	14.94	10.00	0.00	14.94
<b>GENERAL FUND Revenue Totals</b>		<b>679,692.37</b>	<b>1,139,721.23</b>	<b>1,298,375.14</b>	<b>17,287,234.00</b>	<b>-16,147,512.77</b>

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0100-0000	MAYOR & TOWN COUNCIL					
10-1-0100-1000	SALARIES	7,552.92	8,352.92	1,600.00	9,600.00	1,247.08
10-1-0100-1303	COUNCIL FEES	2,800.00	6,000.00	6,400.00	38,400.00	32,400.00
10-1-0100-1305	PLANNING COMMISSION FEES	170.00	170.00	230.00	5,040.00	4,870.00
10-1-0100-2001	FICA	275.40	585.40	618.12	4,100.00	3,514.60
10-1-0100-2009	UNEMPLOYMENT INSURANCE	3.64	7.80	26.40	100.00	92.20
10-1-0100-2011	CELL PHONE ALLOWANCE	0	40.00	80.00	480.00	440.00
10-1-0100-5309	INSURANCE-PUBLIC OFFICIALS	0	729.00	607.75	2,600.00	1,871.00
10-1-0100-5504	TRAVEL- MEETINGS/EDUCATION	727.94	727.94	0	10,000.00	9,272.06
10-1-0100-5801	DUES & SUBSCRIPTIONS	0	3,389.00	3,283.00	3,500.00	111.00
10-1-0100-5804	DEPARTMENTAL SUPPLIES	0	0	0	750.00	750.00
	<b>TOTAL</b>	<b>11,530</b>	<b>20,002</b>	<b>12,845</b>	<b>74,570</b>	<b>54,568</b>



**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0101-0000	FINANCE AND ADMINISTRATION					
10-1-0101-1000	SALARIES	8,326.19	35,712.06	44,213.24	359,000.00	323,287.94
10-1-0101-1002	SALARIES OVERTIME	0	0	18.03	100.00	100.00
10-1-0101-2001	FICA	1,127.67	3,187.70	3,360.17	27,480.00	24,292.30
10-1-0101-2003	RETIREMENT	1,771.26	3,922.85	13,477.92	78,300.00	74,377.15
10-1-0101-2005	MEDICAL PLANS	1,330.83	3,134.75	8,714.24	40,870.00	37,735.25
10-1-0101-2006	GROUP LIFE INSURANCE	98.02	219.77	828.08	4,820.00	4,600.23
10-1-0101-2007	DISABILITY INSURANCE	0	153.53	433.98	1,790.00	1,636.47
10-1-0101-2009	UNEMPLOYMENT INSURANCE	0	0	15.74	60.00	60.00
10-1-0101-2010	WORKERS COMPENSATION	0	40.00	116.25	290.00	250.00
10-1-0101-2013	CLOTHING ALLOWANCE	0	0	150.00	0.00	0.00
10-1-0101-3006	OFFICE EQUIP. MAINTENANCE	746.28	990.78	449.90	4,500.00	3,509.22
10-1-0101-3010	CONTRACT/TECHNICAL SERVICES	14,069.01	19,636.96	7,431.22	144,700.00	125,063.04
10-1-0101-5201	POSTAGE	3,000.00	3,000.00	3,000.00	25,000.00	22,000.00
10-1-0101-5203	TELECOMMUNICATIONS	1,398.86	2,769.40	1,797.83	15,600.00	12,830.60
10-1-0101-5309	PROPERTY INSURANCE	0	333.00	302.50	1,300.00	967.00
10-1-0101-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	3,000.00	3,000.00
10-1-0101-5801	DUES AND SUBSCRIPTIONS	480.20	730.20	1,026.00	18,100.00	17,369.80
10-1-0101-5803	HEPATITIS SHOTS/DRUG TEST/DMV	142.00	142.00	0	300.00	158.00
10-1-0101-5804	DEPARTMENTAL SUPPLIES	8,508.43	9,169.04	2,402.02	45,000.00	35,680.96
	<b>TOTAL</b>	<b>40,999</b>	<b>83,142</b>	<b>87,737</b>	<b>770,210</b>	<b>686,918</b>

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0102-0000	TOWN MANAGER					
10-1-0102-1000	SALARY - TOWN MANAGER	11,076.92	33,670.83	17,076.89	154,000.00	120,329.17
10-1-0102-1001	SALARY - TOWN CLERK	6,471.00	12,538.03	8,777.72	84,000.00	71,461.97
10-1-0102-1010	VEHICLE ALLOWANCE	0	0	1,338.48	0.00	0.00
10-1-0102-2001	FICA	1,359.64	3,575.04	2,134.11	18,270.00	14,694.96
10-1-0102-2003	RETIREMENT	2,080.89	2,749.91	7,882.32	50,820.00	48,070.09
10-1-0102-2005	MEDICAL PLANS	1,053.37	1,509.20	3,737.73	16,440.00	14,930.80
10-1-0102-2006	GROUP LIFE INSURANCE	127.85	168.95	484.28	3,130.00	2,961.05
10-1-0102-2007	DISABILITY INSURANCE	0	87.44	257.66	1,130.00	1,042.56
10-1-0102-2009	UNEMPLOYMENT INSURANCE	0	0	0	40.00	40.00
10-1-0102-2010	WORKERS COMPENSATION	0	27.00	25.25	200.00	173.00
10-1-0102-2011	CELL PHONE ALLOWANCE	80.00	80.00	0	480.00	400.00
10-1-0102-2014	GYM MEMBERSHIPS	0	0	0	240.00	240.00
10-1-0102-5203	TELECOMMUNICATIONS	0	0	0	750.00	750.00
10-1-0102-5204	CELLULAR/MOBILE COMMUNICATION	0	0	48.59	0.00	0.00
10-1-0102-5504	TRAVEL - MEETINGS/EDUCATION	212.23	251.53	237.68	5,000.00	4,748.47
10-1-0102-5801	DUES & SUBSCRIPTIONS	0	0	500.00	700.00	700.00
	<b>TOTAL</b>	<b>22,462</b>	<b>54,658</b>	<b>42,501</b>	<b>335,200</b>	<b>280,542</b>

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0103-0000	DIRECTOR OF MUNICIPAL SERVICES					
10-1-0103-1000	SALARY	9,604.37	18,894.58	13,912.86	125,000.00	106,105.42
10-1-0103-1010	VEHICLE ALLOWANCE	553.84	1,107.68	1,107.68	7,200.00	6,092.32
10-1-0103-2001	FICA	784.15	1,543.67	1,171.67	10,120.00	8,576.33
10-1-0103-2003	RETIREMENT	1,134.64	2,195.05	4,241.64	27,270.00	25,074.95
10-1-0103-2005	MEDICAL PLANS	604.10	1,214.49	1,181.03	8,220.00	7,005.51
10-1-0103-2006	GROUP LIFE INSURANCE	69.71	134.86	260.60	1,680.00	1,545.14
10-1-0103-2007	DISABILITY INSURANCE	0	93.46	138.09	600.00	506.54
10-1-0103-2009	UNEMPLOYMENT INSURANCE	0	0	0	20.00	20.00
10-1-0103-2010	WORKERS COMPENSATION	0	165.00	153.00	1,090.00	925.00
10-1-0103-5203	TELECOMMUNICATIONS	0	0	0	800.00	800.00
10-1-0103-5204	CELLULAR/MOBILE COMMUNICATION	0	0	48.59	0.00	0.00
10-1-0103-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	1,000.00	1,000.00
10-1-0103-5801	DUES & SUBSCRIPTIONS	65.00	65.00	0	500.00	435.00
	<b>TOTAL</b>	<b>12,815.81</b>	<b>25,413.79</b>	<b>22,215.16</b>	<b>183,500.00</b>	<b>158,086.21</b>

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0104-0000	BUSINESS DEVELOPMENT DEPT					
10-1-0104-1000	SALARY	6,743.06	13,265.56	9,768.01	88,000.00	74,734.44
10-1-0104-1010	VEHICLE ALLOWANCE	553.84	1,107.68	1,107.68	7,200.00	6,092.32
10-1-0104-2001	FICA	571.56	1,122.90	858.93	7,360.00	6,237.10
10-1-0104-2003	RETIREMENT	924.45	1,796.79	2,978.00	19,200.00	17,403.21
10-1-0104-2005	MEDICAL PLANS	604.10	1,214.49	1,181.03	8,220.00	7,005.51
10-1-0104-2006	GROUP LIFE INSURANCE	48.94	94.68	182.96	1,180.00	1,085.32
10-1-0104-2007	DISABILITY INSURANCE	0	67.10	100.65	440.00	372.90
10-1-0104-2009	UNEMPLOYMENT INSURANCE	0	0	0	20.00	20.00
10-1-0104-2010	WORKERS COMPENSATION	0	11.00	10.50	80.00	69.00
10-1-0104-2011	CELL PHONE ALLOWANCE	115.00	190.00	150.00	900.00	710.00
10-1-0104-5203	TELECOMMUNICATIONS	0	0	0	800.00	800.00
10-1-0104-5204	CELLULAR/MOBILE COMMUNICATION	0	0	60.01	0.00	0.00
10-1-0104-5504	TRAVEL - MEETING/EDUCATION	67.33	67.33	0	10,000.00	9,932.67
10-1-0104-5801	DUES & SUBSCRIPTIONS	0	0	0	1,000.00	1,000.00
10-1-0104-5803	MARKETING	1,063.11	1,863.11	0	30,000.00	28,136.89
10-1-0104-5804	DEPARTMENTAL SUPPLIES	379.99	379.99	0	500.00	120.01
10-1-0104-5805	SITE READINESS	23,590.00	23,590.00	0	40,000.00	6,410.00
10-1-0104-5806	BUSINESS INCENTIVE EXPENSE	337.08	337.08	0	20,000.00	19,662.92
10-1-0104-5807	FACADE AND UP FIT INCENTIVE EXPENSE	0	0	6,453.48	100,000.00	100,000.00
	<b>TOTAL</b>	<b>34,998</b>	<b>45,108</b>	<b>22,851</b>	<b>334,900</b>	<b>279,792</b>

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0106-0000	NON-DEPARTMENTAL					
10-1-0106-1000	INCENTIVE		0	0	67,300.00	67,300.00
10-1-0106-1001	EMPLOYEE APPRECIATION/RECOGNITION		0	0	7,500.00	7,500.00
10-1-0106-3007	ADVERTISING		0	0	322.30	8,000.00
10-1-0106-3011	AUDIT		0	0	28,000.00	28,000.00
10-1-0106-3012	LEGAL EXPENSES	109,574.13	109,574.13	11,524.50	175,000.00	65,425.87
10-1-0106-3014	REFUNDS ON TAXES		0	0	2,500.00	2,500.00
10-1-0106-3015	MISCELLANEOUS REFUNDS		0	0	500.00	500.00
10-1-0106-3016	ECONOMIC INCENTIVE GRANT		0	0	15,000.00	15,000.00
10-1-0106-5309	PROPERTY INSURANCE - MISC		0	4,165.00	4,273.50	17,950.00
10-1-0106-5800	OPERATING/CAPITAL RESERVE		0	0	650,416.00	650,416.00
10-1-0106-5804	DMV STOP EXPENSE		400.00	400.00	775.00	4,500.00
	<b>TOTAL</b>	<b>170,343</b>	<b>185,417</b>	<b>46,200</b>	<b>1,502,066</b>	<b>1,296,649</b>

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
10-1-0120-0000	POLICE DEPARTMENT					
10-1-0120-1000	SALARY - CHIEF	7,778.08	15,914.09	14,371.22	129,000.00	113,085.91
10-1-0120-1002	SALARIES - OVERTIME	6,281.22	11,669.53	5,344.21	50,000.00	38,330.47
10-1-0120-1004	SALARIES - PART TIME	0	0	709.63	14,000.00	14,000.00
10-1-0120-1010	SALARIES - COMMAND STAFF	5,784.67	14,841.65	38,724.62	253,000.00	238,158.35
10-1-0120-1011	SALARIES - CORPLS & PTRL OFFICERS	53,434.73	104,266.35	73,704.90	743,000.00	638,733.65
10-1-0120-1012	SALARIES - CLERK & DISPATCHERS	8,551.25	18,521.09	13,088.74	119,000.00	100,478.91
10-1-0120-1013	SALARY - PT DISPATCHERS	1,008.00	2,496.00	1,056.00	2,000.00	-496.00
10-1-0120-1014	SALARIES - SRGTS & DETECTIVES	31,653.00	60,609.01	37,634.59	484,000.00	423,390.99
10-1-0120-1028	SALARY - ANIMAL WARDEN	1,622.40	2,786.52	2,054.33	20,000.00	17,213.48
10-1-0120-1029	HOLIDAY PAY	0	9,117.11	4,528.77	60,000.00	50,882.89
10-1-0120-2001	FICA	8,501.69	17,603.85	14,287.24	143,730.00	126,126.15
10-1-0120-2003	RETIREMENT	12,606.90	25,470.85	49,683.44	376,900.00	351,429.15
10-1-0120-2005	MEDICAL PLANS	14,538.59	29,409.83	-1,761.10	204,170.00	174,760.17
10-1-0120-2006	GROUP LIFE INSURANCE	774.57	1,564.93	3,052.67	23,180.00	21,615.07
10-1-0120-2007	DISABILITY INSURANCE	0	87.64	137.81	610.00	522.36
10-1-0120-2008	LINE OF DUTY ACT EXPENSE	0	7,196.00	7,196.25	30,250.00	23,054.00
10-1-0120-2009	UNEMPLOYMENT INSURANCE	5.73	10.67	29.27	380.00	369.33
10-1-0120-2010	WORKERS COMPENSATION	0	10,951.00	9,681.25	68,550.00	57,599.00
10-1-0120-2011	CELL PHONE ALLOWANCE	40.00	80.00	80.00	480.00	400.00
10-1-0120-2012	UNIFORMS	1,850.70	2,055.60	2,588.17	18,000.00	15,779.40
10-1-0120-2013	CLOTHING ALLOWANCE	0	0	2,436.38	4,050.00	4,050.00
10-1-0120-2014	GYM MEMBERSHIPS/OFFICER WELLNESS	0	0	0	10,000.00	10,000.00
10-1-0120-3004	REPAIRS & MAINTENANCE	914.84	1,595.34	714.90	20,000.00	18,404.66
10-1-0120-3006	OFFICE EQUIP. MAINTENANCE	1,334.35	1,586.70	1,084.98	20,000.00	18,413.30
10-1-0120-3007	ADVERTISING	0	0	0	500.00	500.00
10-1-0120-5100	ELECTRICAL SERVICE	1,072.20	1,072.20	978.12	9,000.00	7,927.80
10-1-0120-5102	NATURAL GAS/HEATING	7.34	7.34	29.40	2,500.00	2,492.66
10-1-0120-5203	TELECOMMUNICATIONS	2,998.99	4,630.03	1,835.01	35,000.00	30,369.97
10-1-0120-5204	CELLULAR/MOBILE COMMUNICATION	0.00	0.00	3,468.22	0.00	0.00
10-1-0120-5309	PROPERTY & LIABILITY INSURANCE	0	6,342.00	6,036.50	25,360.00	19,018.00
10-1-0120-5405	CLEANING/JANITORIAL SUPPLIES	600.00	765.70	0	9,000.00	8,234.30
10-1-0120-5408	VEHICLE & EQUIP. MAINTENANCE	10,012.70	10,256.62	1,083.59	40,000.00	28,956.74
10-1-0120-5411	FUEL EXPENSE	5,501.63	5,501.63	5,452.69	55,000.00	49,498.37
10-1-0120-5412	SHOOTING RANGE EXPENSE	0	0	0	10,000.00	10,000.00
10-1-0120-5504	TRAVEL - MEETINGS/EDUCATION	3,355.04	17,299.29	12,482.75	40,000.00	22,700.71
10-1-0120-5505	FORENSICS EXPENSE	0	300.00	300.00	2,000.00	1,700.00

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0120-5510	DRUG ENFORCEMENT EXPENSES	0	1,275.00	1,275.00	7,000.00	5,725.00
10-1-0120-5515	RECORDS MANAGEMENT EXPENSES	0	0	0	17,000.00	17,000.00
10-1-0120-5801	DUES & SUBSCRIPTIONS	11,877.31	11,877.31	13,355.51	14,000.00	2,122.69
10-1-0120-5803	PHYSICALS	0	0	53.00	1,500.00	1,500.00
10-1-0120-5804	DEPARTMENTAL SUPPLIES	2,284.28	5,727.49	1,216.89	30,000.00	24,228.56
10-1-0120-5805	AXON LEASE	28,016.00	36,502.95	30,896.00	40,000.00	3,497.05
10-1-0120-5806	FLOCK SAFETY LEASE	0	0	0	14,000.00	14,000.00
10-1-0120-5808	IT SERVICE & MAINTENANCE	9,846.56	9,846.56	4,198.01	58,000.00	48,153.44
10-1-0120-5809	GRANT EXPENSES	27,672.00	70,409.30	0	225,000.00	128,837.09
10-1-0120-7001	COMMUNICATIONS EQUIPMENT	0	0	0	8,000.00	8,000.00
10-1-0120-7009	CAPITAL OUTLAY	0	37,074.00	0	58,000.00	20,926.00
	<b>TOTAL</b>	<b>259,925</b>	<b>556,721</b>	<b>363,089</b>	<b>3,495,160</b>	<b>2,911,690</b>

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
10-1-0122-0000	FIRE DEPARTMENT					
10-1-0122-1000	SALARIES	8,544.99	16,810.48	12,378.29	112,000.00	95,189.52
10-1-0122-1002	SALARIES - OVERTIME	0	0	0	500.00	500.00
10-1-0122-1004	SALARIES - PART TIME	3,700.00	7,436.00	4,592.00	46,080.00	38,644.00
10-1-0122-2001	FICA	902.12	1,785.27	1,238.77	12,170.00	10,384.73
10-1-0122-2003	RETIREMENT	1,051.45	2,036.86	3,773.76	24,430.00	22,393.14
10-1-0122-2005	MEDICAL PLANS	886.52	1,785.61	3,737.73	16,330.00	14,544.39
10-1-0122-2006	GROUP LIFE INSURANCE	62.03	119.99	231.84	1,510.00	1,390.01
10-1-0122-2007	DISABILITY INSURANCE	0	88.67	133.02	570.00	481.33
10-1-0122-2009	UNEMPLOYMENT INSURANCE	2.54	7.36	18.40	110.00	102.64
10-1-0122-2010	WORKERS COMPENSATION	0	1,181.00	1,078.25	7,930.00	6,749.00
10-1-0122-2011	CELL PHONE ALLOWANCE	40.00	80.00	80.00	480.00	400.00
10-1-0122-2012	UNIFORMS	0	0	0	3,500.00	3,500.00
10-1-0122-3004	REPAIRS & MAINTENANCE	1,585.82	1,585.82	1,048.83	30,000.00	28,414.18
10-1-0122-3006	OFFICE EQUIP & MAINTENANCE	1,256.36	1,549.58	574.98	10,000.00	8,450.42
10-1-0122-5100	ELECTRICAL SERVICE	1,863.69	1,863.69	1,887.68	18,000.00	16,136.31
10-1-0122-5102	HEATING	122.80	122.80	134.74	2,800.00	2,677.20
10-1-0122-5203	TELECOMMUNICATIONS	261.60	522.99	541.53	3,200.00	2,677.01
10-1-0122-5309	PROPERTY & CASUALTY INSURANCE	0	37,630.00	31,695.00	42,000.00	4,370.00
10-1-0122-5310	ACCIDENT & SICKNESS INSURANCE	0	6,087.00	5,867.00	7,000.00	913.00
10-1-0122-5405	CLEANING/JANITORIAL SUPPLIES	0	0	0	2,000.00	2,000.00
10-1-0122-5408	VEHICLE & EQUIP. MAINTENANCE	11,415.21	16,561.02	1,952.17	80,000.00	60,191.46
10-1-0122-5411	FUEL EXPENSE	1,878.33	1,878.33	3,012.78	26,000.00	24,121.67
10-1-0122-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	1,500.00	1,500.00
10-1-0122-5604	CONTRIBUTIONS (FIRE CALLS)	0	61,970.00	69,250.00	150,000.00	88,030.00
10-1-0122-5605	AID TO LOCALITIES PROGRAM	0	0	0	19,005.00	19,005.00
10-1-0122-5803	PHYSICALS	0	0	0	8,000.00	8,000.00
10-1-0122-5804	DEPARTMENTAL SUPPLIES	644.63	656.53	0	1,500.00	843.47
10-1-0122-5805	SAFETY	570.00	570.00	373.31	1,500.00	930.00
10-1-0122-7001	COMMUNICATIONS EQUIPMENT	763.91	1,077.86	0	6,000.00	4,126.14
10-1-0122-7008	CONTRIBUTION (EQUIPMENT)	0	50,000.00	45,000.00	50,000.00	0.00
10-1-0122-7009	CAPITAL OUTLAY	0	17,739.50	0	18,000.00	260.50
10-1-0124-0000	CODE COMPLIANCE OFFICIAL	0	0	0	0	0
10-1-0124-1000	SALARIES	14,619.53	28,760.86	21,177.80	191,000.00	162,239.14
10-1-0124-2001	FICA	1,115.99	2,194.58	1,623.17	14,690.00	12,495.42
10-1-0124-2003	RETIREMENT	1,760.83	3,408.67	6,456.52	41,660.00	38,251.33
10-1-0124-2005	MEDICAL PLANS	1,798.82	3,629.98	4,056.66	24,550.00	20,920.02



**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0124-2006	GROUP LIFE INSURANCE	106.11	205.28	396.68	2,560.00	2,354.72
10-1-0124-2007	DISABILITY INSURANCE	0	263.94	240.34	960.00	696.06
10-1-0124-2009	UNEMPLOYMENT INSURANCE	0	0	8.09	40.00	40.00
10-1-0124-2010	WORKERS COMPENSATION	0	194.00	177.25	1,190.00	996.00
10-1-0124-2011	CELL PHONE ALLOWANCE	80.00	160.00	80.00	960.00	800.00
10-1-0124-2012	UNIFORMS	0	0	0	1,200.00	1,200.00
10-1-0124-3007	ADVERTISING	0	0	516.40	4,000.00	4,000.00
10-1-0124-5204	CELLULAR/MOBILE COMMUNICATION	0	0	56.06	0.00	0.00
10-1-0124-5309	PROPERTY INSURANCE	0	215.00	212.25	900.00	685.00
10-1-0124-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	0	700.00	700.00
10-1-0124-5411	FUEL EXPENSE	115.88	115.88	147.71	1,800.00	1,684.12
10-1-0124-5413	STATE LEVY - 2% OF PERMIT REV	0	0	0	1,500.00	1,500.00
10-1-0124-5504	TRAVEL - MEETINGS/EDUCATION	290.00	290.00	0	2,500.00	2,210.00
10-1-0124-5801	DUES & SUBSCRIPTIONS	0	0	0	250.00	250.00
10-1-0124-5802	DEMOLITION COSTS	0	0	0	15,000.00	15,000.00
10-1-0124-5803	REIMBURSE FEES	0	0	0	200.00	200.00
10-1-0124-5804	DEPARTMENTAL SUPPLIES	275.99	275.99	0	1,500.00	1,224.01
10-1-0124-5805	STORMWATER / E&S	0	0	0	10,000.00	10,000.00
<b>TOTAL</b>		<b>40,568</b>	<b>240,886</b>	<b>197,797</b>	<b>806,255</b>	<b>561,325</b>

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
10-1-0126-0000	STREET MAINTENANCE					
10-1-0126-1000	SALARIES	26,921.93	51,157.05	35,818.52	375,000.00	323,842.95
10-1-0126-1002	SALARIES - OVERTIME	468.74	959.55	1,312.93	15,000.00	14,040.45
10-1-0126-2001	FICA	1,971.47	3,787.84	2,834.00	30,040.00	26,252.16
10-1-0126-2003	RETIREMENT	3,043.88	5,894.63	10,937.72	81,790.00	75,895.37
10-1-0126-2005	MEDICAL PLANS	2,820.40	5,678.52	9,839.62	57,100.00	51,421.48
10-1-0126-2006	GROUP LIFE INSURANCE	181.37	350.89	672.00	5,030.00	4,679.11
10-1-0126-2007	DISABILITY INSURANCE	0	144.19	384.70	1,920.00	1,775.81
10-1-0126-2009	UNEMPLOYMENT INSURANCE	0	0	0	80.00	80.00
10-1-0126-2010	WORKERS COMPENSATION	0	2,281.00	2,286.25	20,330.00	18,049.00
10-1-0126-2011	CELL PHONE ALLOWANCE	40.00	80.00	80.00	480.00	400.00
10-1-0126-2012	UNIFORMS	0	0	139.00	2,000.00	2,000.00
10-1-0126-2013	CLOTHING ALLOWANCE	0	0	900.00	2,100.00	2,100.00
10-1-0126-3015	ENGINEERING	0	0	0	12,000.00	12,000.00
10-1-0126-5100	ELECTRIC SERVICE(STREETLIGHTS)	7,902.20	7,902.20	7,729.30	110,000.00	102,097.80
10-1-0126-5203	TELECOMMUNICATIONS	371.73	587.02	0	3,470.00	2,882.98
10-1-0126-5204	CELLULAR/MOBILE COMMUNICATION	0	0	88.60	0.00	0.00
10-1-0126-5309	PROPERTY INSURANCE	0	3,367.00	3,446.25	14,500.00	11,133.00
10-1-0126-5407	STREET MAINTENANCE	125,896.16	129,753.46	1,893.25	1,300,000.00	1,111,622.96
10-1-0126-5408	VEHICLE & EQUIP. MAINTENANCE	1,891.92	3,145.95	1,148.24	35,000.00	24,971.35
10-1-0126-5411	FUEL EXPENSE	2,457.97	2,457.97	3,936.63	35,000.00	32,542.03
10-1-0126-5504	TRAVEL - MEETINGS/EDUCATION	312.90	1,887.90	0	8,500.00	6,612.10
10-1-0126-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	1,000.00	1,000.00
10-1-0126-5804	DEPARTMENTAL SUPPLIES	0	0	0	200.00	200.00
10-1-0126-5805	SAFETY/PROTECTIVE EQUIP.	405.66	493.67	369.72	2,500.00	2,006.33
10-1-0126-7009	CAPITAL OUTLAY	39,364.00	39,364.00	0	440,000.00	400,636.00
	<b>TOTAL</b>	<b>257,285</b>	<b>505,529</b>	<b>287,505</b>	<b>3,429,105</b>	<b>2,854,026</b>

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0132-0000	SOLID WASTE					
10-1-0132-1000	SALARIES	11,964.84	23,147.94	16,173.87	146,000.00	122,852.06
10-1-0132-1002	SALARIES - OVERTIME	227.75	784.42	512.26	8,500.00	7,715.58
10-1-0132-2001	FICA	934.94	1,834.54	1,325.79	11,890.00	10,055.46
10-1-0132-2003	RETIREMENT	1,347.48	2,609.10	4,849.44	31,850.00	29,240.90
10-1-0132-2005	MEDICAL PLANS	1,812.30	3,637.17	2,362.05	24,550.00	20,912.83
10-1-0132-2006	GROUP LIFE INSURANCE	80.64	156.00	297.96	1,960.00	1,804.00
10-1-0132-2007	DISABILITY INSURANCE	0	117.26	172.47	760.00	642.74
10-1-0132-2009	UNEMPLOYMENT INSURANCE	0	0	0	40.00	40.00
10-1-0132-2010	WORKERS COMPENSATION	0	1,683.00	2,255.50	11,030.00	9,347.00
10-1-0132-2012	UNIFORMS	0	0	0	1,100.00	1,100.00
10-1-0132-2013	CLOTHING ALLOWANCE	0	0	450.00	900.00	900.00
10-1-0132-3004	REPAIRS & MAINTENANCE	0	0	40.00	45,000.00	45,000.00
10-1-0132-5309	PROPERTY INSURANCE	0	1,377.00	1,220.75	5,200.00	3,823.00
10-1-0132-5408	VEHICLE & EQUIP. MAINTENANCE	235.45	242.28	6,277.91	40,000.00	39,060.04
10-1-0132-5411	FUEL EXPENSE	2,082.10	2,082.10	3,266.77	32,000.00	29,917.90
10-1-0132-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	3,500.00	3,500.00
10-1-0132-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	200.00	200.00
10-1-0132-5805	SAFETY/PROTECTIVE EQUIP.	0	0	0	750.00	750.00
10-1-0132-6000	WASTE COLLECTION FEE	28,643.15	28,643.15	28,614.76	350,000.00	321,356.85
10-1-0132-7000	LANDFILL TIPPING FEES	15,052.80	15,052.80	14,794.00	200,000.00	184,947.20
	<b>TOTAL</b>	<b>506,795</b>	<b>795,032</b>	<b>418,117</b>	<b>6,522,375</b>	<b>5,591,589</b>

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
10-1-0133-0000	FLEET MAINTENANCE					
10-1-0133-1000	SALARIES	16,881.88	32,776.28	23,815.90	215,000.00	182,223.72
10-1-0133-1002	SALARIES - OVERTIME	0	0	0	1,000.00	1,000.00
10-1-0133-2001	FICA	1,289.94	2,503.39	1,863.19	16,600.00	14,096.61
10-1-0133-2003	RETIREMENT	2,070.54	4,014.09	7,256.92	46,900.00	42,885.91
10-1-0133-2005	MEDICAL PLANS	886.52	1,785.61	3,737.73	24,550.00	22,764.39
10-1-0133-2006	GROUP LIFE INSURANCE	119.27	230.74	445.88	2,890.00	2,659.26
10-1-0133-2007	DISABILITY INSURANCE	0	166.34	249.51	1,070.00	903.66
10-1-0133-2009	UNEMPLOYMENT INSURANCE	0	0	0	40.00	40.00
10-1-0133-2010	WORKERS COMPENSATION	0	506.00	525.75	4,320.00	3,814.00
10-1-0133-2012	UNIFORMS	0	0	0	600.00	600.00
10-1-0133-2013	CLOTHING ALLOWANCE	0	0	450.00	900.00	900.00
10-1-0133-3004	REPAIRS & MAINTENANCE	160.05	160.05	90.01	9,000.00	3,139.95
10-1-0133-5100	ELECTRICAL SERVICE	762.83	762.83	637.55	10,000.00	9,237.17
10-1-0133-5102	HEATING	11.95	11.95	86.39	5,000.00	4,988.05
10-1-0133-5203	TELECOMMUNICATIONS	371.71	587.00	0	3,450.00	2,863.00
10-1-0133-5204	CELLULAR/MOBILE COMMUNICATION	0	0	88.60	0.00	0.00
10-1-0133-5309	PROPERTY INSURANCE	0	229.00	98.50	420.00	191.00
10-1-0133-5408	VEHICLE & EQUIP. MAINTENANCE	2,967.17	3,546.15	2,150.81	20,000.00	15,893.87
10-1-0133-5411	FUEL EXPENSE	126.45	126.45	0	800.00	673.55
10-1-0133-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	300.00	300.00
10-1-0133-5801	DUES & SUBSCRIPTIONS	2,199.00	2,199.00	1,999.00	5,500.00	3,301.00
10-1-0133-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	142.00	200.00	200.00
10-1-0133-5804	DEPARTMENTAL SUPPLIES	0	0	0	500.00	500.00
10-1-0133-5805	SAFETY/PROTECTIVE EQUIP.	0	48.68	79.04	1,000.00	951.32
10-1-0133-7009	CAPITAL OUTLAY	0	0	9,781.20	50,533.00	50,533.00
	<b>TOTAL</b>	<b>585,059</b>	<b>902,904</b>	<b>538,054</b>	<b>7,712,178</b>	<b>6,666,562</b>

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
10-1-0134-0000	FACILITY MAINTENANCE					
10-1-0134-1000	SALARIES	13,834.08	26,673.70	14,847.51	174,000.00	147,326.30
10-1-0134-1002	SALARIES - OVERTIME	127.40	160.33	0	500.00	339.67
10-1-0134-2001	FICA	1,085.33	2,085.95	1,203.36	13,450.00	11,364.05
10-1-0134-2003	RETIREMENT	1,628.11	3,153.95	4,500.88	37,950.00	34,796.05
10-1-0134-2005	MEDICAL PLANS	2,255.56	4,530.53	4,224.63	32,660.00	28,129.47
10-1-0134-2006	GROUP LIFE INSURANCE	96.06	185.84	276.56	2,340.00	2,154.16
10-1-0134-2007	DISABILITY INSURANCE	0	141.83	161.77	920.00	778.17
10-1-0134-2009	UNEMPLOYMENT INSURANCE	0	0	0	50.00	50.00
10-1-0134-2010	WORKERS COMPENSATION	0	339.00	268.25	2,850.00	2,511.00
10-1-0134-2012	UNIFORMS	0	0	0	600.00	600.00
10-1-0134-2013	CLOTHING ALLOWANCE	0	0	450.00	1,200.00	1,200.00
10-1-0134-3004	REPAIRS & MAINTENANCE	2,342.66	2,875.14	2,646.93	23,500.00	11,938.03
10-1-0134-5100	ELECTRICAL SERVICE	1,611.40	1,611.40	1,714.66	15,000.00	13,388.60
10-1-0134-5102	HEATING	0	0	69.26	6,500.00	6,500.00
10-1-0134-5309	PROPERTY INSURANCE	0	2,213.00	2,018.75	8,500.00	6,287.00
10-1-0134-5405	CLEANING/JANITORIAL SUPPLIES	268.36	1,299.96	770.02	7,500.00	5,996.20
10-1-0134-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	0	600.00	514.81
10-1-0134-5411	FUEL EXPENSE	126.60	126.60	129.79	800.00	673.40
10-1-0134-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	150.00	150.00
10-1-0134-5805	SAFETY/PROTECTIVE EQUIP.	300.00	300.00	249.50	600.00	300.00
10-1-0134-5897	AMERICAN RESCUE PLAN ACT EXPENSES	0	0	0	1,000,000.00	1,000,000.00
10-1-0134-7009	CAPITAL OUTLAY	315,847.25	315,847.25	0	3,713,159.00	3,392,312.75
10-1-0134-7804	DEBT SERVICE	0	0	74,737.11	164,569.00	164,569.00
	<b>TOTAL</b>	<b>339,523</b>	<b>361,544</b>	<b>108,269</b>	<b>5,207,398</b>	<b>4,831,879</b>

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
10-1-0450-0000	PARKS AND GROUNDS					
10-1-0450-1000	SALARIES	19,262.18	36,834.20	23,403.60	273,000.00	236,165.80
10-1-0450-1002	SALARIES - OVERTIME	0	0	0	2,000.00	2,000.00
10-1-0450-1006	SALARIES - TEMPORARY	0	0	0	10,000.00	10,000.00
10-1-0450-2001	FICA	1,453.57	2,777.60	1,821.46	21,190.00	18,412.40
10-1-0450-2003	RETIREMENT	2,257.17	4,284.20	7,879.18	59,550.00	55,265.80
10-1-0450-2005	MEDICAL PLANS	2,688.21	4,997.55	5,496.03	48,990.00	43,992.45
10-1-0450-2006	GROUP LIFE INSURANCE	133.66	252.27	484.14	3,660.00	3,407.73
10-1-0450-2007	DISABILITY INSURANCE	0	208.42	240.76	1,430.00	1,221.58
10-1-0450-2009	UNEMPLOYMENT INSURANCE	1.78	1.78	7.12	70.00	68.22
10-1-0450-2010	WORKERS COMPENSATION	0	696.00	640.75	5,820.00	5,124.00
10-1-0450-2012	UNIFORMS	0	0	465.00	2,500.00	2,500.00
10-1-0450-2013	CLOTHING ALLOWANCE	0	0	600.00	1,800.00	1,800.00
10-1-0450-3004	REPAIRS & MAINTENANCE	5,954.15	6,925.32	1,880.91	81,000.00	72,248.68
10-1-0450-5100	ELECTRICAL SERVICE	2,335.71	2,335.71	2,434.66	25,000.00	22,664.29
10-1-0450-5203	TELECOMMUNICATIONS	736.18	1,253.44	0	5,720.00	4,466.56
10-1-0450-5204	CELLULAR/MOBILE COMMUNICATION	0	0	48.59	480.00	480.00
10-1-0450-5309	PROPERTY INSURANCE	0	655.00	607.50	2,600.00	1,945.00
10-1-0450-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	386.01	8,000.00	8,000.00
10-1-0450-5411	FUEL EXPENSE	566.96	566.96	90.98	7,000.00	6,433.04
10-1-0450-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	12,000.00	12,000.00
10-1-0450-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	153.00	300.00	300.00
10-1-0450-5804	DEPARTMENTAL SUPPLIES	0	0	0	250.00	250.00
10-1-0450-5805	SAFETY/PROTECTIVE EQUIP.	0	0	150.00	900.00	900.00
10-1-0450-7009	CAPITAL OUTLAY	0	0	39,655.19	56,000.00	25,578.43
	<b>TOTAL</b>	<b>35,390</b>	<b>61,788</b>	<b>86,445</b>	<b>629,260</b>	<b>535,224</b>

**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0451-0000	LIBRARY					
10-1-0451-3004	REPAIRS & MAINTENANCE	80.84	137.74	20.84	6,000.00	5,862.26
10-1-0451-5100	ELECTRICAL SERVICE	1,659.13	1,659.13	1,508.00	12,000.00	10,340.87
10-1-0451-5102	HEATING	1.28	1.28	39.86	3,000.00	2,998.72
	<b>TOTAL</b>	<b>1,741.25</b>	<b>1,798.15</b>	<b>1,568.70</b>	<b>21,000.00</b>	<b>19,201.85</b>

**Income/Expense Report  
August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
10-1-0920-0000	COMMUNITY DEVELOPMENT					
10-1-0920-5606	REGIONAL PLANNING COMMISSION	0	7,534.40	7,504.00	7,535.00	0.60
10-1-0920-5607	REGIONAL AIRPORT	0	25,000.00	25,000.00	25,000.00	0.00
10-1-0920-5609	COMMUNITY DEVELOPMENT	4,760.65	8,260.65	5,325.00	50,000.00	35,992.70
10-1-0920-5610	CDA FACILITIES REPAIRS/MAINTENANCE	0	0	0	10,000.00	10,000.00
10-1-0920-5611	MECKLENBURG COUNTY PUBLIC LIBRARY	0	0	0	7,380.00	7,380.00
10-1-0920-5612	SOUTHSIDE RESCUE SQUAD	0	150,000.00	125,000.00	150,000.00	0.00
10-1-0920-5615	THE COLONIAL CENTER	0	0	0.00	30,000.00	30,000.00
10-1-0920-5618	LAB BUS	0	0	0	43,497.00	43,497.00
10-1-0920-5620	BUSINESS EDUCATION PARTNERSHIP	0	0	4,000.00	4,000.00	4,000.00
10-1-0920-5622	SOUTH HILL REVITALIZATION	0	0	6,500.00	8,000.00	8,000.00
10-1-0920-5623	SOUTHERN VA FOOD HUB	5,820.00	5,820.00	35,000.00	5,820.00	0.00
10-1-0920-5626	COLONIAL CENTER - VCA GRANT AND MATCH	10,000.00	10,000.00	10,000.00	10,000.00	0.00
10-1-0920-5629	ROANOKE RIVER RAILS TO TRAILS	0	0	500.00	500.00	500.00
	TOTAL	20,581	206,615	218,829	351,732	139,370
<b>GENERAL FUND Expenditure Totals</b>		<b>1,249,932.24</b>	<b>2,192,103.67</b>	<b>1,426,922.58</b>	<b>17,287,714.00</b>	<b>14,930,234.59</b>



**Income/Expense Report**  
**August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
30-2-5000-0001	WATER SALES	0	0	328,410.91	1,648,000.00	-1,648,000.00
30-2-5000-0002	WATER CONNECTION FEES	0	0	1,500.00	16,000.00	-16,000.00
30-2-5000-0004	SEWAGE TREATMENT/LACROSSE	0	0	4,917.77	40,000.00	-40,000.00
30-2-5000-0005	SEWAGE TREATMENT/BRODNAX	0	0	2,361.89	20,000.00	-20,000.00
30-2-5000-0006	PENALTIES-PAST DUE SALES	0	0	13,909.78	75,000.00	-75,000.00
30-2-5000-0007	INTEREST ON DEPOSITS	0	0	9,508.34	100,000.00	-100,000.00
30-2-5000-0008	WWTP EXPANSION PAYMENT/LACROSSE	1,455.90	2,911.80	2,911.80	17,470.00	-14,558.20
30-2-5000-0009	WWTP EXPANSION PAYMENT/BRODNAX	727.95	1,455.90	1,455.90	8,735.00	-7,279.10
30-2-5000-0010	SEPTIC TANK HAULERS FEE	5,889.34	10,812.45	6,107.41	60,000.00	-49,187.55
30-2-5000-0011	SET UP FEE - BULK WATER	0	0	80.00	200.00	-200.00
30-2-5000-0013	CUT ON / TRANSFER FEES	0	0	9,280.00	50,000.00	-50,000.00
30-2-5000-0016	LEACHATE TREATMENT	0	0	68,279.61	425,000.00	-425,000.00
30-2-5000-0020	TRANSFER FROM FUND BALANCE	0	0	0	4,210,396.00	-4,210,396.00
30-2-5000-0025	MISCELLANEOUS INCOME	0	0	0	2,000.00	-2,000.00
30-2-5000-0031	SEWER SALES	0	0	249,335.22	1,472,000.00	-1,472,000.00
30-2-5000-0032	SEWER CONNECTION FEES	0	0	-1,500.00	24,000.00	-24,000.00
30-2-5000-0493	AMERICAN RESCUE PLAN SEWER COLL GRANT	0	0	0	492,580.00	-492,580.00
30-2-5000-0496	EDA GRANT	0	0	0	600,000.00	-600,000.00
30-2-5000-0497	CONSTRUCTION CONTRIBUTION	0	0	0	2,400,000.00	-2,400,000.00
30-2-5000-0580	SALE OF PROPERTY	0	0	0	15,000.00	-15,000.00
<b>WATER &amp; SEWER FUND Revenue Totals</b>		<b>8,073.19</b>	<b>15,180.15</b>	<b>696,558.63</b>	<b>11,676,381.00</b>	<b>-11,661,200.85</b>

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
30-0-0000-0000	WATER & SEWER FUND	0	0	0	0	0
30-1-6000-0000	WATER DISTRIBUTION SYSTEMS	0	0	0	0	0
30-1-6000-1000	SALARIES	6,156.25	14,050.27	8,516.97	102,500.00	88,449.73
30-1-6000-1002	SALARIES - OVERTIME	7.63	153.54	318.55	9,000.00	8,846.46
30-1-6000-1010	INCENTIVE	0	0	0	9,700.00	9,700.00
30-1-6000-2001	FICA	466.98	1,077.26	705.47	8,580.00	7,502.74
30-1-6000-2003	RETIREMENT	709.51	1,373.16	2,985.33	22,360.00	20,986.84
30-1-6000-2005	MEDICAL PLANS	826.46	1,665.47	2,362.05	16,330.00	14,664.53
30-1-6000-2006	GROUP LIFE INSURANCE	43.05	83.28	183.45	1,380.00	1,296.72
30-1-6000-2007	DISABILITY INSURANCE	0	44.15	113.42	530.00	485.85
30-1-6000-2009	UNEMPLOYMENT INSURANCE	0	0	0	30.00	30.00
30-1-6000-2010	WORKERS COMPENSATION	0	527.00	465.75	3,590.00	3,063.00
30-1-6000-2012	UNIFORMS	0	0	0	1,600.00	1,600.00
30-1-6000-2013	CLOTHING ALLOWANCE	0	0	450.00	600.00	600.00
30-1-6000-3004	REPAIRS AND MAINTENANCE	12,082.53	15,475.77	3,723.12	125,000.00	103,226.48
30-1-6000-3010	CONTRACT/TESTING SERVICES	270.00	270.00	324.00	6,500.00	6,230.00
30-1-6000-3015	ENGINEERING	0	0	0	5,000.00	5,000.00
30-1-6000-5100	ELECTRICAL SERVICE	353.89	353.89	315.77	3,500.00	3,146.11
30-1-6000-5203	TELECOMMUNICATIONS	0	0	0	1,200.00	1,200.00
30-1-6000-5204	CELLULAR/MOBILE COMMUNICATION	0	0	88.60	0.00	0.00
30-1-6000-5309	PROPERTY INSURANCE	0	1,564.00	1,560.50	6,600.00	5,036.00
30-1-6000-5408	VEHICLE & EQUIP. MAINTENANCE	550.00	550.00	184.34	2,500.00	1,400.00
30-1-6000-5411	FUEL EXPENSE	383.76	383.76	309.26	5,000.00	4,616.24
30-1-6000-5413	VA DEPT OF HEALTH FEES	7,842.00	7,842.00	7,842.00	8,000.00	158.00
30-1-6000-5504	TRAVEL - MEETINGS/EDUCATION	0	500.00	0	2,000.00	1,500.00
30-1-6000-5700	WATER TANK MAINTENANCE	0	73,685.00	0	74,000.00	315.00
30-1-6000-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	200.00	200.00
30-1-6000-5805	SAFETY/PROTECTIVE EQUIP.	0	72.49	123.87	600.00	527.51
30-1-6000-5807	NORTHSIDE INFRASTRUCTURE	0	0	857.50	3,000,000.00	3,000,000.00
30-1-6000-5897	AMERICAN RESCUE PLAN ACT EXPENSES	448.00	448.00	0	1,710,696.00	1,710,248.00
30-1-6000-7009	CAPITAL OUTLAY	0	0	65,297.69	372,750.00	372,750.00
30-1-6000-7050	WATER PURCHASES - RRSA	86,817.78	86,817.78	105,574.45	1,300,000.00	1,213,182.22
30-1-6000-7804	DEBT SERVICE	0	0	167,284.08	368,353.00	368,353.00
30-1-6040-8600	TRANSFER TO OTHER FUNDS	0	0	13,525.00	81,250.00	81,250.00
30-1-6050-0000	SEWER COLLECTION SYSTEM	0	0	0	0	0
30-1-6050-1000	SALARIES	6,156.19	14,050.18	8,516.84	102,500.00	88,449.82
30-1-6050-1002	SALARIES - OVERTIME	7.62	153.53	318.50	9,000.00	8,846.47

**Income/Expense Report**  
**August 2023**

Account Id	Account Description	Current Month	YTD	Prior YTD	Budget	Balance
30-1-6050-2001	FICA	466.97	1,077.28	671.28	8,580.00	7,502.72
30-1-6050-2003	RETIREMENT	709.51	1,373.20	2,890.65	22,360.00	20,986.80
30-1-6050-2005	MEDICAL PLANS	825.00	1,662.59	1,756.19	16,330.00	14,667.41
30-1-6050-2006	GROUP LIFE INSURANCE	43.05	83.29	177.57	1,380.00	1,296.71
30-1-6050-2007	DISABILITY INSURANCE	0	82.56	87.06	530.00	447.44
30-1-6050-2009	UNEMPLOYMENT INSURANCE	0	0	0	30.00	30.00
30-1-6050-2010	WORKERS COMPENSATION	0	203.00	175.75	1,410.00	1,207.00
30-1-6050-2012	UNIFORMS	0	0	0	1,600.00	1,600.00
30-1-6050-2013	CLOTHING ALLOWANCE	0	0	0	600.00	600.00
30-1-6050-3004	REPAIRS & MAINTENANCE	10,279.83	11,304.49	1,198.52	100,000.00	79,661.86
30-1-6050-3015	ENGINEERING	0	0	0	20,000.00	20,000.00
30-1-6050-5100	ELECTRICAL SERVICE	2,689.51	2,689.51	9,498.87	30,000.00	27,310.49
30-1-6050-5203	TELECOMMUNICATIONS	0	0	0	500.00	500.00
30-1-6050-5309	PROPERTY INSURANCE	0	1,357.00	1,299.00	5,500.00	4,143.00
30-1-6050-5408	VEHICLE & EQUIP. MAINTENANCE	1,101.04	1,101.04	317.19	10,000.00	8,625.41
30-1-6050-5411	FUEL EXPENSE	634.55	634.55	771.48	10,000.00	9,365.45
30-1-6050-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	3,800.00	3,800.00
30-1-6050-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	200.00	200.00
30-1-6050-5805	SAFETY/PROTECTIVE EQUIP.	0	0	64.37	600.00	600.00
30-1-6050-5806	NORTHEAST SEWER PROJECT	0	0	120.00	0.00	0.00
30-1-6050-7009	CAPITAL OUTLAY	195,136.20	195,136.20	0	2,150,773.00	1,955,636.80
30-1-6050-7804	DEBT SERVICE	0	0	248,943.97	548,165.00	548,165.00
30-1-6940-8600	TRANSFER TO OTHER FUNDS	0	0	13,525.00	81,250.00	81,250.00
30-1-7000-0000	WASTEWATER TREATMENT PLANT	0	0	0	0	0
30-1-7000-1000	SALARIES	21,359.72	41,440.38	24,360.80	318,000.00	276,559.62
30-1-7000-1002	SALARIES - OVERTIME	394.37	394.37	101.07	2,000.00	1,605.63
30-1-7000-1004	SALARIES - PART TIME	0	0	1,012.18	11,000.00	11,000.00
30-1-7000-2001	FICA	1,661.62	3,203.44	2,008.53	25,440.00	22,236.56
30-1-7000-2003	RETIREMENT	2,567.00	4,973.55	7,375.56	69,360.00	64,386.45
30-1-7000-2005	MEDICAL PLANS	2,255.56	4,529.98	4,230.92	40,870.00	36,340.02
30-1-7000-2006	GROUP LIFE INSURANCE	150.68	291.50	453.12	4,270.00	3,978.50
30-1-7000-2007	DISABILITY INSURANCE	0	211.18	252.54	1,600.00	1,388.82
30-1-7000-2009	UNEMPLOYMENT INSURANCE	0	0	5.01	80.00	80.00
30-1-7000-2010	WORKERS COMPENSATION	0	647.00	579.00	4,280.00	3,633.00
30-1-7000-2012	UNIFORMS	0	0	299.25	300.00	300.00
30-1-7000-2013	CLOTHING ALLOWANCE	0	0	450.00	1,500.00	1,500.00
30-1-7000-3004	REPAIRS & MAINTENANCE	8,186.40	8,186.40	1,571.93	160,000.00	102,132.30
30-1-7000-3010	CONTRACT/TESTING SERVICES	1,887.50	1,887.50	1,893.50	35,000.00	33,112.50

**Income/Expense Report  
August 2023**

<b>Account Id</b>	<b>Account Description</b>	<b>Current Month</b>	<b>YTD</b>	<b>Prior YTD</b>	<b>Budget</b>	<b>Balance</b>
30-1-7000-3012	LEGAL EXPENSES	0	0	0	10,000.00	10,000.00
30-1-7000-3015	ENGINEERING	0	0	0	25,000.00	25,000.00
30-1-7000-5100	ELECTRICAL SERVICE	9,302.63	9,302.63	10,794.67	130,000.00	120,697.37
30-1-7000-5203	TELECOMMUNICATIONS	157.85	295.58	278.12	3,950.00	3,654.42
30-1-7000-5204	CELLULAR/MOBILE COMMUNICATION	0	0	97.18	0.00	0.00
30-1-7000-5309	PROPERTY INSURANCE	0	4,908.00	3,996.25	16,800.00	11,892.00
30-1-7000-5405	CLEANING & JANITORIAL	0	0	134.49	500.00	500.00
30-1-7000-5408	VEHICLE & EQUIP. MAINTENANCE	19.75	19.75	33.34	5,000.00	4,980.25
30-1-7000-5411	FUEL EXPENSE	235.66	235.66	3,901.94	16,500.00	16,064.34
30-1-7000-5413	DEQ FEES	495.30	495.30	0	10,000.00	9,504.70
30-1-7000-5415	CHEMICALS	4,439.00	4,439.00	0	22,000.00	17,561.00
30-1-7000-5416	LAB SUPPLIES	1,015.54	1,015.54	2,973.78	10,000.00	8,630.16
30-1-7000-5419	DISPOSAL EXPENSE	5,205.38	5,205.38	2,970.51	60,000.00	54,794.62
30-1-7000-5504	TRAVEL - MEETINGS/EDUCATION	478.81	478.81	0	9,000.00	8,335.04
30-1-7000-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	0	0	300.00	300.00
30-1-7000-5804	DEPARTMENTAL SUPPLIES	50.74	50.74	36.43	2,000.00	1,949.26
30-1-7000-5805	SAFETY/PROTECTIVE EQUIP.	150.00	150.00	0	2,000.00	1,850.00
30-1-7000-7009	CAPITAL OUTLAY	0	0	22,367.05	121,500.00	458.00
30-1-7000-7804	DEBT SERVICE	0	0	53,551.02	117,918.00	117,918.00
30-1-9500-9000	OPERATING/CAPITAL RESERVE	0	0	0	65,756.00	65,756.00
<b>WATER &amp; SEWER FUND Expenditure Totals</b>		<b>395,020.82</b>	<b>530,206.93</b>	<b>819,171.60</b>	<b>11,676,381.00</b>	<b>10,958,555.37</b>

Items for Approval

Town Council Meeting

October 10, 2023

1. Town Manager Report
  - a. Vacation of Paper Street
  - b. Chamber of Commerce Street Closure Request

# Agenda Item A

To: Mayor and Town Council  
From: Town Manager  
Date: October 4, 2023  
Re: Vacation of Paper Street

James A Butts, III submitted a request by Judy Cleaton and her companies, MCKS, LLC and PVH, LLC to vacate a paper street lying east and west of Academy Lane and that the property be deeded to the adjoining owners (see attached exhibits.)

Under Virginia law, the vacation process generally followed has been that Council:

- Appoint a three-person committee to view the property and report on potential issues arising from vacating the paper street.
- Hold a Public Hearing to allow affected parties to comment.
- Adopt an ordinance vacating the paper street. All expenses related to the vacation are to be paid by Mrs. Cleaton.

## **Recommended Motion**

I move to hold a Public Hearing on November 13, 2023 to hear comments related to the request of Judy Cleaton and her companies that the two segments of a paper street (one lying between Academy Lane and Jubilee Drive and the second lying between Academy Lane and Community Memorial Hospital, Inc.) be vacated by the Town and that as a part of the vacation, the property be deeded to the adjoining property owners; in the instance of the eastern segment, to MCKS, LLC; as to the western segment, to PVH, LLC.



**BUTTS & BUTTS**  
Attorneys at Law

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C. GLASGOW BUTTS (1917-2012)  
JAMES A. BUTTS, III  
CHARLES G. BUTTS, JR.

P.O. BOX 446  
402 E. ATLANTIC STREET  
SOUTH HILL, VIRGINIA 23970

TELEPHONE (434) 447-7155  
FAX (434) 447-5963  
buttslaw@valegal.net

September 15, 2023

Honorable R. Dean Marion  
Mayor of the Town of South Hill  
Members of Council  
211 S. Mecklenburg Avenue  
South Hill, VA 23970

***RE: Abandonment of Unopened Street Lying  
Lying East and West of Academy Lane***

To The Honorable Mayor and Members of Council:

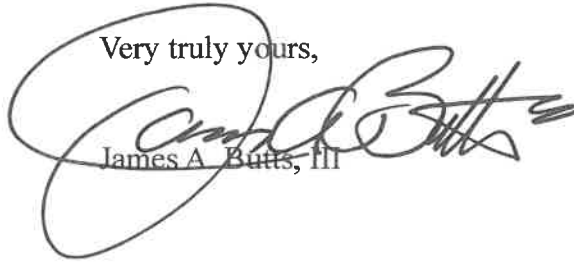
On behalf of Mrs. Judy Cleaton and her companies, MCKS, LLC and PVH, LLC, we are requesting that Council initiate a vacation process, which would close a paper street originally dedicated in a plat dated April 21, 1969, as shown in Deed Book 204, Page 339 of the records in Mecklenburg County. For your information, I have attached three exhibits as follows:

1. The original plat in Page 204, Page 339.
2. The plat in 204, Page 339 shown with the extension of Academy Lane as it is now dedicated.
3. The tax map from the records in Mecklenburg County GIS showing the parcel record numbers and ownership of the adjoining parcels (unfortunately the tax map incorrectly shows part of the current paper street to be included in Parcel 29135 owned by PVH, LLC, but that is in error as that section has not been vacated by the Town).

We would request that the two segments of the street, one lying between Academy Lane and Jubilee Drive and the second lying between Academy Lane and Community Memorial Hospital Inc., be vacated by the Town and that as a part of the vacation the property be deeded to the adjoining property owners; in the instance of the eastern segment, to MCKS LLC; as to the western segment; to PVH, LLC. We understand the procedure would require the appointment of viewers, the report of the viewers and notice to the public and the order of vacation by the Town. Mrs. Cleaton as owners of both limited liability companies will of course be responsible for any costs including the plats, which are now in process, the deeds of conveyance, recording costs, and any related costs thereto.

Please feel free to contact me, should you have any questions, and I would thank you to inform me when the matter will come before council for consideration.

Very truly yours,

A handwritten signature in black ink, appearing to read "James A. Butts, III". The signature is written in a cursive style with a large, looping initial "J".

James A. Butts, III

JAB,III:sth

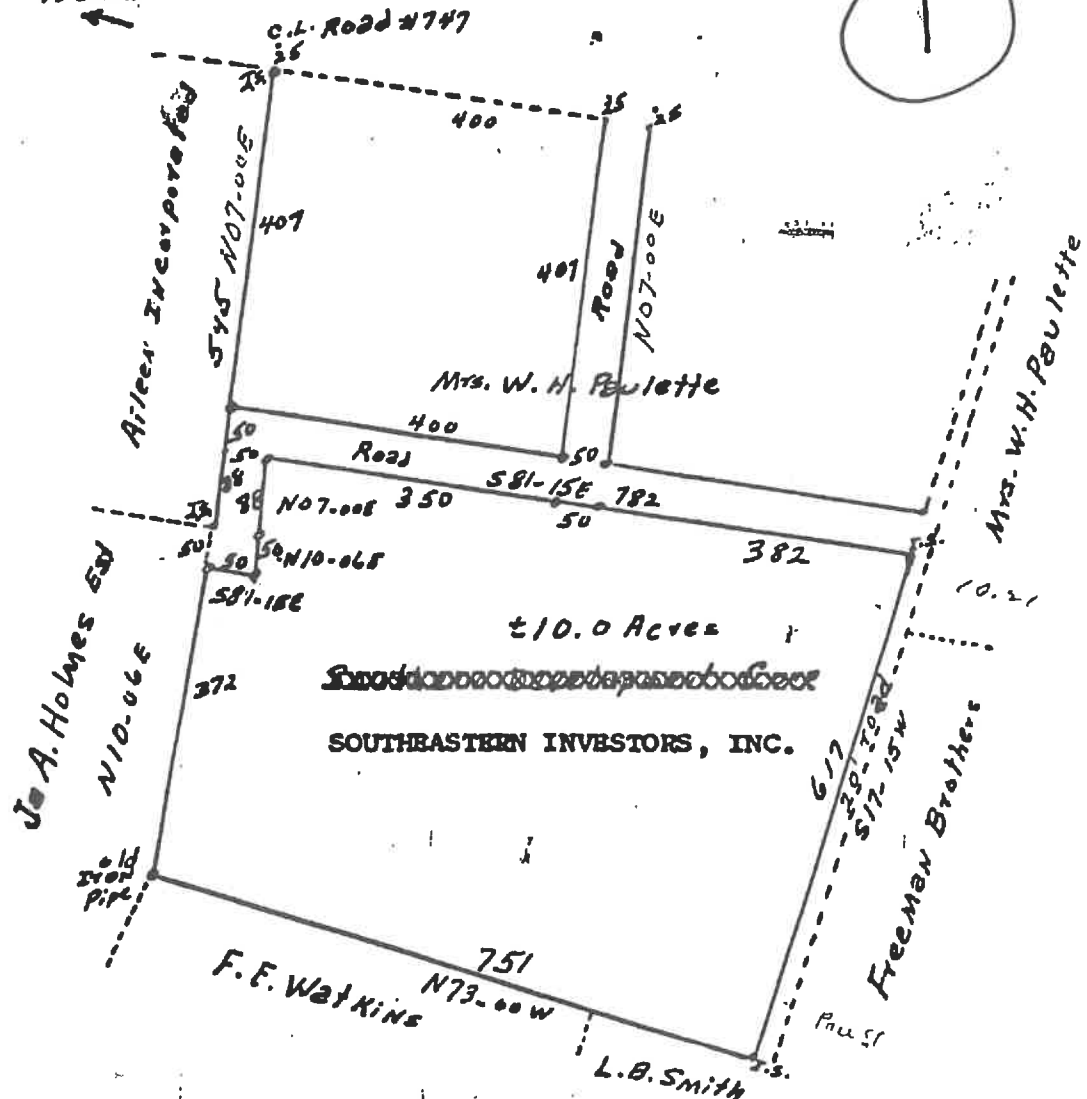
enclosure

cc: Mrs. Judy Cleaton  
6179 Goodes Ferry Road  
South Hill, VA 23970



1

To U.S.N.1



This is a plat of a tract of land being sold to  
~~the Southeastern Investors, Inc.~~  
 by  
 Mrs. W. H. Paulette, located south of road #747  
 in South Hill, Mecklenburg County, Virginia.



Linch 200'  
 Declination  $\pm 5^{\circ} 20' W$   
 April, 21, 1969

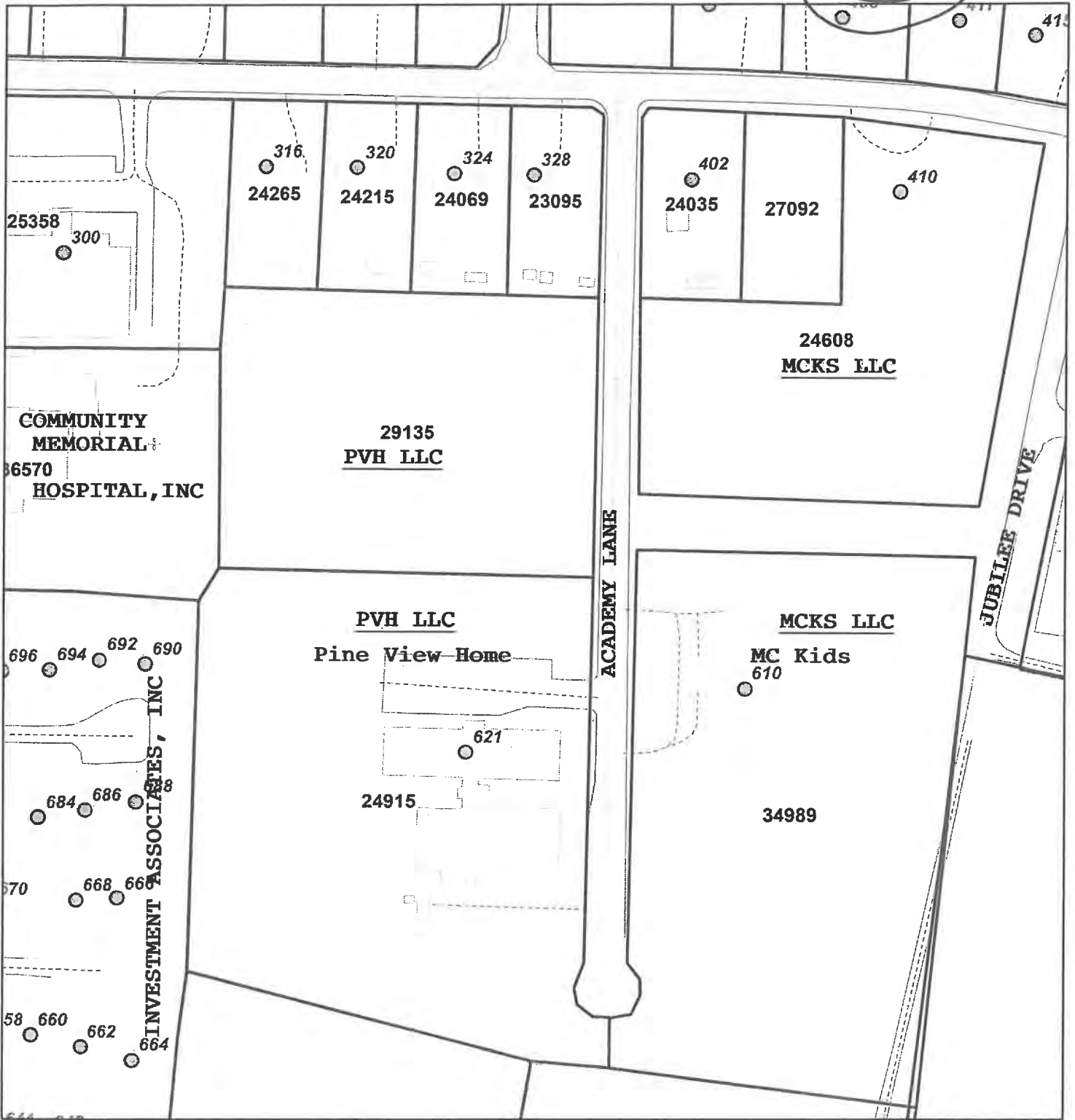


VIRGINIA: In the Clerk's Office of Mecklenburg Circuit Court  
 the 1 day of May 1969 at 1:00 P.M.  
 The foregoing Instrument together with the certificate of  
 acknowledgment thereon endorsed was this day admitted to  
 record and all state and local taxes paid thereon



# Mecklenburg County GIS

3



9/15/2023, 8:53:41 AM

1:2,257

□ Tax Parcels

0 0.01 0.03 0.06 mi

● 911 Address Point

0 0.02 0.04 0.09 km

□ Town Boundary

# Agenda Item B

To: Mayor and Town Council  
From: Town Manager  
Date: October 10, 2023  
Re: Chamber of Commerce Street Closure Request

The South Hill Chamber of Commerce requests permission to close SE Main Street (between the Chamber and Trinity Custom Apparel) on Saturday, October 28, 2023 for Fall Crawl.

## **Recommended Motion**

I move to approve the South Hill Chamber of Commerce's request to close SE Main Street on Saturday, October 28, 2023 from approximately 9:00 a.m. until 2:00 p.m. for Fall Crawl.

# FALL CRAWL

Downtown South Hill  
10 A.M. - 1 P.M.

SATURDAY, OCTOBER 28, 2023



Time to plan the Fall Crawl  
Let's make it fun, free  
and spooky for all



Candy, food, games, photos  
and costumes galore  
Vendors on the sidewalks and  
you can open your door



Witches, ghosts and goblins will  
be prowling the streets  
Be sure you are open and ready  
with lots of treats



It will be eerie, haunting and lots of fun  
Saturday, October 28 from 10 until 1  
You can set up and add your own twist  
Call the Chamber to be added to the list



For more information contact (434) 447-4547  
[melissa@southhillchamber.com](mailto:melissa@southhillchamber.com)

Reports to Accept as Presented

Town Council Meeting

October 10, 2023

1. Town Manager Report
  - a. Facilities Reservation Calendar
  - b. Fire Report
  - c. Halloween Reminders
2. Police Report
3. Municipal Services Report
4. Code Compliance Report
  - a. Monthly Report
  - b. Dilapidated Properties
5. Business Development Report
6. Human Resources Report

# Agenda Item A

To: Town Council  
From: Town Manager  
Date: October 4, 2023  
Re: Facilities Reservation Calendar

Following is a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities. Please note the calendar is up to date at the time the Council packets are distributed, but it changes frequently as new reservations are made.

This item is for Council information only. No action is required.

## South Hill Facilities Reservation Record 2023

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>ATTENDANCE</u>	<u>TIME</u>	<u>VENUE</u>	
7/24/2023-11/10/2023	SOUTH HILL YELLOW JACKETS	PRACTICE		6PM-8PM	CENTENNIAL UPPER FIELD	MON-THUR
9/30/2023	SOUTH HILL VOLUNTEER FIRE DEPARTMENT	FUNDRAISING	200	ALL DAY	SOUTH HILL EXCHANGE	
9/30/2023	WORD OG GOD INTERNATIONAL MINISTRIES	PICNIC GATHERING		ALL DAY	CENTENNIAL PAVILION	
10/7/2023	GARY WALKER	FAMILY GATHERING	50	ALL DAY	CENTENNIAL PAVILION	
10/14/2023	FREDDIE RAINEY	FAMILY REUNION	50	ALL DAY	CENTENNIAL PAVILION	
10/21/2023	BETTY TESTERMAN	REUNION	60+	10AM-5PM	CENTENNIAL PAVILION	
10/27/2023	SHPD & Mecklenburg County Victim Witness	VIGIL		6:30 PM-7:30 PM	CENTENNIAL PAVILION	
11/4/2023	VCU HEALTH/CMH	CASINO NIGHT FUNDRAISER	200-300	7PM-11PM	SOUTH HILL EXCHANGE	
11/15/2023-11/18-2023	R.T. ARNOLD FRIENDS OF THE LIBRARY	HOLIDAY BAZAAR		ALL DAY	SOUTH HILL EXCHANGE	





**South Hill Volunteer Fire Department**  
 114 N. Brunswick Ave, South Hill, Virginia 23970  
 (434) 447-8227



★ Service ★ Honor ★ Valor ★ Fortitude ★ Dedication ★

### September 2023 Fire Report

<u>Activity</u>	<u>September</u>	<u>YTD</u>
• Total Alarms	69	232
• In Town	33	128
• County District	36	104
• Mutual Aid Given	14	48
• Automatic Aid Received	13	39
• Calls Responded to on I -85	19	53
• Current Volunteer Roster	41	44
• Average Member Per Call Response	15	15
• Calls Involving Fire (Structures, Vehicles, Brush, etc.)	6	25
• Assisting EMS	4	11
• MVC's	26	100
• Haz-Mat	5	20
• Rescue Unlocking	3	7
• Severe Weather	19	27
• Other (good intent, wrong location, smoke scares etc.)	4	12
• False Alarms	2	30

#### Training

<u>Category</u>	<u>Hours</u>	<u>Personnel</u>	<u>Volunteer Hours</u>
• Vehicle Rescue	4	21	84
• Rope Rescue	2	8	16
• Water Rescue	4	10	40

#### Fundraising

- The James E “Jimmy” Crowder Memorial Poker Run was a success. Thank You for the use of the Exchange.
- Memorial Poker Run T-Shirt sales (Until sold out)

## Administrative News

- Truck 7 update: Brandon and Michael traveled to Roanoke on October 3<sup>rd</sup> to inspect and sign off on Truck 7 repairs. Although Truck 7 is home we still have several items to address and need to replace all 10 tires. We hope to have it in service again for our community very soon.
- We need to start conversations on a reserve unit to serve in absence of our Aerial, Rescue and or an Engine with increased call volumes, down times, cost, parts availability, etc.
- The last two pieces of equipment ordered for Rescue 7 have arrived and the unit is now 100% complete. The total project was a little over 2.2 million.
- Rescue 7, SHVFD and Mecklenburg County will be at a heavy vehicle lifting and moving class on October 5, 6, 7 and 8<sup>th</sup> at our Fire Training Center. We received the funding from Mecklenburg County for the training opportunity right here at home.
- 20 Sets of structural gear have been ordered to replace the dated and worn sets at a cost of over \$75,000.
- Tech Rescue gear has been ordered for 7 additional members giving us 20 complete sets. We are still 20 sets short and hope to secure funding via grants soon.
- Your South Hill Volunteers are very busy as you can tell. We have accomplished so many great things over this year because of YOU and cannot wait to see what's in store for the future. In addition to the steady increase in our call volumes, training, fundraising, and community events continue to strain our volunteers. We want you to know we will continue to strive for excellence and push to stay successful with you by our side. We know that changes will need to be made to sustain our agency and protect our Town, and we are willing to work together to provide the highest levels of service. Our volunteers continue to say thanks and want to show our gratitude for the support you give this agency daily. We cannot do it without you.

Thank You!



**South Hill Volunteer Fire Department**  
 114 N. Brunswick Ave, South Hill, Virginia 23970  
 (434) 447-8227



★ Service ★ Honor ★ Valor ★ Fortitude ★ Dedication ★

Name:	FA Calls Responded			<i>total</i>
Abernathy, Jake	44	\$	10.00	\$ 440.00
Adkins, Jacob	38	\$	10.00	\$ 380.00
Bowen, Rickie	58	\$	10.00	\$ 580.00
Burton, Rashawn	72	\$	10.00	\$ 720.00
Carter, Chase	42	\$	10.00	\$ 420.00
Clary, Gage	68	\$	10.00	\$ 680.00
Clary, Jamie	130	\$	10.00	\$ 1,300.00
Collins, Robert	13	\$	10.00	\$ 130.00
Currin, Zach	19	\$	10.00	\$ 190.00
Cypress, Harold	40	\$	10.00	\$ 400.00
Drohan, Alyssa	26	\$	10.00	\$ 260.00
Dunbar, Noah	13	\$	10.00	\$ 130.00
Evans, Curtis	66	\$	10.00	\$ 660.00
Gauldin, Greg	62	\$	10.00	\$ 620.00
Gauldin, Hayden	100	\$	10.00	\$ 1,000.00
Gauldin, Hunter	74	\$	10.00	\$ 740.00
Gosney, Josh	90	\$	10.00	\$ 900.00
Hall, Devin	70	\$	10.00	\$ 700.00
Hazelwood, Derek	79	\$	10.00	\$ 790.00
Hines, John	45	\$	10.00	\$ 450.00
Jackson, Austin	77	\$	10.00	\$ 770.00
Jackson, Wayne	60	\$	10.00	\$ 600.00
Jones, Jacob	12	\$	10.00	\$ 120.00
Jones, Ricky	119	\$	10.00	\$ 1,190.00
Kelly, John	118	\$	10.00	\$ 1,180.00
Kelly, Kendall	89	\$	10.00	\$ 890.00
Lester, Jacob	18	\$	10.00	\$ 180.00
Medlin, Daniel	65	\$	10.00	\$ 650.00
Mills, Charlie	45	\$	10.00	\$ 450.00
Morris, Tim	112	\$	10.00	\$ 1,120.00
Moss, Evan	27	\$	10.00	\$ 270.00
Myers, Sean	30	\$	10.00	\$ 300.00
Overby, Justin	36	\$	10.00	\$ 360.00
Rea, Steven	15	\$	10.00	\$ 150.00
Reekes, Jack	29	\$	10.00	\$ 290.00
Solomon, Bradley	67	\$	10.00	\$ 670.00
Thomas, Jamie	8	\$	10.00	\$ 80.00
Thomason, Brad	28	\$	10.00	\$ 280.00
Vaughan, Alan	110	\$	10.00	\$ 1,100.00
Vaughan, Brandon	58	\$	10.00	\$ 580.00
Vaughan, Cayleigh	146	\$	10.00	\$ 1,460.00
Vaughan, Michael	212	\$	10.00	\$ 2,120.00
Walker, Jimmy	112	\$	10.00	\$ 1,120.00
Waters, Grady	125	\$	10.00	\$ 1,250.00
<b>2023 total</b>	<b>2867</b>	\$	-	<b>\$ 28,670.00</b>
<i>M Vaughan</i>	10/3/2023			D Hazelwood
<i>Chief</i>	<i>Date</i>			<i>Secretary</i>

# Agenda Item C

To: Mayor and Town Council  
From: Town Manager  
Date: October 10, 2023  
Re: Halloween Reminders

Halloween falls on Tuesday, October 31, 2023. Please note the Chamber of Commerce has scheduled various Halloween activities for Saturday, October 28. Following are the Town's ordinance provisions regarding Halloween:

- Trick or treaters must be age 12 or under.
- Trick or treating ends at 9:00 p.m. local time.
- Masks, costumes and disguises may be worn only:
  - o By children age 12 and under prior to 9:00 p.m.
  - o By persons engaged in a bona fide theatrical production or masquerade ball
  - o For medically necessary reasons
- A curfew is in effect for minors from 10:00 p.m. until 6:00 a.m. the following day except during an emergency or under the direct supervision of a parent, guardian or other adult having the care and custody of the minor.

Also, Virginia law prohibits persons under age 16 from riding in any trailers and pick-up truck bodies, whether open or covered by camper bodies, shells, etc.

This item is for Council information only. No action is required.



Police Report  
September 2023

Activity:	Sep 23	Aug 23	Sep 22
• Traffic Stops	249	253	98
• Traffic Summons Issued	197	164	69
• DUI Arrests	4	8	6
• Reportable/Non-Reportable Vehicle Crashes	21	18	29

**Criminal Reports:**

○ Larcenies Reported	11	26	14
○ Larcenies Cleared	9	14	6
○ Assaults Reported	8	3	7
○ Assaults Cleared	7	3	6
○ Break Ins Reported	0	0	1
○ Break Ins Cleared	0	0	1
○ Murders	0	0	0
○ Murders Cleared	0	0	0
○ Rapes Reported	0	0	0
○ Rapes Cleared	0	0	0
○ Robberies (Attempts) Reported	0	0	0
○ Robberies Cleared	0	0	0

○ Arsons Reported	0	0	0
○ Arsons Cleared	0	0	0
○ Other Reportable Offenses	19	37	32
○ All Other Reportable Offenses Cleared	15	29	20

**Calls for Service:**

	<b>Sep 23</b>	<b>Aug 23</b>	<b>Sep 22</b>
· Alarms	22	22	23
· Animal Complaints	20	15	23
· Disturbance Calls	30	21	33
· Police Escorts Business/Funeral	18	22	31
· 911 Hang Up Calls/Open Lines	20	39	23
· Vehicle Unlockings	53	57	41
· Vandalisms	1	4	1
· All Other Calls for Service	1099	1107	1057
· Total Calls for Service	1263	1287	1248
· Property Reported Stolen	\$3231	\$21893	\$13401
· Property Recovered	\$572	\$5692	\$5390

**Miscellaneous:**

· Court	40	26	6
· Training Hours	112	64	96
· Warrants Issued/Served	38	59	54
· Inoperative Vehicles Tagged	4	4	7
· Inoperative Vehicles Tagged YTD	21	14	17

**Administrative News**

The following Officers completed trainings in September 2023:

Stuart Bowen and Greg Geist– FBINAA of Virginia held in Richmond – 16 hours each

Stuart Bowen – VACP Conference held in Norfolk – 20 hours

Greg Geist – PELS held in Richmond – 40 hours

Amanda Parker – FTO For Law Enforcement held in Lynchburg – 40 hours

Aaron Petrie – Criminal Investigations held in Lynchburg – 16 hours

# Agenda Item A

To: Mayor and Town Council  
From: Director of Municipal Services  
Date: October 10, 2023  
Re: Municipal Services Projects

The Forest Hill Drive and Sunset Lane stormwater project has been completed and the roadway has been opened back up.

The new public works building is in the final stages of construction. The building is anticipated to be turned over to the Town during the month of October.

Easement acquisition continues for the Plank Road waterline project. The Plank Road waterline project was advertised for bid during the first week of October. The bids for the project are due November 1. The Town anticipates construction to begin in 2024 and should take about six months to complete.

The Town continues to work to complete the inventory of water service lines by the deadline of October 16, 2024. The Town has applied for funding to have assistance in completing the required tasks but has not heard from the funding source yet. As a reminder, the Town must submit: 1) an initial water service line inventory for every connection to the water system. Depending on the inventory list generated, 2) a lead service line replacement plan may have to be submitted. Also required will be 3) an updated sampling pool for lead and copper based on the inventory of service lines, and 4) a list of all schools, primary/elementary and secondary, and all licensed child care facilities served by the Town of South Hill water system. This inventory list is cumbersome and labor intensive in both staff time and Town finances.

RedZone Robotics has completed the initial assessment of the Town's collection system. The majority of lines have been videoed. Some problem areas need more access and assessment. The Town is working with the company to complete the assessment. The remaining line work needs line cleaning or has access issues that the Town will be working with RedZone to complete the work.

This item is for Council information only. No action is required.

PERMIT AND INSPECTION REPORT FOR : September 2023

	INSPECTIONS	PERMITS	FEES
BUILDING	13	6	\$451.27
MECHANICAL	7	4	\$2,725.10
PLUMBING	6	4	\$102.00
ELECTRICAL	15	7	\$97,966.00
FIRE PROT	3	4	\$491.60
SIGN	0	3	\$91.80
LAND DIST	0	0	\$0.00
<b>TOTALS</b>	<b>44</b>	<b>28</b>	<b>\$101,827.77</b>

RECAP OF EXEMPT PERMITS:

TYPE OF PERMIT	\$ THIS MONTH	\$ YTD
UEZ	\$0.00	\$0.00
REHAB	\$0.00	\$0.00
GENERAL	\$0.00	\$3,703.92
<b>WORK VALUE</b>	<b>\$19,903,625.80</b>	<b>\$33,857,685.47</b>

<b>FYTD</b>	<b>Fees</b>	<b>\$109,222.21</b>	<b>Work Value</b>	<b>\$21,085,314.32</b>
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**NEW BUSINESSES IN THE TOWN OF SOUTH HILL**

**9/1/2023 –9/30/2023**

The Twisted Scissor, LLC – 1431 N Mecklenburg Ave – Hair Salon/Boutique

A-1 Detailing, LLC – 223 W Virginia St – Auto Detailing

2C517 Thrift Shop – 935 W Atlantic St – Flea Market Vendor

Blue Lucy Bakery – 116 E Atlantic St – Bakery

# Agenda Item B

To: Mayor and Town Council  
From: Code Compliance Official/Code Inspector  
Date: September 2023  
Re: Dilapidated Properties

## Status of dilapidated properties:

1. 211 East Atlantic Street – (P. Duffer) Painting windows and still scraping paint. To be completed by December 30, 2019. Summons obtained for March 2, 2020. Court set deadline of August 2, 2020 to complete. With approval of Commonwealth Attorney's Office, deadline to be extended to match Governor's Executive Order Fifty-Three for coronavirus. Extension letter sent. Completion date October 2, 2020. Spoke with Mr. Duffer on June 6, 2020 about reminder of deadline dates. On October 5, 2020 Mr. Duffer stipulated in General District Court that evidence against him in reference to his charge of violating the Virginia Maintenance Code was sufficient for a finding of guilt. The Judge deferred judgement for six months to allow Mr. Duffer to work on his two properties at 400 and 402 Goodes Ferry Road. Spoke with Paul Duffer. He needs to complete this house by June's court date. This house is about 85% complete. Paul had a conversation with David June 22, 2022. Was agreed that Paul will be working on the Plank Road house next as well as the warehouse on days where he is not working on the Plank Rd home. Met with Paul December 30, 2022. Paul is doing interior repairs on various properties throughout the winter. Exterior repairs will resume closer to spring when the weather is better. Follow up in April 2023. Work is continuing, follow up in August 2023. Spoke with Paul August 10, 2023. Work is continuing slowly. Follow up in November 2023.
2. 400 Goodes Ferry Road – (P. Duffer) Received plan of action. Will start January 2020. Court set deadline of August 2, 2020 to show significant progress. With approval of Commonwealth Attorney's Office deadline to be extended to match Governor's Executive Order Fifty-Three for coronavirus. Extension letter sent to show significant progress by October 2, 2020. On October 5, 2020 Mr. Duffer stipulated in General District Court that evidence against him in reference to his charge of violating the Virginia Maintenance Code was sufficient for a finding of guilt. The Judge deferred judgement for six months to allow Mr. Duffer to work on his two properties at 400 and 402 Goodes Ferry Road. As of March 3, 2021 Mr. Duffer has asked for an extension due to weather not permitting him to paint. After a consultation with the Commonwealth Attorney a new court date is set for December 6, 2021. As of December 6, 2021 the Judge has granted Mr. Duffer an extension until June 6, 2022 and reminded Mr. Duffer this case had been on the docket for quite some time. If issues are not resolved by June 6, 2022 she will be inclined to impose sentencing. Spoke with Paul Duffer. He needs to complete this house by June's court date. This house is about 95% complete. Spoke to the Commonwealth Attorney on June 3, 2022 about the June 6 court date. The attorney stated that there is no need to go back to court for 2 or 3 items. If no work was done the court date would have proceeded. Paul had a conversation with David June 22, 2022. Was agreed that Paul will be working on the Plank Road house next as well as the warehouse on days where he is not working on the Plank Rd home. Met with Paul December 30, 2022. Paul is doing interior repairs on various properties throughout the winter. Exterior repairs will resume closer to spring when the weather is better. Follow up in April 2023. Work is continuing, follow up in August 2023. Spoke with Paul August 10, 2023. Work is continuing slowly. Follow up in November 2023.

3. 402 Goodes Ferry Road – (P. Duffer) Received plan of action. Will start April 1, 2020. Extension until June 30, 2020. Work not started. On October 5, 2020 Mr. Duffer stipulated in General District Court that evidence against him in reference to his charge of violating the Virginia Maintenance Code was sufficient for a finding of guilt. The Judge deferred judgement for six months to allow Mr. Duffer to work on his two properties at 400 and 402 Goodes Ferry Road. As of November 24, 2020 painting has started. As of March 3, 2021 Mr. Duffer has asked for an extension due to weather not permitting him to paint. After a consultation with the Commonwealth Attorney a new court date is set for December 6, 2021. As of December 6, 2021 the Judge has granted Mr. Duffer an extension until June 6, 2022 and reminded Mr. Duffer this case had been on the docket for quite some time. If issues are not resolved by June 6, 2022 she will be inclined to impose sentencing. Spoke with Paul Duffer. He needs to complete this house by June's court date. This house is about 95% complete. Spoke to the Commonwealth Attorney on June 3, 2022 about the June 6 court date. The attorney stated that there is no need to go back to court for 2 or 3 items. If no work was done the court date would have proceeded. Paul had a conversation with David June 22, 2022. Was agreed that Paul will be working on the Plank Road house next as well as the warehouse on days where he is not working on the Plank Rd home. Met with Paul December 30, 2022. Paul is doing interior repairs on various properties throughout the winter. Exterior repairs will resume closer to spring when the weather is better. Follow up in April 2023. Work is continuing, follow up in August 2023. Spoke with Paul August 10, 2023. Work is continuing slowly. Follow up in November 2023.
4. 315 West Danville Street – (P. Duffer) Building posted as unsafe on March 26, 2020. Deadline for sale or plans for repair/demolition 4:00 PM on June 30, 2020. As of July 9, 2020, building being sold. Final Violation Notice sent October 9, 2020. Town to solicit for bids for demolition. Change of ownership to Paul Duffer. Notice sent to owner to obtain structural engineers report for repair and restoring to prevent collapse. Deadline for this is December 7, 2020. As of February 20, 2021 the structural engineer has inspected the structure. The Code Compliance Official is waiting for the report. As of July 5, 2021 the consulting engineer reports building is structurally sound. Mr. Duffer will be contacted about making repairs. Spoke with Paul Duffer. He will start work on roof repair after June 2022. Paul will be working on this property on days where he cannot work at the Plank Road home. Met with Paul December 30, 2022. Paul is doing interior repairs on various properties throughout the winter. Exterior repairs will resume closer to spring when the weather is better. Follow up in April 2023. Work is continuing, follow up in August 2023. Spoke with Paul August 10, 2023. Work is continuing slowly. Follow up in November 2023.
5. 456 Old Hwy 58 – (W. Thomas) Correction Notice sent. Has until June 8, 2020 to respond. Second notice sent. Has until July 9, 2020 to respond. Heirs found. First letter to be resent with an adjustment of deadline to respond. Repair roof. Repair rot and paint. Remove overgrowth. September 1, 2020 deadline to respond with plan of action. As of September 10, 2020, the attorney is still trying to resolve issues with heirs to property. As of November 24, 2020 the lot has been cut and the overgrowth removed. As of January 21, 2021 the attorney is still working on resolving issues with the heirs. As of May 20, 2021 a second Correction Notice was sent with 30 days to respond. As of July 29, 2021 Charles Butts is still trying to resolve ownership issues with the family. Violation Notice to be sent in October 2021. Violation Notice sent October 6, 2021. 30 days to respond. Final Violation Notice sent on November 10, 2021. 30 days to respond. Received letter from Charles Butts hoping to have legal issues resolved in January 2022. Spoke with Charles Butts on January 18, 2022 about the property. He is still in contact with the family and will need 60 more days to resolve property matters with the family. I spoke with Charles

June 6, 2022. He is requesting 6 months to resolve issues with multiple heirs. Will follow up in January 2023. Spoke with Charles Butts February 3, 2023. He is hoping to have this resolved in 6 months. Follow up in August 2023. Spoke with Charles Butts on July 24, 2023. He stated that 1 of the heirs to this property is in the process of buying out the other heirs and taking possession of the property. He asked for another 6 months. Follow up in February 2024.

6. 617 West Danville Street – (New owner M. Luddy) As of June 17, 2021 building ownership changing. Will contact new owner after closing. Correction notice sent July 28, 2021 to remove overgrowth, repair fallen gutters, paint trim and to repair or replace awning. Work has already begun. As of September 28, 2021 the projected completion date is March 28, 2022. Spoke with Mike Luddy and he requested an extension until December 31, 2022. Spoke with Mike Luddy, He is continuing to work on the building as the weather permits. He hopes to be done within the next 3 months. Follow up in May 2023. Work is slowly progressing. Follow up in September 2023. *Work is progressing. Follow up in November 2023.*
7. 1214 Plank Road – (L. G. Soccer Association, Inc.) Correction Notice sent July 7, 2020. Repair rot, front porch foundation, paint, repair porch and main structure rooves, secure structure, remove debris from front porch, cut grass and remove overgrowth from structure. 30 days to respond. Association working on possible legal issues to arrange for abatement of structure as of August 25, 2020. As of September 10, 2020, the L.G.S.A. is checking with contractors for price of repairing structure. As of October 30, 2020 the owners are making arrangements to demolish the structure. Met with LGSA board on March 30, 2021. All members present agreed that house and outbuildings should be demolished. Charles Butts handling legal issues. Second Correction Notice to be sent October 2021. Correction Notice sent October 6, 2021. 30 days to respond. As of November 9, 2021 LGSA has been notified. The next letter they get will be a Notice of Violation. Paul Duffer has ownership until 2025. We have a plan of action from Paul. Have spoken with Paul Duffer. He will repair house by 2024. Paul has begun working on this property as of June 6, 2022. Met with Paul at this property on September 16, 2022 to see the progress of the work being done. Will Check status again in December 2022. Met with Paul December 30, 2022. Paul is doing interior repairs on various properties throughout the winter. Exterior repairs will resume closer to spring when the weather is better. Follow up in April 2023. Work is continuing, follow up in August 2023. Spoke with Paul August 10, 2023. Work is continuing slowly. Follow up in November 2023.
8. 410 Ogburn Street – (Newmart) Repair roof where needed, repair fascia, secure windows and entry points and remove overgrowth. Projected completion date is January 31, 2021. As of January 7, 2021 repairs are underway. As of February 25, 2021 work is progressing. As of March 15, 2021 the new roof is complete. Fascia with rake board is repaired. As of May 18, 2021 the completion time has been extended due to injury. As of November 18, 2021 the new projected completion date is January 31, 2022. Spoke with Mr. Nemeth. He asked for some more time to complete. He has had medical issues during the fall of 2021. Deadline extended to May 31, 2022. Has property for sale with potential buyer. Property has been sold. This property was sold to Newmart Builders. Waiting on a plan of action from the new owner. Follow up November 2022. Follow up letter sent to the new owner of the property. 30 days to respond. Still no response from Newmart Will follow up with another letter. Certified letter sent May 15, 2023. 30 days to respond. Follow up letter sent to Angela Kinker June 30, 2023 addressing this property as well as 1003 Plank road and 1004 Cycle Lane. Follow up in 60 days on August 29, 2023. *No work has been done on this property. Follow up in October 2023.*

9. 202 Windsor Street – (D. Helms) Correction Notice sent September 16, 2020. Repair and paint fascia, repair porch ceiling and paint front porch columns. 30 days to respond. Projected completion date is August 31, 2021. As of September 28, 2021 spoke with owner. Paint work to begin October 2021. As of November 10, 2021 the paint work is being done as weather allows. Will follow up on progress by April 29, 2022. Talked to Mr. Helms. He requested an extension until September 30, 2022. Spoke to Mr. Helm, money is an issue. I gave him information on assistance programs for grants and low interest loans. Follow up in June 2023. I spoke with Mr. Helms in June, he stated that he still does not have the funds to make any additional repairs at this time. He asked for more time to put money together in order to start more repairs. Follow up in October 2023.
10. 901 Goodes Ferry Road – (*New Owner – W. Rook*) Replace rotted siding and paint, paint roof, repair fascia and rake boards, paint door and window woodwork and paint rear chimney. Correction Notice sent January 7, 2021. 30 days to respond. No response as of February 25, 2021. Correction Notice resent March 3, 2021 via certified and regular mail. As of April 5, 2021 contact has been made with owner. As of May 19, 2021 a second Correction Notice was sent with 30 days to respond. As of June 15, 2021 the property is being sold. Will contact new owner. As of August 24, 2021 Correction Notice sent to new owner. 30 days to respond. As of September 15, 2021 the projected completion date is March 15, 2022. Owner requested an extension of 30 more days. Spoke to the new owner Walter Rook May 24, 2022. He requested a 6 month extension to make the repairs. Follow up November 2022. Work has been progressing. New roof has been installed. Follow up in March 2023. I have been given a completion date of August 1, 2023 by Walter Rook. Follow up in August 2023. Work has fallen behind schedule. Will follow up in November 2023.
11. 113 East Pine Lane – (Windy Hills Property) Repair and paint rotting woodwork, repair windows and repaint masonry previously painted. Correction Notice sent January 19, 2021. 30 days to respond. Owner to call office as of February 25, 2021. As of March 8, 2021 repairs are underway. Projected completion date January 6, 2022. Spoke with Joey Hayes on January 20, 2022. The materials are on the job to complete. Once the weather breaks he will complete the windows, gutter and fascia by July 31, 2022. Spoke to Joey August 18, 2022. He has the windows in stock but cannot find a contractor to install them. Requested a 6 month extension. Follow up February 2023. New windows have been installed. Spoke with Joey Hayes. He has informed me that he is working on other properties currently on this list and will complete them as time allows. Follow up in June 2023. Had a conversation with Mr. Hayes on June 16, 2023. He stated that he plans to continue working on these properties as his schedule allows. Follow up in October 2023.
12. 115 East Pine Lane – (Windy Hills Property) Repaint gravel stop, paint masonry previously painted, repair rotting fascia and paint, and repair water damage to masonry. Correction Notice sent on January 19, 2021. 30 days to respond. Owner to call office as of February 25, 2021. As of March 8, 2021 repairs are underway. Projected completion date January 6, 2022. Spoke with Joey Hayes on January 20, 2022. The materials are on the job to complete. Once the weather breaks he will complete the work by July 31, 2022. Spoke to Joey in my office August 18, 2022. Requested 6 month extension. Follow up February 2023. New windows have been installed. Spoke with Joey Hayes. He has informed me that he is working on other properties currently on this list and will complete them as time allows. Follow up in June 2023. Had a conversation with Mr. Hayes on June 16, 2023. He stated that he plans to continue working on these properties as his schedule allows. Follow up in October 2023.

13. 119 East Pine Lane – (Windy Hills Property) Replace and paint rotting woodwork. Paint masonry previously painted. Correction Notice sent January 19, 2021. 30 days to respond. Owner to call office as of February 25, 2021. As of March 8, 2021 repairs are underway. Projected completion date January 6, 2022. Spoke with Joey Hayes on January 20, 2022. The materials are on the job to complete. Once the weather breaks he will complete the work by July 31, 2022. Spoke to Joey in my office August 18, 2022. Requested 6 month extension. Follow up February 2023. New windows have been installed. Spoke with Joey Hayes. He has informed me that he is working on other properties currently on this list and will complete them as time allows. Follow up in June 2023. Had a conversation with Mr. Hayes on June 16, 2023. He stated that he plans to continue working on these properties as his schedule allows. Follow up in October 2023.
14. 1287 West Danville Street – (R. Thomas) Repair rooves, chimneys, rotted woodwork, and foundation masonry. Paint all woodwork. Replace broken windows and remove all collapsed or dilapidated buildings. Correction Notice sent March 9, 2021. 30 days to respond. As of April 14, 2021 the owner is seeking contractors for demolition. As of June 8, 2021 Mr. Thomas is working on legal issues with other family members. As of August 11, 2021 a second Correction Notice sent. 30 days to respond. Violation Notice to be sent October 2021. Violation Notice sent October 7, 2021. 30 days to respond. Final Violation Notice sent November 10, 2021. 30 days to respond. Will proceed to the next step with letter for removal. Requesting bids for demolition. Bids received by February 28, 2022. Going to court concerning family matters about property. May take at least 1 year. Follow up on March 1, 2023. I spoke to Robert Thomas, he informed me that this property is still in litigation. He is unsure at this point how long the court proceedings will take. Follow up in September 2023. *Still in litigation. Follow up in January 2024.*
15. 416 Fairview Avenue – (R. & A. Soyars) Remove overgrowth from house. Remove or repair carport. Remove or repair outbuildings (collapsed). Remove trash and debris from yard. Correction Notice sent March 23, 2021. 30 days to respond. No response. Correction Notice resent via regular and certified mail on April 14, 2021. As of April 20, 2021 contact has been made with owner. Yard cleanup has begun. Owner is making arrangements for removal of outbuildings. As of June 15, 2021 Mrs. Soyars has contracted J A Barker for removal of outbuildings. As of July 27, 2021 the contractor is scheduling demolition. As of November 23, 2021 the owner has been contacted to complete cleanup. Dilapidated out buildings demolished and removed. Made contact with Ms. Soyars and she requested an extension until August 31, 2022. Work has started on the home. Follow up in November. The owner is working on the interior of the property currently. Exterior repairs should be complete by spring 2023. Work is continuing Follow up in September 2023. *I have been unable to make contact with the owner this month. Follow up in October 2023.*

NOTE: *Item numbers 16 through 26 (S. Allen). Houses being worked on one a month with a one month projected completion date, as directed by Code Compliance office as weather allows. Will follow up on progress by January 2024..*

16. 704 Robertson Street – (S. Allen) Roof replacement, fascia repair and paint, rake board repair and paint, window repair and paint. As of March 30, 2021, roof replacement is complete.
17. 705 Robertson Street – (S. Allen) Roof replacement, fascia repair and paint, rake board repair and paint, window repair and paint. As of March 30, 2021, roof replacement is complete.

18. 703 Robertson Street – (S. Allen) Roof replacement, fascia repair and paint, rake board repair and paint, window repair and paint. As of March 30, 2021, roof replacement is complete.
19. 706 Robertson Street – (S. Allen) Fascia repair and paint, rake board repair and paint, window repair and paint. Roof replacement complete.
20. 103 West Third Street – (S. Allen) Fascia repair and paint, rake board repair and paint, window repair and paint.
21. 101 West Third Street – (S. Allen) Roof replacement, fascia repair and paint, rake board repair and paint, window repair and paint. As of March 30, 2021, roof replacement is complete.
22. 110 East Third Street – (S. Allen) Roof replacement, siding replace or paint, rake board repair and paint, fascia repair and paint, window repair and paint, door repair and paint. As of September 16, 2020, roof and fascia work is complete.
23. 702 Brooke Avenue – (S. Allen) Roof replacement, fascia repair and paint, rake board repair and paint, window repair and paint. As of March 30, 2021, roof replacement is complete. As of October 5, 2021 the projected completion date is November 15, 2021 weather permitting.
24. 704 Brooke Avenue- (S. Allen) Roof replacement, Fascia repair, remove all peeling paint and properly surface coat as required by code. Roof replacement complete as of February 1, 2023.
25. 108 and 110 East Second Street – (S. Allen) Roof replacement, fascia repair and paint, rake board repair and paint, window repair and paint, door repair and paint, siding replace or paint. As of March 30, 2021, roof replacement is complete.
26. 106 East Second Street – (S. Allen) Fascia repair and paint, rake board repair and paint, window repair and paint, siding replace or paint, door repair and paint.
27. 212 Windsor Street – (B. Jeffries) Remove overgrowth, remove trash and debris from yard, and repair roof. Repair porch, paint window trim and shutters. Repair and paint fascia. As of April 21, 2021 Correction Notice sent. 30 days to respond. As of June 23, 2021 there has been no response. Second Correction Notice to be sent October 2021. Second Correction Notice sent October 7, 2021. 30 days to respond. As of November 18, 2021 there has been no response. Will recheck progress on property by April 29, 2022. Clean up has been progressing over the winter. Some work has been done to property. More work has been done. Will get in touch with owner in May. Several attempts have been made to contact the owner but have received no response. Notice of violation sent certified mail June 2, 2022. 30 days to respond and 6 months to complete repairs before legal action is pursued. Certified letter delivery receipt was returned with no signature on June 9, 2022. Same letter was sent via regular mail on June 10, 2022. Final Notice of Violation sent via Certified and regular mail on July 13, 2022. Failure to respond within 60 days will result in moving forward with the demolition process. Spoke with Debra Jefferies on the phone on September 28, 2022. She has a contractor working on yard clean up that started September 28, 2022. She also informed me that she is soliciting bids from local contractors for the repairs to the home.

28. 326 West Atlantic Street – (W. Hines) Rear portion of roof collapsed. Replace and paint siding, fascia, rake boards, door and window woodwork. Remove debris and overgrowth from lot and building. Correction Notice sent May 26, 2021 with 30 days to respond. Owner died after Correction Notice was sent. Will contact family. As of July 27, 2021 a meeting has been scheduled with Charles Butts to decide disposition of structure. Correction Notice sent October 7, 2021. 30 days to respond. As of November 23, 2021 there has been no response. Will follow up with Charles Butts. Spoke with Charles Butts on January 27, 2022. He will need 6 months to resolve property matters with family. Spoke with Charles Butts on June 6, 2022. He is requesting 6 months to sort family matters. He also stated that the building will most likely be demolished once things were removed from the interior of the building. Follow up January 2023. Spoke with Charles Butts and he believes that everything should be finalized by July 2023. Follow up in July 2023. Spoke with Charles Butts on July 24, 2023. He stated that the property is currently listed for sale and that the new owner will more than likely demolish the building. Follow up in October 2023.
29. 410 West Atlantic Street – (S. Powell) Repair fallen gutters and soffit. Repair rake board siding. Paint window and door trim. Remove debris from front of house. Correction Notice sent June 1, 2021. 30 days to respond. As of July 13, 2021 the owners are seeking a contractor to perform the work. As of October 1, 2021 no further contact with owners. Second Correction Notice to be sent in November, 2021. As of November 3, 2021 the second Correction Notice was sent. 30 days to respond. Spoke with Mr. Powell on November 10, 2021 and he stated a contractor had been obtained to start repair work. He plans to be completed by May 31, 2022. Still trying to secure a contractor to complete the work. Will check status again September 30, 2022. Spoke with Mr. Powell on September 12, 2022. He stated that he had signed a contract with a contractor for the repairs on the home. He will reach out to me once a start date has been set in stone. Spoke with Mr. Powell on October 17, 2022. He stated the contractor he signed a contract with has caught COVID and has not been able to provide a start date. Follow up December 2022. Spoke with Mr. Powell December 13, 2022. Bad weather is hindering the repair project. Follow up in March 2023. I made several attempts to contact Mr. Powell and have not been able to make contact. Will follow up with a letter in April 2023. Follow up letter sent April 17, 2023. 30 days to respond. Have made several attempts to make contact with Mr. Powell but have had no luck. Still have not been able to make contact with Mr. Powell. Continue trying to make contact. Follow up in October 2023.
30. 209 Bryan Street – (M. Crutchfield & S. Palmer) Repair rot and paint fascia, windows and rake boards. Repair structural rot and replace missing siding. Repair rot and paint gable vents. As of August 10, 2021 Correction Notice sent. 30 days to respond. As of October 7, 2021 second Correction Notice sent. 30 days to respond. As of October 7, 2021 the second Correction Notice sent. 30 days to respond. As of November 18, 2021 both notices were unclaimed. Notices to be resent certified and first class mail. As of December 1, 2021 the notices were resent via First class and Certified mail. 30 days to respond. Certified letter returned December 28, 2021 unclaimed. Spoke with Zack Palmer on January 10, 2022 and he stated that the work is being done in the next few weeks to complete list. Work is continuing on property. Will recheck by April 29, 2022. A little painting left to complete. Follow up June 30, 2022. Work is continuing. Follow up September 30. Spoke to Zach Palmer October 25, 2022. He stated that he thought the work was complete. I emailed him a list of the outstanding violations. Follow up January 2023. Work is slowly progressing due to cold wet weather. Follow up in May 2023. Work is slowly progressing. Follow up in August 2023.



31. 402 South Hill Avenue – (Windy Hills Property, LLC) Joey Hayes said windows will take 12-15 weeks to come in. Windows have been installed
32. 1003 Plank Road – (Plank Property, LLC) Talked to John Davis. They will clean up the back of the building. Notice of Correction to paint and remove debris and brush was emailed on February 9, 2022. Certified letter picked up May 13, 2022. Completion date is June 30, 2022. Spoke with Pat Newman July 6, 2022. Requested a 6 month extension. Certified letter sent September 7, 2022 at the request of Angela Kinker. Follow up letter sent to Angela Kinker June 30, 2023 addressing this property as well as 1003 Plank road and 1004 Cycle Lane.
33. 1225 Plank Road – (P. Duffer) Presently has properties on list. Will be added upon completion of others.
34. 1217 Plank Road – (P. Duffer) Presently has properties on list. Will be added upon completion of others.
35. 213 W. Danville Street – (P. Duffer) Presently has properties on list. Will be added upon completion of others.
36. 909 Plank Road – (Windy Hills Property, LLC) Presently has properties on list. Will be added upon completion of others.
37. 509 Pleasant Street – (M. Schooler) Tried to contact with 3 phone numbers with no success. Sent an email. Waiting on response. Car has been removed. First Correction notice was sent March 9, 2022. Certified letter not picked up. Sent letter regular mail on April 22, 2022. Follow up June 30, 2022. Second Notice of Correction sent July 7, 2022 via Certified and Regular mail. Sent Notice of Correction via Certified and regular mail to a new address I found online on October 14, 2022. Certified green card returned October 28, 2022 signed by Darlene Sanchez. Follow up December 2022. I have not received any reply to the certified letter that was sent but I did notice that the old damaged tarp covering the roof has been replaced with a new one. Will follow up in January 2023. Notice of Violation posted on the front door January 25, 2023. Received an email from MMC Inc. stating that the mortgage company has foreclosed on this property and the bank doesn't have complete possession of the property yet. Once the bank has control of the property the roof will be complete.
38. 904 W. Main Street – (A Harris & Others) Talked to Ms. Potter about property which has several owners. She will repair house. Requested a year for repair. First Correction notice was sent March 9, 2022. Certified letter picked up March 11, 2022. Completion date is March 21, 2023. Spoke with Angel Black who is 1 of many heirs. She asked for a list of violations needing to be repaired. I spoke to Ms. Potter on March 17, 2023. She stated that the family has made a decision to demolish the house. I have provided her a list of local vendors that can handle this job. They are currently soliciting bids. Follow up in July 2023. I spoke to Ms. Black in July, she stated that the family is looking for quotes for the demolition of the house. Follow up in October 2023. *I spoke with Cynthia Potter September 7, 2023. I provided her with a list of several local contractors for demolition. Follow up in November 2023.*
39. 810 W. Main Street – (R. Walker) Storage building is in need of repair or demolition. Spoke with family member. First Correction notice was sent March 9, 2022. Second notice sent April 22, 2022. Spoke with Ms. Walker. She will remove the building in the next 30 days. Will recheck by May 31, 2022. On May 12, 2022 Rose Walker's

granddaughter called and spoke with David asking for the deadline to be extended to June 30, 2022 for repairs to the storage building. Spoke to Rose Walker's granddaughter July 6, 2022. She requested another 6 month extension. Follow up January 2023. I spoke to Ms. Wilson on December 5, 2022 in regards to the shed behind this property. She stated that she hired someone to demolish the shed and that he hurt himself and has not returned. Follow up in January 2023. I spoke to Tenesha Wilson February 6, 2023. She has agreed that the town can demolish the building and invoice her for the cost. The shed was demolished on March 27, 2023. The debris needs to be hauled off. Follow up in May 2023. Spoke to Tenesha Walker in regards to the debris. She stated that they will start hauling it off little by little as time allows. Follow up in August 2023. Certified letter has been sent giving 30 days to remove the debris from property. Failure to do so within the 30 day period will result in the town removing the debris and placing a tax lien on the property for the cost of removal. Multiple quotes have already been obtained. Follow up in October 2023.

40. Mecklenburg Manor 719 East Ferrell Street-(Gateway Management Services, LLC) May 23, 2022 Kim spoke with Mike Severe in regards to various complaints we have received from town residents as well as the poor condition of the property. May 23, 2022 A certified letter has been sent as a follow up to this phone call. Mr. Severe spoke of an exterior renovation to begin August or September 2022. No work has started as of September 30, 2022. Follow up with Mr. Severe October 2022. Sent a follow up email to Mr. Severe on October 24, 2022. I received an action plan via email on October 27, 2022. \$3,000,000 renovation project to begin between February and April 2023. A representative of Mecklenburg Manor called January 9, 2023 stating that plans for the renovation and permits will be pulled in February 2023. Mike Severe called and spoke to David March 3, 2023 stating that the plans for the project are on the way and that they will be in to start the permit process. Received and reviewed plans for the upcoming renovation. Have not been given a definite start date as of yet.
41. 808 Virginia Avenue- (Kuy Kelly) Replace missing shingles, repair or remove outbuildings, repair rotten siding of main structure, remove all loose/peeling paint from home and repaint. May 25, 2022 Correction Notice sent via certified mail. 30 days to respond. Action plan received via mail on June 15, 2022. Check status in June 2023. New roof has been installed and work has begun on the remaining repairs. Follow up September 2023. *Work is progressing at this property. Follow up in November 2023.*
42. 225 Circle Drive- (Circle Drive, LLC) Spoke to Alfred May 25, 2022 who is the maintenance manager for this community working for the Newman's. He informed me that the repairs to this home will be completed within the next 6 months. Spoke with Alfred November 30, 2022. He stated that the repairs to this home have been scheduled for spring 2023. I spoke with Alfred on July 13, 2023. He stated that due to staffing issues he is way behind with his work load. The hope and plan is still to have this completed this year but he will need more time. Follow up in October 2023.
43. 228 Clay Street- (Carlinda Purcell) Certified letter has been sent June 6, 2022. 30 days to reply. Spoke to Mrs. Purcell on June 29, 2022. Will follow up and check status in February 2023. Have made several attempts to reach Ms. Purcell by phone but have not made contact. Will follow up with another letter in April 2023. Spoke with Ms. Purcell April 7, 2023. She stated she has sold her current home and will be using some of the proceeds from the sale to make the necessary repairs on 228 Clay. Follow up September 2023. *Spoke with Mrs. Purcell on September 7, 2023. She is working with contractors currently to determine if it is worth repairing the home or demolishing it. Follow up in November 2023.*

44. 104 East Virginia Street- (Samson & Mary Townes) Certified Letter sent June 13, 2022. 30 days to respond. Spoke with Sampson Townes daughter Barbara Jefferson on September 27, 2022. Work has begun on this home and is expected to be complete in 6 months. Follow up in March 2023. The Townes sisters visited our office to discuss their zoning options and the possibility of demolishing both homes and building back multifamily homes. Follow up in October 2023.
45. 106 East Virginia Street- (Samson & Mary Townes) Certified Letter sent June 13, 2022. 30 days to respond. Spoke with Sampson Townes daughter Barbara Jefferson on September 27, 2022. This home will possibly be demolished and rebuilt as long as it can meet the setbacks. Follow up in March 2023. The Townes sisters visited our office to discuss their zoning options and the possibility of demolishing both homes and building back multifamily homes. Follow up in October 2023.
46. 513 North Mecklenburg Avenue- (Crutchfield) Correction Notice sent certified mail July 18, 2022. 30 days to respond. Work has begun as of September 5, 2022. Follow up in December 2022. Follow up in February 2023. Work is progressing. Follow up in June 2023. Work is progressing slowly. Follow up in October 2023.
47. 909 West Danville Street- (Hudson) Correction Notice sent certified mail July 28, 2022. 30 days to respond. Have not been able to reach the owner of the property. Will continue to try to make contact with the owner. 2nd Correction sent to owner. 30 days to reply. Follow up in February 2023. Notice of violation sent. 30 days to respond.
48. 416 North Mecklenburg Avenue- (House/Smith) Correction Notice sent certified mail July 18, 2022. 30 days to respond. Spoke to George Thompson who is the son of Myrtle House in my office August 9, 2022. He asked for 6 months to complete the repairs. Follow up in May 2023. Spoke with Mr. Thompson, he stated that he is having a hard time finding a contractor to do the work. Follow up in August 2023.
49. 911 East Atlantic Street- (DAYS INN) Sent Certified Letter August 16, 2022 and hand delivered a copy to the hotel manager as well. 30 days to respond. Surprise visit with the fire chief, and the state fire marshal scheduled for October 4, 2022. Per order of the State Fire Marshal's office, the Code Compliance Office, the Mecklenburg County Health Department, the South Hill Police Chief and the South Hill Fire Chief, the Days Inn has been shut down for code violations until repairs are completed. Repairs are expected to be completed within 30 days. Jones Electric worked for 2 weeks and then pulled off the job completely for lack of payment. Jones Electric has started working again as of November 16, 2022. Jones Electric has pulled off the job again for lack of payment. Several Water line breaks occurred during the December cold spell. Fire Department turned the water off to the property. No repair work is being done currently. The hotel is still shut down. No work is currently being done. Baymont side of the hotel has been fenced off and secured to keep people out. All of the rooms on the Days Inn side have been emptied. The carpets have been removed and are being replaced with LVT. All rooms will be painted and brand new furniture and beds will be installed upon completion. Also new electrical contractors are being solicited to complete the remaining electrical work. DEQ has stepped in as of June 27, 2023 to address sewage and chemical dumping into State controlled Wetlands. Water has been shut off to the property to control sewage. According to DEQ soil sample testing took longer than normal. No work has been done in the past couple of weeks. Follow up in September 2023. *Work has still not been completed on the water and sewer. Seems as though the plumber has pulled off as no work has been done in the past 3 weeks.*

50. 321 West Danville Street- (Guler) Certified letter sent August 22, 2022. 30 days to respond. Spoke with Mr. Guler September 6, 2022. He stated that he will begin scraping the building next week and getting a coat of primer on the building. Mr. Guler visited my office September 12, 2022 to speak about the repairs needed on his building. He stated that he will begin the repairs early spring of 2023 as he just got out of the hospital and is not yet strong enough to do the repairs. Work has begun. Follow up August 2023. Work continuing slowly. Follow up in October 2023.
51. 621 South Hill Avenue- (Taylor) Certified letter sent August 18, 2022. 30 days to respond. Spoke with John Taylor on September 7, 2022. He asked for 6 months to complete the repairs. Follow up in March 2023. Work is continuing. Follow up in October 2023.
52. 111 East Atlantic Street- (Poe) Certified letter sent August 24, 2022. 30 days to respond. Certified letter receipt was returned signed but I have not heard from the owners. Will follow up in October. Spoke to Rick Poe on October 3, 2022. He is soliciting bids for the demolition of the property.
53. 701 Virginia Street- (Revis) Certified letter sent September 22, 2022. 30 days to respond. Have not received a response from the owner nor have I received the Certified letter delivery card. Follow up November 2022. I have not received a response nor have I been able to make contact with the owner of this property. 2<sup>nd</sup> Correction Notice has been sent. 30 days to respond. I talked with 1 of Mrs. Revis's sons and he stated that his mother has passed away and that he was left with no paperwork in regards to a will. He is working on trying to establish ownership of the property. Follow up in June 2023. Spoke to Mr. Revis June 13, 2023. He still has not been able to establish ownership of the property. Follow up in October 2023.
54. 422 East Atlantic Street- (Evans) Certified letter sent September 26, 2022. 30 days to respond. Spoke to Mrs. Evans on October 23, 2022. She requested 6 months to make the repairs. Follow up in May 2023. Work is progressing. Follow up in September 2023.
55. 915 West Danville Street- (Maitland) Certified letter sent September 27, 2022. 30 days to respond. Certified letter returned unclaimed and unable to forward on October 24, 2022. Follow up November 2022. 2<sup>nd</sup> Correction Notice has been sent regular mail as the certified mailings keep coming back unclaimed. I also hand delivered the letter to the business address asking them to pass the letter along to the owner with their rent payment. Follow up in January 2023 if no response has been received. Meet with Terry McDaniel on December 14, 2022. Repair work will begin close to spring when the weather is better. Follow up in April 2023. Work is continuing. Follow up in September 2023. *Spoke with Terry McDaniel September 27, 2023. Work is continuing. He hopes to have all repairs completed by the end of the year. Follow up in December 2023.*
56. 120A&B North Mathews Steet- (AAR Investments) Certified letter sent September 27, 2022. 30 days to respond. Action plan received via email on October 27, 2023. Work has begun as of October 24, 2022 and estimated completion time is early spring 2023.
57. 703 North Mecklenburg Avenue- (Rainey) Certified letter sent October 18, 2022. 30 days to respond. Spoke to Mr. Rainey in my office October 21, 2022. Due to his financial situation he has asked for 1 year to complete this project. Spoke to Mr. Rainey October 24, 2022. Provided Mr. Rainey a list of state and government assistance programs to find financial help with the repairs on his home.

58. 505 Franklin Street- (Hayes) Certified letter sent November 30, 2022. 30 days to respond. 90 day plan of action was received via email on December 19, 2022. Follow up in June 2023. Work is progressing slowly. Follow up September 2023. *Work is continuing. Only lacking a little bit of paint. Follow up in November 2023.*
59. 516 East Atlantic Street- (Windy Hills) Certified Letter sent December 8, 2022. 30 days to respond. Spoke with Joey Hayes. He has informed me that he is working on other properties currently on this list and will complete them as time allows. Had a conversation with Mr. Hayes on June 16, 2023. He stated that he plans to continue working on these properties as his schedule allows. Follow up in October 2023.
60. 518 East Atlantic Street- (Windy Hills) Certified Letter sent December 8, 2022. 30 days to respond. Spoke with Joey Hayes. He has informed me that he is working on other properties currently on this list and will complete them as time allows. Had a conversation with Mr. Hayes on June 16, 2023. He stated that he plans to continue working on these properties as his schedule allows. Follow up in October 2023.
61. 509 Franklin Street- (C&S Enterprises of VA) Certified letter January 30, 2023. 30 days to respond. Spoke with a representative from EXIT Reality on February 10, 2023. She stated that a contractor is currently working on renovating several homes on Franklin Street all at once. He is currently working on the interiors and will be addressing the exteriors when complete and the weather is better. Follow up in June 2023. Work is progressing. Follow up September 2023. *Work is progressing slowly. Follow up in November 2023.*
62. 110 North Mecklenburg Avenue- (Herbert/Sherry Squire) Certified letter sent January 30, 2023. 30 days to respond. Certified letter returned unclaimed. Herbert Squire has been granted sole possession of the property and is currently cleaning up the property for sale. *Property has been listed for sale. Follow up in January 2024.*
63. 704 Goodes Ferry Road- (Kavis Bugg) Certified letter sent January 30, 2023. 30 days to respond. 2<sup>nd</sup> Correction Notice sent June 13, 2023. 30 days to respond. Inoperable vehicles have been tagged by SHPD and a letter was sent giving 60 days to remove the inoperable vehicles or they will be towed away. Owner of the property has started working on the property as of August 23, 2023. Follow up on progress in November 2023.
64. 204 1<sup>st</sup> Street-(Dorothy Conley) Certified letter sent March 20, 2023. 30 days to respond. Made contact with the owner June 3, 2023. She asked for time to put money together for repairs. Follow up in January 2024.
65. 621 Northington Street- (Paul & Nancy Conner) Certified letter sent April 26, 2023. 30 days to respond. Follow up in September 2023. *Work has begun. Follow up in November 2023.*
66. 510 Moseley- (Barry Ashworth) Certified letter sent June 20, 2023. 30 days to respond. *This property has been sold. Permits have been pulled and repairs have begun. Follow up in January 2024.*
67. 223,225,227 West Virginia Street- (Windy Hills) Had a conversation with Mr. Hayes on June 16, 2023. He stated that he plans to continue working on these properties as his schedule allows. Follow up in October 2023.
68. Fox Run Apartments- (South Hill Associates) A Correction Notice was sent to the owner of the property via certified mail on July 27, 2023. In addition to the certified letter I also

hand delivered a copy to the leasing office the same day. 30 days to respond. Grounds person has been hired to keep the property free of litter. The owner/management company has failed to respond in regards to the other violations. Notice of Violation will be sent. Follow up in October 2023.

This item is for Council information only. No action is required.

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

<i>Address</i>	<i>Owner</i>	<i>Notes</i>
412 South Hill Avenue	Twanda Feggins Walker	House removed/Lot cleared
207 North Mecklenburg Avenue	Debra Jeffries	House removed/Lot cleared
304 North Lunenburg Avenue	Charles Crowder/Joanne Bacon	Singlewide removed/Lot cleared
115 Coleman Lane	Stanley T Baskerville	House removed/Lot cleared
215 Dortch Lane	Roger & Patsy Poythress	House painted
1109 Halifax Street	Ola M Holmes Life Est	House removed/Lot cleared
1108 Halifax Street	Earnestine Hart	House removed/Lot cleared
209 East Atlantic Street	Judith Stanley	House painted
106 North Matthews Street	W O Hines	House removed/Lot cleared
635 West Virginia Street	G Rowley & Mary E Ferguson	House removed/Lot cleared
510 Ridgewood Avenue	Allen Lambert & Others	House repaired/Lot cleaned
103 East Third Street	Sam Allen	House repaired
802 West Atlantic Street	William Wills	House repaired
505 East Atlantic Street	Virginia Triplette	Lot cleaned
205 East Atlantic Street	Judith Stanley	House painted
209 East Atlantic Street	Judith Stanley	House repaired/ painted
132 Bedford Street	Jose Martinez	House removed
1106 Goodes Ferry Road	David Williams	Lot cleaned
1228 Halifax Street	Ronald Valentine	Singlewide removed
111 South Mecklenburg Avenue	Gwendolyn Williams	Work completed
307 Moseley Lane	Jeremiah Perry	Lot cleaned

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

513 North Mecklenburg Avenue	Melvin Crutchfield	House painted
110 South Main Street	George Brown	Building removed
114 North Matthews Street	Herbert Newman	Building removed
515 Meadow Street	Timothy Cooke	Work complete
305 Windsor Street	Herman Connell	House removed
1200 Halifax Street	Dorothy Talley	House removed
103 West Third Street	Sam Allen	House repaired
101 West Third Street	Sam Allen	House repaired
128 South Mecklenburg Avenue	Jimmy Martin	Building repaired
132 Bedford Street	Jose Martinez	Garage repaired
122 Clay Street	GTC Properties	Lot cleaned and cut
302 West High Street	Elleana Fielding	Lot cleaned and cut
935 West Atlantic Street	Shirley Williams	Property cleaned
115 Clay Street	Walter McClenney	Property cleaned
660 Lombardy Street	Joe Cappaert	Singlewide removed
117 Clay Street	Larry Cook	Lot cleaned
507 Moseley Lane	Leroy Cook	Lot cleaned
923 West Atlantic Street	Tammy Ochodnick	House repaired
510 Moseley Lane	Barry Ashworth	Lot cleaned
609 West Danville Street	Charles Lynn	Building painted
227 Circle Drive	Circle Drive LLC	House removed



# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

154 Buena Vista Circle	Daniel Hightower	House repaired
422 East Atlantic Street	Kenneth Evans	Overgrowth removed
806 West Virginia Street	Kuy Kelly	House removed
210 Park Lane	Jon Taylor	House painted
112 Center Lane	Alex Graham	Building painted
418 Old Highway Fifty-eight	Willie Smith	House removed
911 East Atlantic Street	Bobby Shah	Lot cleaned
930 West Danville Street	Delores Taylor	House removed
932 West Danville Street	Barbara Jefferson	House removed
906 Plank Road	Ivory Joyner	House painted
118 South Lunenburg Avenue	Loretta Avent	Building repaired and painted
208 Pennington Street	Brent Richey	Repairs complete
114 C Clay Street	Michael Robinson	Trailer removed
1179 Country Lane	Alfred Bracey	House removed
201 East Atlantic Street	Francis Clark	House painted
112 East Atlantic Street	William Robbins	House removed
403 North Mecklenburg Avenue	William Wills	House painted
109 East Third Street	Sam Allen	House repaired
101 East Third Street	Sam Allen	House repaired and painted
706 Brooke Avenue	Sam Allen	House repaired and painted
103 East Third Street	Sam Allen	House repaired and painted

## Completed Dilapidated Properties Program Start Date: 4-16-2016

506 Moseley Lane	F. Holden	House removed
609 Grazier Street	M. Shearin	House removed
117 Clay Street	L. Cooke	Repairs complete
302 W. High Street	Stepping Stones Properties, LLC	Repairs complete
704 Brook Avenue	S. Allen	Repairs Complete
202 North Brunswick	Oscar Cruz	trash removed
101 West Second Street	S. Soyars	Repairs Complete
419 East Atlantic	T. Stanley	Repairs Complete
Corner of Dortch & Main	Butts	Repairs Complete
704 Brooke	S. Allen	Repairs Complete
505 North Mecklenburg	L. Ogburn	Repairs Complete
617 North Mecklenburg	Kumar	Repairs Complete
103 South Mecklenburg	Jenkins	Repairs Complete
108 East 1st Street	Windy Hills	Repairs Complete
110 East 1st Street	Windy Hills	Repairs Complete
112 East 1st Street	Windy Hills	Repairs complete
112 Raleigh Ave	B. Pearce	Repairs Complete
500 West Danville	B&P Enterprises LLC.	Repairs Complete
501 West Danville	Crop Production Services LLC	Repairs Complete
639 West Virginia Avenue	Dortch/Rudolph	Repairs Complete
502 North Mecklenburg	Moore	Repairs complete
212 North Mecklenburg	Crowder	Repairs Complete
101 West 2nd	Soyars	Repairs Complete

## Completed Dilapidated Properties Program Start Date: 4-16-2016

609 West Atlantic	Bellewood LLC	Repairs complete
514 Pleasant Street	KC&J Properties	Repairs complete
603 Franklin Street	Exit Reality	Repairs complete
1248 West Danville	Thomas	Repairs complete
605 Franklin Street	Exit Realty	Repairs complete
728 North Mecklenburg	Janson	Repairs complete
702 North Mecklenburg	Taylor	Repairs complete
410 East Ferrell	Taylor	House demolished
508 Brook Avenue	Brown	Repairs complete
<i>642 Northington</i>	<i>Jones</i>	<i>Repairs complete</i>
<i>125 Clay Street</i>	<i>Maddux</i>	<i>Repairs complete</i>

# Agenda Item A

To: Mayor and Town Council  
From: Business Development Manager  
Date: October 10, 2023  
Re: Monthly Update

- The Town is working with two prospective businesses looking to locate within the downtown.
- There will be an announcement coming for a new restaurant locating in the Town Square shopping center.
- I am continuing to work with the Southern Virginia Food Hub board on revamping the Hub back to its original mission.
- Mayor Marion, Spencer Crowder, and I met with Mecklenburg County representatives to discuss a cost sharing agreement for new industrial parks.
- The Town was approved for the first Brownsfield grant of \$50,000 for the site assessment project.
- We are continuing to work with ESA on the Marrow Street Solar Project. We are currently waiting on the final construction and stormwater plans to review.
- I attended the Regional Housing Market Analysis Leadership Team meeting held by the Southside Planning District Commission. The Commission is working to execute a housing study in Mecklenburg County that will show need and ways to meet the need.

This item is for Council information only. No action is required.

# Agenda Item A

To: Mayor and Town Council  
From: Human Resources Manager  
Date: September 27, 2023  
Re: HR Report for October 2023

## **ACCOMPLISHMENTS/UPDATES:**

The Berkley Group is gathering market survey data from regional municipalities and similar job positions throughout a variety of industries to capture measurable compensation data to study and compare with our positions and salary structure.

The Berkley Group is reviewing the 2020 employee handbook for updates and consistency with Virginia codes and laws and will present recommendations as needed.

I anticipate having data and recommendations if needed to present to Council in November.

## **TRAINING/MEETINGS:**

Congratulations to Robert York (Code Compliance) for successfully completing the written examination based on codes and standards required by the International Code Council. Robert is hereby issued his certification for Property Maintenance and Housing Inspector.

## **EMPLOYMENT NEWS:**

We are pleased to welcome Cameron Waters, Police Officer, to the Town of South Hill. Officer Waters was sworn in on Friday, September 8<sup>th</sup>, and began employment with the Police Department on September 11, 2023.

We are recruiting for the following positions:

Accounting Technician in the Finance Department  
Maintenance Operator in the Streets Department

# Memo

To: South Hill Town Council Members  
From: Mayor Dean Marion  
Date: October 10, 2023  
Re: Appointments

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## **Southside Planning District Commission (SPDC)**

Kim Callis's appointment as the citizen-at-large on the SPDC will expire on December 31, 2025. As Council has expressed a desire for the new town manager to serve in this capacity, Keli Reekes has been contacted and agrees to serve out the term commencing October 11, 2023 and ending December 31, 2025.

Please let me know if you have any objections to the above recommendation. Action will be taken at our October 10, 2023 Town Council meeting.